

WRG:FF  
67-83719-1

June 26, 1935

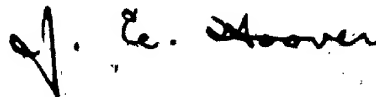
Mr. C. Herbert Stanley,  
Levy, Arkansas.

Dear Sir:

The receipt is acknowledged of your application for appointment to a position in the Federal Bureau of Investigation, U. S. Department of Justice.

You are advised that your application will receive consideration when a vacancy occurs to which one with your qualifications might be appointed.

Very truly yours,



John Edgar Hoover,  
Director.

*File for*

JDS:MRC

67- 7917-2

June 18, 1935.

Special Agent in Charge,  
Little Rock, Arkansas.

Re: CHARLES HERBERT STANLEY -  
Applicant Typist.

Dear Sir:

Reference is made to your letter dated June 15, 1935, transmitting the typing test of Mr. Charles Herbert Stanley, Typist Applicant in the Little Rock Office.

You are advised that the above applicant made a passing grade on the typing test afforded him.

Very truly yours,

John Edgar Hoover,  
Director.

✓

*Answer*

June 15th, 1935

Dear Sir:

I have interviewed a number of young men and the only one who has made a satisfactory showing is Mr. Charles Herbert Stanley.

When this office first opened, Mr. Stanley was considered for appointment as night typist. He was given a stenographic and typing test at that time, the results of which I am transmitting herewith. I find that he cannot take dictation sufficiently rapid at this time to qualify as a stenographer. He is a very good

JUL 2 - 1935

67-83719-2  
FEDERAL BUREAU OF INVESTIGATION  
JUN 19 1935 A.M.  
U.S. DEPARTMENT OF JUSTICE  
RECORDED  
INDEXED  
H. O. L. K.

Letter SAC, Little Rock  
Adv. rec. test 6/18/35.  
WHD by JDS

Director

6/15/35

typist, is ambitious and I feel that within a very short while he will be able to qualify as a stenographer.

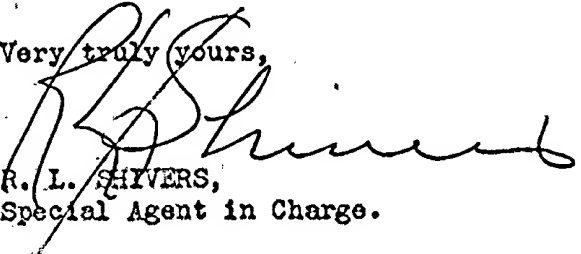
His father, Mr. J. W. Stanley, is a hardware merchant at Levy, Arkansas, a suburb of Little Rock. He has four brothers and two sisters and apparently their connection will in no way interfere with his duties at this office; should he be given the position of night typist.

This young man has a fair personality, but I believe he will improve in this respect in his associations here. I am satisfied that he will be attentive, diligent and loyal. I am impressed with his earnestness and sincerity and recommend his appointment.

The result of the typing test, which he took at this office today, is transmitted herewith, together with his application, to which a photograph has been annexed.

The report covering the character investigation of this applicant is also transmitted herewith.

Very truly yours,

  
R. L. SHIVERS,  
Special Agent in Charge.

RLS:den



From the oldest written records, we find that personal identification has long been in use. When no other method of identification was known, convicts and slaves were given a particular mark which plainly showed their class. A few hundred years ago the best police forces hired men with good memories who tried to remember the faces of persons charged with crimes so as to be able to recognize them later. Later on, men whose duty it was to preserve law and order began employing better methods of recognizing persons and kept files containing the pictures of thousands of criminals. The identification of such persons forms a large part of the work of preventing and reducing crime. Indeed it is not only the most important means of obtaining the arrest of these persons but it also insures the more certain and just punishment of the guilty. The man who often breaks the law and who has already been convicted of several crimes deserves more severe punishment than the beginner in crime. Only when the past records of men under trial can be fully known, however, can greater punishments be justly given. In most cases, we can not know that a man is a hardened criminal except by means of careful identification.

Never before in the history of the country has the subject of crime been more widely discussed than at the present time. The public mind is awakening to the need of checking the criminal in order that life and property may remain reasonably safe. For a long time the criminal has been encouraged by the indifference of the public to ineffective methods of investigation and prevention of crime. Not only has the criminal widened the field of his attack with great boldness and speed, but he has also organized his work to make it more efficient and profitable. If law and order are to control crime, they must deal quickly and surely with this menace. In the past the public has too often been guilty of considering the criminal a romantic figure and of making him the object of public sympathy. One of the first steps which must be taken is the creation of a sound public attitude towards crime and criminals. Upon this step largely will rest the success or failure of the attempt to reduce crime in this country to the lowest possible level. More than a change in the attitude of the public is needed to solve the problem, however, for changes both in police methods and in the law are essential. The wider use of the methods already known to the police agencies of the various countries would in itself constitute a severe blow to crime.

5-100  
H-194  
2194  
17%

Began 4:57

Finished 3:05

Charles Herbert  
Stanley

Time 8 minutes  
June 15, 1935

One of the most interesting developments of the last decade or two has been the rapid increase of interest in industrial safety. Machines were first built and placed with regard only to their productive capacity, but the adverse effect of the operation of unguarded machines, and those only partially guarded, gradually became more and more apparent as the waste of human life and limb resulting from their use attained such proportions that it demanded notice. This waste, of course, made its first appeal to the moral sense, but this was soon supplemented by a steadily increasing belief that accidents in industry have more than a human aspect--that they have such an effect upon production that they must be taken into consideration from the economic standpoint. These two considerations--humanitarian and the economic--have given great impetus to a movement to reduce accidents to the lowest number on the part of all who are concerned with them in one way or another. Many of our larger industries have made organized accident prevention work an integral part of operation. The States have by law and otherwise encouraged the creation of safer working conditions. The insurance companies have lent their influence with their insured to the attainment of the same end. The latest phase of this general effort to cope effectively with the accident problem is the movement initiated a few years ago for the development of uniform safety codes. The safety codes thus far developed are of two general classes.

It is unfortunate, perhaps, that the witnesses are divisible into classes: First, those who deal in the imported leathers under consideration, or similar merchandise, and sell them at wholesale; second, those who manufacture only shoes; third, manufacturers of domestic leathers claimed by the Government to be comparable with the leathers in question, and fourth, manufacturers of bags, pocketbooks, and novelty articles from leathers represented by the domestic exhibits. By an overwhelming preponderance of the testimony it is established that the imported leathers, as represented by the exhibits, are superior in quality and differ in design, finish, and color. The experiences and interests of the several groups of the witnesses, as above set forth, have been varied and distinct from each other, and because of these differences we feel constrained to hold that only the importers and users of the imported leathers in issue were competent to say what was the chief use of such leathers. Manifestly those who have neither bought, sold, nor used such leathers are not competent to say what their chief use is. These manufacturers of, and dealers in, leathers were clearly incompetent to testify as to the chief use of the involved imported merchandise. Gov. -  
Government counsel

6/8/34

8 minutes, 50 seconds

Good

5-100  
F-90  
21190  
95%

Perbur Stanley

67-0-19 B

Reps 67-0-11a

Never before in the history of the country has the subject of crime been more widely discussed than at the present time. The public mind is awakened to the need of checking the criminal in order that lives and property may remain reasonably safe. For a long time criminals have been encouraged by the indifference of the public to any sufficient method of investigation and prevention of crime. Not only has the criminal widened his attack with great boldness and speed but he has also organized his work to make it more efficient and profitable. If law and order are to control crime, they must deal quickly and surely with this menace. In the past the public has too often been guilty of considering the criminal a romantic figure and of making him the object of public sympathy. One of the first steps which must be taken is the creation of a sound business both toward crime and criminals. Upon this step largely will rest the success or failure of the attempt to reduce crime in this country to the lowest possible level. More than a change in the attitude of the public is needed to solve the problem, however, for changes both in policy methods and in the laws are essential. The wider use of the methods already known to the policy agents of the various countries would not in itself continue a safer crime.

6/8/34  
Dictated 2 1/2 minutes  
2

W. J. Ford

67-0-19-0

✓

# UNITED STATES BUREAU OF INVESTIGATION

Form No. 1

THIS CASE ORIGINATED AT **LITTLE ROCK, ARKANSAS.**

FILE NO. **67-84**

REPORT MADE AT: <b>LITTLE ROCK, ARK.</b>	DATE WHEN MADE: <b>6/15/35</b>	PERIOD FOR WHICH MADE: <b>6/15/35</b>	REPORT MADE BY: <b>J. R. CALHOUN.</b> <span style="float: right;"><b>WKB</b></span>
TITLE: <b>CHARLES HERBERT STANLEY.</b>			CHARACTER OF CASE: <b>APPLICANT - TYPIST.</b>

**SYNOPSIS OF FACTS:** School records North Little Rock, Arkansas, show that applicant was born July 29, 1912, at Naylor, Arkansas. He received high school diploma in May, 1931, and completed work at Draughons Business College September 25, 1932. He has worked for Securities Mutual Life Insurance Company as cashier and typist since completing business college work, and his employer speaks highly of his ability and character. References and other persons interviewed speak of applicant as ambitious young man of good health and possessing of no bad habits. His family is rated as an excellent family at Levy, Arkansas. He has no criminal record at Levy, North Little Rock, or Little Rock, Arkansas.

**B.**

**REFERENCE:** Bureau letter June 11, 1935.

**DETAILS:** At Little Rock, Arkansas:

**DETAILS:**

Mr. Ben D. Brickhouse, 204 Rector Building, an attorney who was Mayor of Little Rock for three terms and one of the leading lawyers of Arkansas, stated that he has known Charles Herbert Stanley for a period of about five years and that at times he has had Mr. Stanley do work for him inasmuch as he works for Mr. C. B. Erwin on the same floor of the Rector Building. Mr. Brickhouse regards Herbert Stanley, as he called him, as an excellent young man, neat in appearance and far above the average. He stated that he appears to

DO NOT WRITE IN THESE SPACES

APPROVED AND FORWARDED: <i>[Signature]</i> SPECIAL AGENT IN CHARGE	UNITED STATES <b>JUN 19 1935</b> BUREAU OF INVESTIGATION ROUTED TO: <i>FOUR</i> FILE	RECORDED AND INDEXED: <b>JUN 27 1935</b> CHECKED: <i>[initials]</i> JACKETED:
COPIES OF THIS REPORT FURNISHED TO:  2 Bureau ✓ 2 Little Rock		7-2084

be very attentive to his duties and that he is quiet and reserved and appears to be a young man who will make considerable progress in business. He is not known to be a user of liquor and Mr. Brickhouse believes him to be possessing of excellent moral character.

Mr. C. B. Erwin, local Manager of the Securities Mutual Life Insurance Company with offices on the second floor of the Rector Building, stated that he employed Herbert Stanley when the latter completed his course at Draughons Business College. Mr. Erwin is well acquainted with the parents of Stanley and states that they are fine people of moderate means who live at Levy, Arkansas, a suburb of Little Rock. Charles Herbert Stanley has done typing work and has been the cashier for Mr. Erwin for a period of about three years and has handled approximately \$20,000.00 a year for the company. Mr. Erwin trusts him implicitly. He stated that Mr. Stanley is very close mouthed about the business of his company and that he is absolutely dependable and is always prompt in appearing for work. His typing is neat and accurate and he is able to take shorthand at a moderate speed. He has never been absent from his work because of any illness and Mr. Erwin is positive he is not a user of intoxicating liquor.

Mr. M. O. Reed, Deputy Prosecuting Attorney, Pulaski County, at Little Rock has known Charles Herbert Stanley for a period of four or five years. He has never employed him in any capacity and, therefore, was unable to speak of his ability as a typist. He stated that he is of good personal appearance and that he, Mr. Reed, knows the parents as good substantial citizens of Levy, Arkansas.

Mrs. E. G. Gibbons, Secretary to Dr. K. W. Cosgrove, Urquhart Building, advised that Charles Herbert Stanley had to submit to an operation after his nose was broken and that he owes a small balance on same at present time. He made arrangements with Dr. Cosgrove to pay same on small instalments and he has met payments promptly. Mrs. Gibbons states that Mr. Stanley is a young man of fine appearance and she knows his relatives to be fine people.

Mr. R. O. Chinn, Manager of the Little Rock Motor Company, 400 Center Street, said that Charles Herbert Stanley purchased a 1928 Ford Sedan on May 16, of this year and that the first payment on the car in addition to the down payment which had been made, was due on the date of Agent's interview. Mr. Chinn stated he had conducted an investigation which convinced him that Mr. Stanley was a safe risk in the purchase of the car and appeared to be a young man with character.

Mr. D. H. Daugherty, National Standard Building, was out of the city, he being in Brownsville, Texas, on a business trip.

At North Little Rock, Arkansas:

Dr. John R. Raines, a dentist in the Hall Building, is acquainted with the applicant slightly and knows his parents to be fine people. Dr. Raines

said that Mr. Flake Stanley, an uncle of Charles Herbert Stanley, is a member of the school board and has been for a number of years. He knows nothing derogatory to young Stanley.

Mr. C. G. Butler, a druggist at Third & Main Street, North Little Rock, Arkansas, is well acquainted with Mr. J. Walter Stanley, father of Charles Herbert Stanley and he advised that Mr. J. Walter Stanley has owned a hardware store at Levy, Arkansas, for a number of years. There has never been anything detrimental that has come to the attention of Mr. Butler concerning Charles Herbert Stanley.

Mr. Gene Burks, owner of a drug store at Levy, Arkansas, and postmaster at that place, said that Mr. J. Walter Stanley is the owner of a hardware store in Levy and that he has four sons and two daughters. The entire family has a splendid reputation according to Mr. Burks. One boy is in the Navy, one lives in Levy together with Charles Herbert Stanley, the applicant, and another brother of Charles Herbert Stanley is an X-ray Technician in a hospital at Sykesville, Maryland. Mr. Burks has lived as a neighbor of the Stanley family since Charles Herbert Stanley was a small boy and he regards him as substantial, industrious, and dependable. He believes that he can be depended upon to keep Governmental matters confidential.

Mrs. J. H. Fretwell, wife of the Mayor of Levy, Arkansas, stated that Charles Herbert Stanley has never been known to get into any kind of trouble. She has known him since he was a small boy and regards him as of neat appearance, pleasant demeanor, and possessing of ambition. Her husband has been Mayor of the small town for a number of years and she was, therefore, able to state that Charles Herbert Stanley has never been arrested in the town for any charge. Neither Herbert Stanley nor any member of his family are known to be addicted to the use of intoxicating liquory.

Mrs. E. N. Harrod, stated that she was formerly a school teacher and that Herbert Stanley was in her room in the fourth, fifth, and sixth grades. She was able to state his age accurately inasmuch as she has a son who was twenty-three years of age in June and she advised Agent that Herbert Stanley would be twenty-three years of age in July of this year. The Stanley family is a good christian family and no member of it has ever been in any trouble. She remembers Herbert Stanley as prompt, well behaved and industrious. She never knew him to have any serious illness.

Mr. J. H. Cooter, Principal of the North Little Rock High School, exhibited the records concerning Charles Herbert Stanley when in school and the same showed his date of birth as July 29, 1912. His father's name was given as J. W. Stanley, a hardware merchant. He entered the Junior High School in North Little Rock and then entered the high school in the fall of 1928 and received his diploma on May 29, 1931. He did not fail in any subject while in school and his grades were slightly above the average. His deportment grades showed slightly below average. When in school Charles Herbert Stanley was a

member of the high school golf team. Mr. Cooter recalled Herbert Stanley as an average student and as a young man of good personal appearance. He has not had any contact with him since he left the high school and was unable to speak of his work since that time.

The following investigation was conducted by Special Agent W. Babcock:

Mrs. Louise Rowan, Secretary to the President of Draughons Business College, stated that she was acquainted personally with Charles Herbert Stanley. He attended this business college from January 25, 1932, to September 25, 1932, when he graduated. During this time he was absent fifteen times, two days on account of death in the family and twelve days to attend the National Guard Training Camp. He was late one day. Mrs. Rowan stated he was a slightly mischievous fellow but just a real boy. All his grades were excellent. She said he was regular about making payments on his account and for that reason she believes he is entirely trustworthy. He is ambitious and she informed she believes he would keep confidential material to himself. She had never heard of his having any trouble with his fellow pupils or teachers.

Captain Carl F. Scheibner, Commander of Battery A, 206 Coast Artillery, Arkansas National Guard, looked up the records with regard to Charles Herbert Stanley at the Armory. He first enlisted on February 1, 1932, and was continuously a member of Battery A until the summer of 1934. Due to the fact that he could not go to Camp with the outfit, he was dropped from the rolls, but subsequently re-enlisted on September 17, 1934, and is at the present time a member of Battery A. The Captain said he used to use Stanley as a Battery Clerk and for that reason believes he would make a good clerical employee. As far as the Captain knows the boy is all right morally although he is not an outstanding soldier. He was glad to recommend him. He stated he did not know of any rumors against Stanley's family.

It was learned at the Police Departments at North Little Rock and Little Rock that Charles Herbert Stanley has not been arrested for any offense.

PENDING.

## CERTIFICATE OF MEDICAL EXAMINATION UNDER EXECUTIVE ORDER, JUNE 18, 1923

(APPLICANT MUST FILL IN DOTTED LINES BELOW TO HEAVY LINE)

Charles Herbert Stanley

(Name)

Levy, Arkansas

(Post office address)

Male

(Sex)

July 29, 1912

(Date of birth)

What examination did you take?

In what Department and Bureau are you to be employed?

In what City or Town are you to be employed?

(PHYSICIAN SHOULD FILL IN THE FOLLOWING)

69 inches. \* 135 pounds. 130 pounds.  
(Height, without shoes) (Weight, in clothing) (Weight, without clothing)  
Males, without clothing; females, clothed but without wrap or hat.

Items checked (✓) were examined and found normal. Deviations from normal are noted. (See instructions on back of sheet)

1. Eyes: For distance; with glasses if worn: Right  $\frac{20}{20}$  Left  $\frac{20}{20}$  Without glasses: Right  $\frac{20}{20}$  Left  $\frac{20}{20}$   
(For near vision see over)  
Evidence of disease or injury: Right no Left no  
Color vision normal Method of testing color vision Stones
2. Ears: (Consider denominators indicated here as normal. Record as numerators the actual distance heard.) Ordinary conversation Right ear— $\frac{20}{20}$  ft. Left ear— $\frac{20}{20}$  ft.
3. Nose: normal
4. Mouth: normal
5. Throat: normal
6. Thyroid (especially in women): normal
7. Heart: normal { If organic heart disease is present, is it fully compensated? \_\_\_\_\_  
If history of tuberculosis, has it been arrested for one year? \_\_\_\_\_
8. Lungs: Right normal Left normal { Is truss worn? \_\_\_\_\_
9. Inguinal rings (men only): Right normal Left normal (Any hernia should be noted, inguinal, ventral, femoral, etc.)
10. Varicose veins: no (If "Yes" state location and degree)
11. Flat foot: no (If "Yes," state extent of impairment of function)
12. Deformities, atrophies, and other abnormalities, diseases, or defects not included above: none
13. Scars of serious injury or disease: no
14. Nervous system: normal
15. Urinalysis (see over): \_\_\_\_\_ Venereal disease: no
16. Has applicant ever received pension, compensation, or training because of disability received while in military or naval service? no If "Yes," describe disability and state whether present now: \_\_\_\_\_
17. Considering your findings in this examination, as well as the history and the duties of the position of Typist (in kind of position sought) what is the ability of the applicant to perform the duties? fully

Rolled print, right forefinger

(Use fingerprint indelible pad)

FEDERAL BUREAU OF INVESTIGATION

JUN 27 1935 A.M.

U.S. DEPARTMENT OF JUSTICE

OFF. OF

JUN 27 1935

The examining  
physician  
must be in  
the Federal  
service

(Name of examining physician)

(Title, and branch of medical service)

\*For males, to be taken only upon special written request of the official ordering examination.

This report is to be returned to the official of the U. S. Civil Service Commission requesting the examination.



The aim of the Executive order of June 18, 1923, and of this examination thereunder is to obtain information as to the physical condition of appointees to the classified civil service with a view to promoting efficiency and minimizing accidents and claims under United States employees' compensation laws.

#### NOTES FOR EXAMINING PHYSICIAN

WEIGHT: Males, without clothing, and also in ordinary clothing without overcoat or hat (weigh twice); females, clothed but without wrap or hat.

HEIGHT: Without boots or shoes; observe that no appliances are used to increase.

The examination should include the following observations, as to—

- (1) EYES: Ptosis; discharge; corneal scar; pterygium. In recording distant vision consider 20 feet as normal and report all vision as a fraction with 20 feet as numerator and the smallest type read at 20 feet as denominator. If glasses are used, record for each eye the finding with and without glasses.\*
- (2) EARS: Evidence of middle ear or mastoid disease; condition of drums; discharge. In recording hearing, record 20 feet as normal distance for conversational voice and record deviation from normal as fraction with 20 as denominator and actual distance as numerator.
- (3) NOSE: Ability to blow through each nostril. If free, a speculum examination would not be indicated.
- (4) MOUTH: Missing teeth, pyorrhea.
- (5) THROAT: Tonsils, hypertrophy.
- (6) THYROID: Presence of tumor in neck and tremor, exophthalmos; nervous highstrung disposition, especially in women.
- (7) HEART: Murmurs. If valvular disease exists, state whether or not it is fully compensated.
- (8) LUNGS: It is necessary that the auscultatory cough be used. Tuberculosis; if present state whether active or arrested, and if arrested your opinion as to how long it has been quiescent. Sputum to be examined for tubercle bacilli in all suspected cases.
- (9) INGUINAL RINGS: Hernia, no hernia but impulse on coughing; no hernia or impulse but abnormally large rings. Any other hernia should be noted, and if present describe fully and state whether it is retained by well-fitting truss.
- (10 to 13) SCARS, deformities, atrophies, paralyses, or flat foot of such a nature as to incapacitate or become aggravated by work or be later alleged as caused by accident or occupation. By "flat foot," as used in this form, is meant a foot with impaired function, the term being equivalent to "fallen or misplaced arch," an abnormal condition. Impairment of function is the point to be noted. It is not intended that small, insignificant blemishes which might be referred to as marks of identification be recorded.
- (15) URINALYSIS: to be made and blood pressure to be taken when especially indicated, particularly in persons over 40 when arteriosclerosis, nephritis, or diabetes is suspected.

Record, if taken—Urinalysis—Sp. gr. 1.020 Albumen None Sugar None

Blood pressure: Mm. Hg. systolic ..... Mm. Hg. diastolic .....

REMARKS: .....

L. E. Toney  
(Name of examining physician)  
V. S. Administration  
(Title, and branch of medical service)

\*Near vision

What is the longest and the shortest distance at which the paragraph below can be read by applicant: Test each eye separately.

Without glasses... R. 4 in. to 36 in. With glasses, if used... R. .... in. to .... in.  
L. 4 in. to 36 in. L. .... in. to .... in.

With the view of promoting health and efficiency and of minimizing accidents among Federal employees, the heads of the several executive departments and independent establishments having a medical personnel are directed to make such physical examinations of applicants for and employees in the Federal classified service as may be requested by the Civil Service Commission or its authorized representatives.  
This order will supplement the Executive orders of May 29 and June 14 1923 (Executive order September 4, 1924), Jaeger 1; Snellen .50; Dioptre 37 D.

Examined for position in—

Department .....

Bureau .....

Title of position .....

Number of certificate upon which applicant's name appears .....

WRG:TW

67-63719-5

July 1, 1935.

Special Agent in Charge,  
Little Rock, Arkansas.

Dear Sir:

Receipt is acknowledged of your letter dated June 25, 1935, transmitting the oath of office and physical report of Mr. Charles Herbert Stanley who entered on duty as a temporary night typist in your office on June 24, 1935.

For your information the physical report is usually requested at the time a temporary employee's permanent appointment is being recommended. Duplicate oaths of office are necessary when an employee is entering on duty in a permanent capacity, one form being sufficient when the appointment is of a temporary nature.

Very truly yours,

John Edgar Hoover,  
Director.

# Federal Bureau of Investigation

U. S. Department of Justice

P. O. Box 1469,  
Little Rock, Arkansas,  
June 25, 1935.

Director,  
Federal Bureau of Investigation,  
U. S. Department of Justice,  
Pennsylvania Avenue at Ninth Street, N. W.,  
Washington, D. C.

Dear Sir:

I am transmitting, herewith, in duplicate, Oath of Office executed by Charles Herbert Stanley, temporary typist at this office, who entered on duty in that capacity June 24, 1935, together with the medical examination report made by Dr. L. E. Toney of the Veterans' Administration, Little Rock, Arkansas.

Mr. Stanley's address is Levy, Arkansas, telephone No. 4-1620. This is a suburb of Little Rock.

Very truly yours,

*R. L. Shivers*  
R. L. SHIVERS,  
Special Agent in Charge.

RLS:B

Enclosures (3)

*Ans 7-1-35  
wy*

JUL 3-1935

67-63719-5	
FEDERAL BUREAU OF INVESTIGATION	
JUN 27 1935 A.M.	
U. S. DEPARTMENT OF JUSTICE	
<i>R. L. Shivers</i>	FILE

June 26, 1935

67-69119-6  
Special Agent in Charge,  
Little Rock, Arkansas.

Dear Sir:

Receipt is acknowledged of your wire of June 24, 1935, advising that Mr. Charles Herbert Stanley entered on duty on that date as a night typist in your office. You are advised that this appointment will expire at the close of business August 14, 1935, and it is requested that you submit your final recommendation regarding the permanent appointment of Mr. Stanley not later than August 1st.

The enclosed oath of office should be executed by Mr. Stanley and returned to the Bureau promptly.

Very truly yours,

John Edgar Hoover,  
Director.

Encl. #267277

Edg Hoover

6

RECEIVED BY PRIVATE  
WIRE FROM  
POSTAL TELEGRAPH  
2  
STANDARD TIME INDICATED  
IN THIS MESSAGE

# Postal Telegraph

THE INTERNATIONAL SYSTEM

Commercial  
Cables



All America  
Cables

Mackay

Radio

This is a full rate Telegram, Cablegram or Radiogram unless otherwise indicated by signal in the check or in the address.

DL	DAY LETTER
NL	NIGHT LETTER
NM	NIGHT MESSAGE
LOC	DEFERRED CABLE
NLT	NIGHT CABLE LETTER
	RADIOGRAM

98092

Form 16 P.W.

W3 10 COLLECT GOVT=LITTLEROCK ARK 1024A JUN 24 1935

DIRECTOR FEDERAL BUREAU OF INVESTIGATION=

US DEPT OF JUSTICE PENNSYLVANIA AVE AT 9 ST NORTHWEST

D  
=CHARLES HERBERT STANLEY ENTERING ON DUTY TODAY

NIGHT TYPIST=

SHIVERS..

1207P..

RECORDED

JUL 3-1935

FEDERAL BUREAU OF INVESTIGATION

JUN 27 1935 A.M.

U. S. DEPARTMENT OF JUSTICE

TOLSON

FOUR

OFF. CLERK

FIL

Mr. Nathan .....  
Mr. Tolson.....  
Mr. Baughman .  
Chief Clerk .....  
Mr. Clegg .....  
Mr. Coffey .....  
Mr. Edwards ....  
Mr. Egan.....  
Mr. Harbo .....  
Mr. Keith .....  
Mr. Lester .....  
Mr. Quinn .....  
Mr. Scheldt .....  
Mr. Schilder .....  
Mr. Smith .....  
Mr. Tamm .....  
Mr. Tracy .....  
Miss Gandy .....

*Reply with ref. 6-26-35*

67-63719-6

# Federal Bureau of Investigation

U. S. Department of Justice

Post Office Box 1469

Little Rock, Arkansas

July 1, 1935

Director,  
Federal Bureau of Investigation,  
U. S. Department of Justice,  
Pennsylvania Avenue at 9th Street, N. W.,  
Washington, D. C.

Dear Sir:

In compliance with Section 35 of the Manual of Rules and Regulations, the following is submitted:

- (a) Marital Status: Single
- (b) Names of Societies: None
- (c) Legal Residence: Levy, Arkansas
- (d) Education: North Little Rock, Arkansas,  
High School, Graduated, 1931;  
Draughon's Business College,  
Little Rock, Arkansas, Combine  
Business Course, Graduated 1932.
- (e) Person to be notified in emergency: Mr. J. W. Stanley, Father, Levy,  
Arkansas, Phone 4-1620.
- (f) Relatives now employed by Government: None
- (g) Offices where assignment preferred: Little Rock, Arkansas

Yours very truly,

*Charles Herbert Stanley*  
Charles Herbert Stanley.

Typist

67-63719-68	
JUL 5 1935	
OFF. OF TOLSON	
FILE	

# UNITED STATES BUREAU OF INVESTIGATION

Form No. 1

THIS CASE ORIGINATED AT Little Rock, Arkansas

FILE NO. 67-84

REPORT MADE AT: Little Rock, Ark.	DATE WHEN MADE: 7/2/35	PERIOD FOR WHICH MADE: 7/1/35	REPORT MADE BY: W. Babcock <span style="float: right;">AJM</span>
TITLE: CHARLES HERBERT STANLEY			CHARACTER OF CASE: APPLICANT - Typist

**SYNOPSIS OF FACTS:** Applicant took the Combined Business Course at Draughton's Business College, Little Rock, Arkansas, consisting of Bookkeeping, Typewriting, Shorthand, English, Spelling, Salesmanship, Penmanship, Rapid Calculation, and Arithmetic.

**REFERENCE:** Report of Special Agent J. R. Calhoun, Little Rock, Arkansas, June 15, 1935.

**DETAILS:**

Further investigation was conducted at Draughton's Business College, Little Rock, Arkansas, for the purpose of ascertaining the subjects pursued by this applicant while attending this school.


Mrs. Louise Ryan, secretary to the President of Draughton's Business College, stated the applicant had taken the Combined Business Course, which is now called the Secretarial Course, and that the subjects he completed were Bookkeeping, Typewriting, Shorthand, English, Spelling, Salesmanship, Penmanship, Rapid Calculation, and Arithmetic.

**DETAILS:**

Investigation having been completed, this case is closed.

CLOSED

DO NOT WRITE IN THESE SPACES

APPROVED AND FORWARDED:  SPECIAL AGENT IN CHARGE	COPIES OF THIS REPORT FURNISHED TO: 2 Bureau 2 Little Rock	UNITED STATES <b>JUL 5 - A.M.</b> BUREAU OF INVESTIGATION FILE	CHECKED OFF: <b>SE61 67 700</b> JACKETED:
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JOHN EDGAR HOOVER  
DIRECTOR  
WRG:EAC

# Federal Bureau of Investigation

U. S. Department of Justice

Washington, D. C.

July 16, 1935.

## BRIEF OF INVESTIGATION

Re: CHARLES HERBERT STANLEY -  
Typist Applicant  
Little Rock Office.

Typing Tests: 97% and 95%  
Stenographic Test: No Grade

Age: 22

Single

High School Graduate  
9 months - Business College

Mr. Nathan .....  
Mr. Tolson .....  
Mr. E. A. Tamm .....  
Chief Clerk .....  
Mr. Clegg .....  
Mr. Coffey .....  
Mr. Edwards .....  
Mr. Egan .....  
Mr. Harbo .....  
Mr. Keith .....  
Mr. Lester .....  
Mr. Quinn .....  
Mr. Schilder .....  
Mr. Smith .....  
Mr. Tamm .....  
Mr. Tracy .....  
Miss Gandy .....

Applicant entered on duty as a temporary Typist in the Little Rock Office on June 24, 1935, to be employed for a period of forty-five days with a view to permanent employment. The following is a summary of the investigation conducted in this case:

### EDUCATION

North Little Rock High School,  
North Little Rock, Arkansas,  
1928-1931.

Applicant's grades were slightly above the average; his deportment grades showed slightly below average. Mr. Cooter, Principal, advised that applicant was an average student and a young man of good personal appearance. Applicant was a member of the high school golf team.

Draughon's Business College,  
Little Rock, Arkansas, Jan. to  
Sept. 1932, Combined Business  
Course.

Mrs. Rowan, Secretary to the President, advised that applicant's grades were excellent; he was ambitious; was a slightly mischievous fellow, but just a real boy. Applicant graduated from this school.

### Arkansas National Guard

Applicant enlisted in February 1932 and was a member of Battery A until the summer of 1934; he re-enlisted in September 1934, and is at the present time a member of Battery A. Captain Scheibner, advised that applicant is not an outstanding soldier. He was glad to recommend him.

### EXPERIENCE

C. B. Erwin, Manager of  
Securities Mutual Life Ins. Co.,  
Little Rock, Ark., Cashier, Oct.  
1932-June 1935.

Mr. Erwin advised that applicant is absolutely dependable; is prompt in appearing for work; and his typing is neat and accurate.

### REFERENCES

Mr. Ben D. Brickhouse, Attorney,  
Mr. M. O. Reed, Deputy Prosecuting  
Attorney,  
Mr. D. H. Daugherty,  
Mr. J. C. Pritchett,  
All Little Rock, Ark.,  
Mr. Gene Burks,  
Levy, Arkansas.

Recommended applicant Mr. Brickhouse advised that applicant did some work for him; that he is attentive to his duties; is quiet and reserved; and appears to be a young man who will make considerable progress in business. Mr. Daugherty was not available for interview. The investigative report does not disclose that Mr. Pritchett was interviewed.

### MISCELLANEOUS

Born, July 29, 1912,  
Naylor, Arkansas.

Verified by school records.

RECORDED  
JUL 19 1935

67-63719-8  
JUL 17 1935  
FEDERAL BUREAU OF INVESTIGATION  
U. S. DEPARTMENT OF JUSTICE

OFF. CLK  
Weg



- 2 -

MISCELLANEOUS (Cont.)

Other persons interviewed.

Spoke favorably of applicant.

Indebtedness -

Dr. Cosgrove - \$32.00,

Satisfactory.

Little Rock Motor Co. - \$61.00.

Personal interview with  
SAC R. L. Shivers.

States that applicant has a fair personality but  
will improve in this respect in his associations here.  
Mr. Shivers is of the opinion applicant will be

attentive, diligent and loyal; and he was impressed with applicant's earnestness and  
sincerity; he is ambitious and within a very short while will be able to qualify as a  
stenographer. Favorable consideration recommended.

OUTSTANDING ENDORSERS

None.

Applicant's physical report has been received.

*W. R. Glavin*  
W. R. Glavin. *for*

I, Charles Herbert Stanley do solemnly swear that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office of

Typist, Federal Bureau of Investigation.

U. S. Department of Justice

on which I am about to enter: So help me God.

(Sign here)

Charles Herbert Stanley

Subscribed and sworn to before me this ) Where born (State only) Arkansas

24<sup>th</sup> day ) Date of birth July 29, 1912

of June A. D. 1935 ) Whence appointed:

State Arkansas County Pulaski

Congressional District Fifth

August J. Micek  
Notary Public

X-----X  
: SEAL :  
X-----X

Date of entry upon duty June 24, 1935

Residence Levy, Arkansas

*filed  
6-24-35*

WRG:TW  
67-63719-9

August 6, 1935.

Special Agent in Charge,  
Little Rock, Arkansas.

Dear Sir:

With reference to your letter dated July 30, 1935, you are advised that Mr. Charles H. Stanley is being recommended for permanent appointment as a Typist in your office in Grade Caf 2, with salary at the rate of \$1440 per annum. However, the temporary employment of Mr. Stanley should be continued under the same Fiscal Control Number until such time as his permanent appointment is received in your office.

It is requested that you have this employee execute the enclosed personnel record card, to which a recent face photograph should be attached, and return the same to this office immediately.

Very truly yours,

John Edgar Hoover,  
Director.

Encl. #292441

5.1-7

# Federal Bureau of Investigation

U. S. Department of Justice

Post Office Box 1469,  
Little Rock, Arkansas  
July 30th, 1935

Director,  
Federal Bureau of Investigation,  
U. S. Department of Justice,  
Pennsylvania Avenue at 9th St., N. W.,  
Washington, D. C.

Dear Sir:

Reference is made to Bureau letter of the 26th ultimo in which it is stated that the temporary appointment of Mr. Charles Herbert Stanley, as the night typist at this office, will expire August 14th, 1935 and that recommendation as to his permanent appointment be submitted to the Bureau not later than August 1st.

Mr. Stanley's work has been entirely satisfactory and I recommend his permanent appointment.

Very truly yours,

*R. L. Shivers*  
R. L. SHIVERS,  
Special Agent in Charge.

RLS:dan  
67-

62-63719-9

AUG 7 1935

OLSON

ONE CLERK

AUG 8 - 1935

perm appt recommended

7-6-35

wry

NAME T. H. Stanley, Clerk

[illegible]

August 6, 1935.

**MEMORANDUM FOR MR. SORNBORGER, APPOINTMENT CLERK.**

It is requested that a letter be prepared appointing the following person to the position indicated in the Federal Bureau of Investigation, effective with entry on duty and payable from the appropriation for "Salaries and Expenses, Federal Bureau of Investigation", FIELD:

<u>NAME</u>	<u>POSITION</u>	<u>VICE</u>
Mr. Charles H. Stanley, Little Rock, Arkansas.	Typist, Caf 2, \$1440 per annum, Little Rock Office	As additional position

Mr. Stanley has been employed in the Little Rock Office in a temporary capacity as a Typist since June 24, 1935. There are no political endorsements in this case.

Very truly yours,

John Edgar Hoover,  
Director.

Approved:

Harold M. Stephens,  
The Assistant to the Attorney General.

CC: Mr. Sornborger  
General Agent  
Fiscal Control  
Miss Kaddle

67-63719-10

9/10

V

N

# Federal Bureau of Investigation

U. S. Department of Justice  
Post Office Box 1469,  
Little Rock, Arkansas,  
August 10, 1935.

Director,  
Federal Bureau of Investigation,  
U. S. Department of Justice,  
Pennsylvania Avenue at 9th Street, N. W.,  
Washington, D. C.

Dear Sir:

Pursuant to instructions contained  
in Bureau letter of the 6th instant, there is  
transmitted herewith the personnel record  
card on Charles Herbert Stanley, who has been  
recommended for permanent appointment as a  
Typist in this office.

Very truly yours,

*R. L. Shivers*  
R. L. Shivers,  
Special Agent in Charge.

RLS:am

*conf  
L-13  
9-15-35*

AUG 16 1935

67-63719-11	
AUG 10 1935	
U. S. DEPARTMENT OF JUSTICE	
CONF. FILE	WKS

JOHN EDGAR HOOVER  
DIRECTOR

Division of Investigation

U. S. Department of Justice

Washington, D. C.

August 21, 1935.

MEMORANDUM FOR MR. TOLSON

No. 9
Mr. Nathan
Mr. Tolson
Mr. H. H. Clegg
Chief Clerk
Mr. Clegg
Mr. Coffey
Mr. Edwards
Mr. Egan
Mr. Foxworth
Mr. Harbo
Mr. Joseph
Mr. Keith
Mr. Lester
Mr. Quinn
Mr. Schildt
Mr. Schmitt
Mr. Tamm
Mr. Tracy
Miss Gandy

A search of the files of this Unit fails to disclose any record of CHARLES HERBERT STANLEY, employee, whose fingerprint card has been retained here. The fingerprint classification in this case is 13 14 U 00 12.  
18 U II

Respectfully,

*L. C. Schilder*

L. C. Schilder.

RECORDED

AUG 23 1935

67-63719-12	
FEDERAL BUREAU OF INVESTIGATION	
AUG 22 1935 P. M.	
U. S. DEPARTMENT OF JUSTICE	
TOLSON	FILE

file  
wg 8-22-35



August 24, 1935

Mr. Charles H. Stanley,  
Federal Bureau of Investigation,  
U. S. Department of Justice,  
Post Office Box 1469,  
Little Rock, Arkansas.

Dear Sir:

There is enclosed herewith a letter signed by the Attorney General appointing you as a Typist in the Little Rock office of the Federal Bureau of Investigation, U. S. Department of Justice, in Grade Caf 2, with salary at the rate of \$1440 per annum.

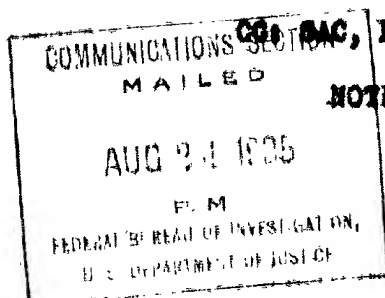
You should advise this office at once if this appointment is accepted by you. Should you accept, you are requested to execute the enclosed oath of office forms and personal history sheet and forward them to the Bureau immediately. The effective date of your entry on duty under this appointment should be shown as the date you execute your oath of office.

Very truly yours,

John Edgar Hoover,  
Director.

Encl. #287391

67-6371 13



NOTE: Care should be exercised to see that the employee is not permitted to enter on duty in a permanent capacity on a date for which he has received payment for services under his temporary appointment.

K

N

CBS-210

August 6, 1958.

Mr. Charles H. Stanley,  
c/o Federal Bureau of Investigation,  
Department of Justice.

Dear Sir:

You are hereby appointed a Typist in the Little Rock, Arkansas, office of the Federal Bureau of Investigation, with salary at the rate of \$1440 per annum in Grade Caf-2, effective with entry on duty and payable from the appropriation for "Salaries and Expenses, Federal Bureau of Investigation", F.I.C.D.

You should execute the required oath of office.

Respectfully,

By the Attorney General:

Attorney General.

Harold M. Stephens

Assistant to the Attorney General.

An additional position.

67-63714 13

FEDERAL BUREAU OF INVESTIGATION

From: Chief Clerk's Office Room 5232

8-21-35 1935.

To: ☒ Director  
☒ Mr. Tolson  
☐ Mr. Quinn  
☐ Mr. Tracy  
☐ Mr. Douglas ☒  
☐ M

FOR APPROVAL TO SEND OUT

Appointment CHARLES H. STANLEY  
Caf 2, \$1440, Typist, Little Rock  
Office

Employed in a temporary capacity as a  
Typist in the Little Rock Office since  
6-24-35.

No endorsers.

Mr. Nathan .....  
Mr. Tolson .....  
Mr. Baughman .....  
Chief Clerk .....  
Mr. Clegg .....  
Mr. Coffey .....  
Mr. Edwards .....  
Mr. Egan .....  
Mr. Foxworth .....  
Mr. Harbo .....  
Mr. Joseph .....  
Mr. Keith .....  
Mr. Lester .....  
Mr. Quinn .....  
Mr. Scheidt .....  
Mr. Schilder .....  
Mr. Tamm .....  
Mr. Tracy .....  
Miss Gandy .....

W. R. Glavin.

*Appt. sent  
8-24-35  
OK  
JH*

*25*

# Federal Bureau of Investigation

U. S. Department of Justice

P. O. Box 1469,  
Little Rock, Arkansas,  
August 27, 1935.

Director,  
Federal Bureau of Investigation,  
U. S. Department of Justice,  
Pennsylvania Avenue at Ninth Street, N. W.,  
Washington, D. C.

Dear Sir:

Reference is made to Bureau letter of August 24, 1935, directed to Mr. Charles H. Stanley of this office with which was enclosed a letter signed by the Attorney General appointing him as a Typist in the Little Rock Office of the Federal Bureau of Investigation, U. S. Department of Justice, in Grade Caf 2, with salary at the rate of \$1440 per annum.

Mr. Stanley has signified his acceptance of this appointment and, accordingly, there are being transmitted, herewith, personal history sheet and oath of office executed in duplicate showing the effective date of his entry on duty as August 27, 1935.

Very truly yours,

*R. L. Shivers*  
R. L. SHIVERS,  
Special Agent in Charge.

RLS:B  
Enclosures

SEP 3 1935

67-63719-14

*Index for Q*  
*WLF*

# Federal Bureau of Investigation

U. S. Department of Justice

Little Rock, Arkansas,  
August 27, 1935.

Director,  
Federal Bureau of Investigation,  
U. S. Department of Justice,  
Pennsylvania Avenue at Ninth Street, N.W.,  
Washington, D. C.

Dear Sir:

Receipt is acknowledged of Bureau letter of August 24, 1935, with which is enclosed a letter signed by the Attorney General appointing me as Typist in the Little Rock office of Federal Bureau of Investigation, U. S. Department of Justice, in Grade Caf 2, with salary of \$1440 per annum.

I am pleased to accept this appointment and am forwarding through the Special Agent in Charge of this office Personal History Sheet and Oath of Office executed in duplicate.

Very truly yours,

*Charles Herbert Stanley*  
Charles Herbert Stanley

SEP 3 1935

67-63719-15

Spec for Q. W. W. N

I, Charles Herbert Stanley do solemnly swear that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office of

Typist - Federal Bureau of Investigation

U. S. Department of Justice

on which I am about to enter: So help me God.

(Sign here)

Charles Herbert Stanley

Subscribed and sworn to before me this ) Where born (State only) Arkansas

twenty-seventh day ) Date of birth July 29, 1912

of August A. D. 193 5 ) Whence appointed:

State Arkansas County Pulaski

Congressional District Fifth

August J. Micek  
Notary Public

X-----X  
: :  
: SEAL :  
: :  
X-----X

Date of entry upon duty August 27, 1935

Residence Levy, Arkansas

Do you receive an annuity under the  
Civil Service Retirement Act? No

*File  
9-3-35*

HRG:DK

November 26, 1935.

MEMORANDUM FOR MR. BERNBERGER, ATTORNEY GENERAL

It is requested that letters be prepared transferring the following employees of the Federal Bureau of Investigation, as indicated, payable from the appropriation for "Salaries and Expenses, Federal Bureau of Investigation", FIELD, effective with entry on duty:

<u>NAME</u>	<u>FROM</u>	<u>TO</u>
Mr. Robert B. Trout	Typist, Caf 2, \$1440 per annum, Trenton Office	Clerk, Caf 3, \$1680 per annum, Trenton Office vice an additional position
Mr. Albur A. Gough	Typist, Caf 2, \$1440 per annum, Aberdeen Office	Clerk, Caf 3, \$1680 per annum, Aberdeen Office vice an additional position
Mr. William T. Baker	Typist, Caf 2, \$1440 per annum, St. Louis Office	Clerk, Caf 3, \$1680 per annum, St. Louis Office vice an additional position
Mr. Norman E. Asch	Typist Caf 2, \$1440 per annum, Denver Office	Clerk, Caf 3, \$1680 per annum, Denver Office vice an additional position
Mr. Thomas H. Farney	" " " "	" " " "
Mr. Charles H. Stanley	Typist, Caf 2, \$1440 per annum, Little Rock Office	Clerk, Caf 3, \$1680 per annum, Little Rock Office vice an additional position
Mr. Clifton O. Halter	" " " "	" " " "

Very truly yours,

John Edgar Hoover,  
Director.

Approved:

Ernest McLaughlin

Acting Assistant to the Attorney General

67-66075-29  
CC: Mr. Bernberger  
General Agent  
Fiscal Control  
Miss Biddle

JOHN EDGAR HOOVER  
DIRECTOR

Federal Bureau of Investigation

U. S. Department of Justice

Washington, D. C.

CT:BN

November 15, 1935.

0  
C. H. STANLEY - TYPIST  
LITTLE ROCK OFFICE

Efficiency rating	83.0%	9-30-35
Previous efficiency rating	None	
Entered on duty	June 24, 1935 Temporary	
	August 27, 1935 Permanent	
Salary	Caf-2, \$1,440	
Last salary change	August 27, 1935.	
Previous test ratings:		
Stenographic		
Typing	97%	

REMARKS

Agent in Charge Shivers states this employee is a bright young man and has a fair personality, is very attentive, is ambitious, and is continuing his studies at business college in order to improve his shorthand. He states his services are satisfactory.

RECOMMENDATION

I recommend reallocation to Grade Caf-3, \$1,620 per annum.

Clyde Tolson

DEC 2 - 1935

67-63719-16

11/26/35

OK

web



(over)

In arriving at the above rating for an employee, consider each of the ten qualifications separately. In the column headed "Grade" give a separate rating between 0 and 100% for each qualification, as explained at the beginning of the sheet under definitions of Inferior, Unsatisfactory, Fair, Good, and Excellent. Then multiply each separate grade given in each separate qualification by the respective number indicated in the column headed "Relative Weight." Extend the figure obtained for each separate qualification into the column headed "Total." Add all the figures in the column headed "Total" and divide this sum by 20 to arrive at the final rating.

**REMARKS:**

(Under this heading shall be set forth a digest of criticisms and conditions of significance which will reflect deficiencies, meritorious features, and special qualifications or disqualifications.)

C. H. Stanley entered on duty as a Night Typist at this office June 24, 1935. Mr. Stanley is a bright young man, has a fair personality and is very attentive to his duties. He has caught on to the work here rapidly. He is painstaking and his typing is neat and accurate. He seems to be ambitious. He takes dictation fairly well and is continuing his studies at Draughon's Business College in an effort to improve his shorthand. This young man's services are satisfactory.

If deficiencies or disqualifications have been noted under "Remarks," have you brought them to the attention of the employee prior to the rendition of this rating? \_\_\_\_\_



Rating Officer.  
SPECIAL AGENT IN CHARGE

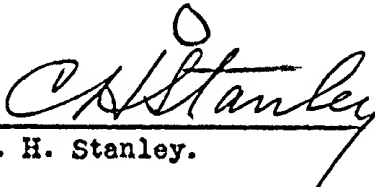
JOHN EDGAR HOOVER  
DIRECTOR

Federal Bureau of Investigation

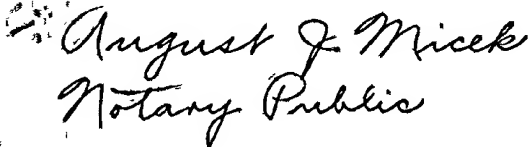
U. S. Department of Justice

Washington, D. C.

The confidential character of the relations of the employees of the Federal Bureau of Investigation with the public is fully understood by me, and the strictly confidential character of any and all information secured by me in connection directly or indirectly with my work as a Typist, or the work of other employees of which I may become cognizant, is fully understood by me, and neither during my tenure of service with the Federal Bureau of Investigation nor at any other time will I violate this confidence, nor will I divulge any information of any kind or character whatsoever that may become known to me to persons not officially entitled thereto.

  
C. H. Stanley.

Subscribed and duly sworn to  
before me by the above named,  
this 13th day of November, 1935.

  
Notary Public

67-63719-177

NOV 15 - 1935

WRC

WRG:TW  
67-63719

December 28, 1935.

Mr. Charles H. Stanley,  
Federal Bureau of Investigation,  
U. S. Department of Justice,  
Post Office Box 1469,  
Little Rock, Arkansas.

Dear Mr. Stanley:

It is with pleasure that I am  
enclosing a letter from the Attorney  
General advising you of your promotion  
from \$1440 per annum in Grade Caf 2, to  
\$1620 per annum in Grade Caf 3, effective  
December 1, 1935.

Sincerely yours,

John Edgar Hoover,  
Director.

67-63719-18

Encl.

CC: SAC Shivers, Little Rock

*John*

Mr. Nathan .....  
Mr. Tolson .....  
Mr. Baughman .....  
Chief Clerk .....  
Mr. Clegg .....  
Mr. Coffey .....  
Mr. Edwards .....  
Mr. Egan .....  
Mr. Foxworth .....  
Mr. Harbo .....  
Mr. Joseph .....  
Mr. Keith .....  
Mr. Lester .....  
Mr. Quinn .....  
Mr. Schilder .....  
Mr. Tamm .....  
Mr. Tracy .....  
Miss Gandy .....

COMMUNICATIONS SECTION  
DEC 29 1935  
FBI  
U. S. DEPARTMENT OF JUSTICE  
WASHINGTON

ADDRESS REPLY TO  
"THE ATTORNEY GENERAL"  
AND REFER TO  
INITIALS AND NUMBER

DEPARTMENT OF JUSTICE

WASHINGTON, D. C.

OBS:LF.

November 30, 1935.

To Mr. Charles H. Stanley,  
Federal Bureau  
of Investigation,  
Department of Justice.

Sir:

You are hereby transferred from one position to another in the  
Federal Bureau  
of Investigation as indicated below:

<u>FROM</u>		<u>TO</u>	
Position	Typist	Position	Clerk
	Little Rock Office		Little Rock Office
Grade	Caf-2	Grade	Caf-3
Salary	\$1440 per annum	Salary	\$1620 per annum
Appropriation	"Salaries and Expenses, Federal Bureau of Investigation"	Appropriation	FIELD.
			Effective with entry on duty.
			To succeed - additional position.

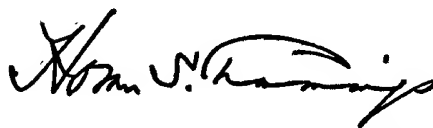
You should execute the required oath of office.

Respectfully,

By the Attorney General:

(Signed) Brian McMahon

Acting Assistant to the Attorney General.



Attorney General.

Post Office Box 1469,  
Little Rock, Arkansas,  
January 3, 1936.

C. H. Stanley, Clerk

JAN 9 1936

67- 63719- 10

*[Handwritten signature]*

Mr. Nathan .....  
Mr. Tolson .....  
Mr. Baughman .....  
Chief Clerk .....  
Mr. Clegg .....  
Mr. Coffey .....  
Mr. Edwards .....  
Mr. Egan .....  
Mr. Foxworth .....  
Mr. Harbo .....  
Mr. Joseph .....  
Mr. Keith .....  
Mr. Lester .....  
Mr. Quinn .....  
Mr. Schilder .....  
Mr. Tamm .....  
Mr. Tracy .....  
Miss Gandy .....

I, Charles H. Stanley do solemnly swear that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office of

Clerk

on which I am about to enter: So help me God.

(Sign here) Charles H. Stanley

Subscribed and sworn to before me this ) Where born (State only) Arkansas  
second day ) Date of birth July 29, 1912  
of January A. D. 1936 ) Whence appointed:

State Ark. County Pulaski  
Congressional District Fifth

August J. Micek  
Notary Public

X-----X  
: :  
: SEAL :  
: :  
X-----X

file  
11/17/36  
my

Date of entry upon duty DEC 1 1935

Residence Livvy Arkansas

Do you receive an annuity under the Civil Service Retirement Act? No

P. O. BOX 1469,  
LITTLE ROCK, ARKANSAS,  
JANUARY 24, 1936.

Director,  
Federal Bureau of Investigation,  
U. S. Department of Justice,  
Pennsylvania Avenue at Ninth Street, N. W.,  
Washington, D. C.

Dear Sir:

Confirming my telegram of this date, please be advised that the Little Rock Bureau office is to be closed at midnight beginning tomorrow, Saturday, January 25, 1936, in accordance with instructions issued in Bureau letter of January 21, 1936.

In accordance with telegram received from the Bureau on this date, I am transferring to the day shift Typist Herbert Stanley, and Typist Clifton Halter will be on duty at this office from 5:00 o'clock in the afternoon of each day until midnight of that day. The Bureau will be advised after a thirty day period as to whether the services of Typist Halter may be dispensed with without seriously interfering with the clerical work at this office.

I have made arrangements with both the Postal and Western Union Telegraph offices at Little Rock to communicate with me at my residence after midnight in the event they fail to make delivery of a telegram at the Little Rock office and that failing to reach me, they should then communicate by telephone with Special Agent B. L. Damron of this office who is designated to act in my absence. In the event that some emergency should take both the writer and Agent Damron away from the headquarter city, appropriate arrangements will be made with the telegraph companies covering this particular situation.

I have also arranged with the telephone company at Little Rock to transfer any long distance telephone call received after midnight, first to my residence telephone and failing to reach me there, to communicate with

67-886-62



Special Agent Dameron at his residence. In the event an emergency requires both of us to be absent from Little Rock at the same time, appropriate arrangements will be made with the telephone company.

For the information of the Bureau, there are no law enforcement officials in the territory covered by this office who make use of teletypewriter facilities. Therefore, no action has been taken in regard to the Bureau's request to notify such officials of the closing of the Little Rock office after midnight.

Relative to notifying sheriffs and chiefs of police and other law enforcement officials in this District as to the closing of the Little Rock office at midnight, I feel that this would not be necessary in view of the arrangements made with the telegraph and telephone companies, and in the absence of Bureau instructions, they will not be advised.

Very truly yours,

CHAPMAN FLETCHER,  
Special Agent in Charge.

CF:WKB

TELETYPE

COPY

FBI LITTLE ROCK 1-23-36 11-25 AM WKB

DIRECTOR

PHONE EMPLOYEE WHOSE SERVICES COULD BE BEST DISPENSED WITH IS CLIFTON HALTER HOWEVER ATTENTION OF BUREAU IS DIRECTED TO RECENT TRANSFER OF STENOGRAPHER AUGUST J WICK WHOSE SERVICES HAVE NOT BEEN REPLACED AT THIS OFFICE. AFTER REVIEWING CONDITION OF CLERICAL WORK BELIEVE IT WOULD BE ADVANTAGEOUS TO THE BUREAU TO TRANSFER TYPIST (HERBERT STANLEY) TO DAY SHIFT AND USE HALTER ON MIDNIGHT SHIFT AT LEAST TEMPORARILY AND IF FOUND CONDITION OF CLERICAL WORK WILL PERMIT BUREAU WILL BE IMMEDIATELY ADVISED AND SERVICES OF HALTER CAN THEN BE DISPENSED WITH

FLETCHER

END

OK FBI WASHINGTON DC CB

*arrangement  
suggested  
approved  
for 30 days  
4/23/4*

*67-67064-28*

FEDERAL BUREAU OF INVESTIGATION

U. S. DEPARTMENT OF JUSTICE

P. O. Box 1469  
Little Rock, Arkansas  
January 23, 1936.

Director,  
Federal Bureau of Investigation.  
U. S. Department of Justice,  
Pennsylvania Avenue at Ninth Street, N. W.,  
Washington, D. C.

Dear Sir:

Replying to Bureau communication of January 21, 1936, relative to economies to be effected in the entire service, you are advised that immediately there will be put into effect at this office rigid economies in accordance with the Bureau's instructions and every Agent will be made to reduce expenditures to an absolute minimum consistent with the proper functioning of this office. It is believed that the economies suggested by the Bureau can be effected and every Agent of this office is being informed of the Bureau's desire in this regard and I am sure that in the future, the Bureau will be able to see a marked decrease in the expenditures of the Little Rock office.

In accordance with the Bureau's instructions and in confirmation of my teletype message of today, please be advised that after a careful review of the clerical work of this office, I am of the opinion that at least temporarily all of the clerical employees should be retained in order that I may be afforded the opportunity of determining just what result a reduced clerical personnel would have at this office.

In my teletypewriter message, the Bureau's attention was called to the recent transfer of Stenographer August J. Mizek to the Washington field office and the fact that no Stenographer had been requested to fill this vacancy as I believed at the time of the transfer, that the clerical personnel then assigned to the Little Rock office would be sufficient to properly handle the work of the Bureau in the required time.

*Robert Stanley*

67-886-61  
✓

I do not feel, at this time, that it would be advantageous to the Bureau to dispense with the services of any of its clerical employees at the Little Rock Office and, in this connection, call attention to the fact that this personnel at the present time consists of Miss Dorothy Nease, Stenographer, who is presently assigned the duties of Chief Clerk and is, therefore, unable to take dictation other than administrative matters which are dictated to her by the Agent in Charge and is not available to the Agents for their dictation; and Miss Willie Kay Biles, who is the only Stenographer available at the present time to the Agents of this office. Recently on the occasion of the monthly conference when all of the Agents were in and required the services of a Stenographer, the entire time of Miss Biles was taken up with dictation and she was not afforded the opportunity of transcribing her notes for a period of two days which caused some of the dictation to become delinquent.

I anticipate that the Agents of this office, which now number eight in addition to the Agent in Charge, will frequently be in the office at the same time, that is, two or three of them at the same time, in which case it will be necessary for them to await their turn to dictate to Miss Biles and I, therefore, believe that there will be some delay and some occasion for the Agents to be idle at this office during the period mentioned.

May I suggest to the Bureau that it would be well to retain the services of all of the present employees and if the Bureau concurs in this suggestion, I believe that it would be well to transfer to the day shift Typist Herbert Stanley who would then be available to transcribe from dictaphone records such emergency dictation as would be necessary and the rough draft reports of the Agents sent in from the field, could then be assigned to Typist Clifton Halter who could type them during his period of night duty.

I, of course, desire to cooperate with the Bureau in every way possible and if the Bureau does not see fit to grant the above request, of course, every effort will be made to maintain the present efficiency in the clerical work of this office. However, I believe that this will be most difficult and even with extra time performed by all of the clerical employees, in many instances the clerical work of this office will be found in a most delinquent state.

As above stated, in the event the Bureau feels that the services of a clerical employee, in addition to Stenographer Micek who has been transferred, should be dispensed with, then I suggest that the Bureau dispense with the services of Typist Clifton Halter.

Very truly yours,

Chapman Fletcher,  
Special Agent in Charge.

CR:WKB  
AIR MAIL SPECIAL

Post Office Box 1469,  
Little Rock, Arkansas  
February 11th, 1936

67-1377-218  
RECEIVED  
FEB 6 1966  
FBI  
MILK

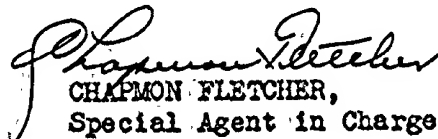
Director

2/11/36

mitted the Agents of this office to dictate to him and my observation is that he is progressing rapidly and with a little more experience would probably meet the requirements of this Bureau for the position of stenographer.

I consider that Stanley is an entirely satisfactory employee.

Very truly yours,

  
CHAPMON FLETCHER,  
Special Agent in Charge.

CF:dan

JOHN EDGAR HOOVER  
DIRECTOR

Federal Bureau of Investigation

U. S. Department of Justice

CT:ec

Washington, D. C.

June 11, 1936

C. H. STANLEY - TYPIST  
LITTLE ROCK OFFICE

Efficiency rating 85.5 3/31/36  
Previous efficiency rating 83  
Entered on duty 6-24-35 Temporary  
8-27-35 Permanent  
Salary Caf-3, \$1620  
Last salary change 12-1-35  
Last test rating:  
Stenographic  
Typing 97

Mr. Tolson ✓  
Mr. Baughman ✓  
Chief Clerk ✓  
Mr. Clegg  
Mr. Coffey  
Mr. Edwards  
Mr. Egan  
Mr. Foxworth  
Mr. Harbo  
Mr. Joseph  
Mr. Keith  
Mr. Lester ✓  
Mr. Quinn ✓  
Mr. Schilder  
Mr. Tamm  
Mr. Tracy  
Miss Gandy

REMARKS

Mr. Fletcher reports that this employee is a good typist and is showing a steady improvement in taking dictation. He is ambitious; has a pleasing personality; is a perfectly satisfactory employee and has indicated his ambition to go to Washington to study law with a view to qualifying for the position of Special Agent.

RECOMMENDATION

I recommend a promotion of \$60 and suggest that this employee be offered a transfer to the Washington headquarters. He apparently possesses possibilities for development.

*promotion sent  
7-23-36 WRE*  
for assignment to  
chief clerk's office  
6/15

Clyde Tolson.

*Letter to SAC C. Fletcher  
offering transfer to Wash-*

JUN 30 1936

FEDERAL BUREAU OF INVESTIGATION

JUN 29 1936

U. S. DEPARTMENT OF JUSTICE

FILE

Routed.....Indexed.....  
Searched.....Recorded.....  
Numbered.....Checked.....  
Serialized.....Filed.....



DIVISION OF INVESTIGATION  
U. S. DEPARTMENT OF JUSTICE

*memo. Director  
6-11-36*

EFFICIENCY RATING SHEET

Office submitting Little Rock, Arkansas

Date submitted March 31st, 1936

Name of employee Charles Herbert Stanley, Clerk - Caf 3 \$1620  
(Title) (Grade) (Salary)  
 Entered on duty August 27, 1935 Entered on duty this office August 27, 1935  
(Date) (Date)

Consider carefully these definitions, keep them in mind when rating, and compare the employee with all others in the same position for the entire service:

INFERIOR (0-59%).....EXCEPTIONALLY POOR performance of duty; EXCEPTIONALLY LACKING in qualification considered.

UNSATISFACTORY (60-74%)...Duty NOT performed AS WELL AS SHOULD BE EXPECTED; not satisfactory; DECIDEDLY below standard.

FAIR (75-84%).....Work ORDINARILY satisfactory; NOT OUTSTANDING.

GOOD (85-92%).....Duty performed in an EFFICIENT MANNER; qualifications UP TO STANDARD and ENTIRELY SATISFACTORY.

EXCELLENT (93-100%).....Duty performed in HIGHLY EFFICIENT MANNER; qualified to a PREEMINENT DEGREE.

To what degree has he exhibited the following qualifications? Consider him in comparison with others in the same position for the entire service.

	GRADE	RELATIVE WEIGHT	TOTAL
KNOWLEDGE: Extent of information concerning all duties of his position; ability to analyze cases; practical application of intelligence and educational training; readiness of comprehension...	86	7	602
JUDGMENT: Common sense; ability to think clearly and arrive at logical conclusion; tact.....	85	4	340
INITIATIVE: Trait of beginning needed work or taking appropriate action on own responsibility in absence of orders.....	85	1	85
FORCE: Aggressiveness; faculty of performing work with vigor and resolution.....	85	1	85
INDUSTRY: Physical activity; application to work; health; energy.....	85	1	85
ACCURACY: Attention to details; thoroughness; precision.....	86	1	86
PERSONAL APPEARANCE: Impression made on others; personality; neatness.....	85	1	85
PAPER WORK: Reporting; marshaling facts; dictating.....	85	2	170
ATTITUDE TOWARD WORK: Attention to duty; loyalty to the service; amenability to discipline; dependability.....	90	1	90
EXECUTIVE CAPACITY: Executive ability; leadership; capacity to direct, control, and influence others in proper performance of duties.....	83	1	83
TOTAL (divide by 20)			1711
Rating			85.5

(over)

In arriving at the above rating for an employee, consider each of the ten qualifications separately. In the column headed "Grade" give a separate rating between 0 and 100% for each qualification, as explained at the beginning of the sheet under definitions of Inferior, Unsatisfactory, Fair, Good, and Excellent. Then multiply each separate grade given in each separate qualification by the respective number indicated in the column headed "Relative Weight." Extend the figure obtained for each separate qualification into the column headed "Total." Add all the figures in the column headed "Total" and divide this sum by 20 to arrive at the final rating.

**REMARKS:**

(Under this heading shall be set forth a digest of criticisms and conditions of significance which will reflect deficiencies, meritorious features, and special qualifications or disqualifications.)

Stanley has been under my supervision since January 13th, 1936, during which time I have observed that he is attentive to his duties, is a good typist and has a fair knowledge of shorthand. Stanley has been attending business school during the past several months and shows a steady improvement in his ability to take dictation, he having taken dictation from me at which time I observed that he was accurate, fairly rapid and his work when transcribed was neat. Stanley has a pleasing personality, is ambitious and I believe with a little further practice will improve his shorthand to such an extent that he would be acceptable to the Bureau as a stenographer.

Stanley has indicated to me that it was his ambition to go to Washington and study law, with the hope of going up in the Bureau and being accepted as an Agent. He appears to be a good student and I believe he would have little difficulty in his study of law. I consider Stanley a perfectly satisfactory employee in his present position.

If deficiencies or disqualifications have been noted under "Remarks," have you brought them to the attention of the employee prior to the rendition of this rating? yes

CF:dan

  
CHAPMON FLETCHER, Special Agt. in Chg.  
Rating Officer.

June 4, 1936.

Special Agent in Charge,  
Little Rock, Arkansas.

Dear Sir:

Reference is made to the Bureau's copy of your memorandum dated June 1, 1936, showing the addresses and telephone numbers of the employees attached to the Little Rock Office.

Upon checking the information contained therein with the Bureau records three discrepancies were noted. The Bureau records reflected incorrect addresses for Special Agent (A) P. A. Pratt and clerical employees Willie K. Biles and Charles H. Stanley!

Section 39 of the Manual of Rules and Regulations specifically states that any change in address or telephone number of an employee shall be immediately communicated to the Bureau. The necessity of the Bureau's having correct information relative to its employees would seem to be obvious. It is accordingly requested that greater care be exercised in the future in notifying the Bureau promptly regarding such matters.

Very truly yours,

John Edgar Hoover,  
Director.

Copy s

67-886-77

10

COPY  
df

Post Office Box 1469,  
Little Rock, Arkansas,  
June 1, 1936.

MEMORANDUM

The following is a list of the names, addresses and telephone numbers of the personnel for the Little Rock Office, as of June 1, 1936.

<u>NAME</u>	<u>ADDRESS</u>	<u>TELEPHONE #</u>
Chapman Fletcher	711 North Ash Street, Apartment #3	3-2607
B. L. Durren	5405 U Street	3-0327
J. R. Calhoun	1009 East 3rd Street, Apartment H	4-6590
H. W. Kage	Capitol Hill Apartments, Apartment #608	6161
G. A. Mahan	600 Gaines Street	4-4740
W. B. Matney	301 N. Park	2-1007
Danovan Owens	106 Pearl Street	3-3592
P. A. Pratt	Capitol Hill Apartments, Apartment #308	6161
J. P. Leconte (Resident Agent)	Goldman Hotel, Fort Smith, Arkansas.	4151
Willie Kay Biles	2308 1st Street	5745
Charles H. Stanley	Levy, Arkansas	
Clifton O. Halter	Levy, Arkansas	6914
Dorothy A. Nense	5221 1/2 Street	3-4773

cc: Bureau

67-888-78

WRG:MEC  
87-

June 26, 1936

MEMORANDUM FOR MR. C. E. STEWART,  
THE ADMINISTRATIVE ASSISTANT TO THE ATTORNEY GENERAL.

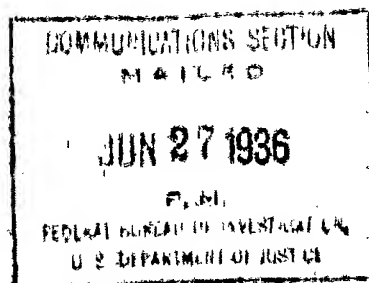
There is transmitted for appropriate action a  
personnel recommendation with reference to the following  
individual of the Federal Bureau of Investigation:

<u>NAME</u>	<u>FROM</u>	<u>TO</u>
Charles H. Stanley	Clerk, Caf 3, \$1620 per annum, Little Rock Office	Clerk, Caf 3, \$1680 per annum, Washington Field Office

Very truly yours,

John Edgar Hoover,  
Director.

Encl. #615928



WRG:MRC

DEPARTMENT OF JUSTICE  
PERSONNEL RECOMMENDATION SHEET

67-

Name: **Charles H. Stanley**Date: **June 26, 1936**Present Status

- |  |   |
|--|---|
| 1. Title: <b>Clerk</b>                 | 2. Grade: <b>CAF 3</b>  |
| 3. Salary: <b>\$1520 per annum</b>     | 4. Seat of Government: ( )<br>Field: ( <b>xxx</b> )                           |
| 5. Division: <b>Little Rock Office</b> | 6. Appropriation: "Salaries and Expenses,<br>Federal Bureau of Investigation" |

Proposed Change

- |  |  |
|--|--|
| 7. Title: <b>Clerk</b>                       | 8. Grade: <b>CAF 3</b>   |
| 9. Salary: <b>\$1630 per annum</b>           | 10. Seat of Government: ( )<br>Field: ( <b>xxx</b> )                           |
| 11. Division: <b>Washington Field Office</b> | 12. Appropriation: "Salaries and Expenses,<br>Federal Bureau of Investigation" |
| 13. Effective: <b>July 1, 1936</b>           | 14. Position: Additional: ( )<br>Vice:   |

Identical:

15. Remarks:

Respectfully submitted,

CC: Miss Waddle  
Chief, Audit Section\_\_\_\_\_  
Director, Federal Bureau of Investigation.

Requirements as to Classification Act:	Efficiency ( )	Date	Initial
		_____	_____
	Average provision ( )	_____	_____

\_\_\_\_\_  
approved:The Administrative Assistant  
to the Attorney General.

Funds certification:

\_\_\_\_\_  
approved:The Assistant  
to the Attorney General.

Note: If more than one personnel change is proposed, schedule the same on a separate sheet under captions 1 to 15 above, and attach hereto.

WRG:LEJ

June 26, 1936.

Mr. C. Fletcher,  
Federal Bureau of Investigation,  
U. S. Department of Justice,  
Post Office Box 1469,  
Little Rock, Arkansas.

Dear Sir:

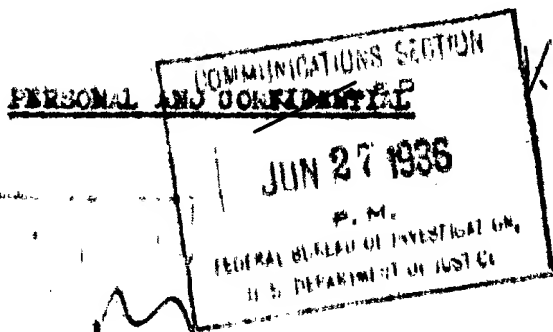
Reference is made to the semi-annual efficiency report submitted by you on March 31, 1936, covering Typist C. H. Stanley, wherein it is noted that Mr. Stanley is desirous of being transferred to Washington in order that he may be afforded the opportunity of attending law school.

There is a vacancy presently existing in the clerical personnel at the Seat of Government and you are requested to ascertain and advise the Bureau whether or not a transfer to Washington would be acceptable to Mr. Stanley at this time. If he accepts, you should instruct him to proceed to Washington, D. C., public business permitting, and report to Mr. W. R. Glavin, Chief Clerk, 5519 U. S. Department of Justice Building, Pennsylvania Avenue at Ninth Street, N. W., for assignment. The Bureau should be advised immediately relative to the probable date of his departure.

In the event this transfer is accepted, the necessary travel incident thereto will be at Government expense.

Very truly yours,

John Edgar Hoover,  
Director.



WRG:LEJ

June 29, 1936.

Mr. C. H. Stanley,  
Federal Bureau of Investigation,  
U. S. Department of Justice,  
Post Office Box 1469,  
Little Rock, Arkansas.

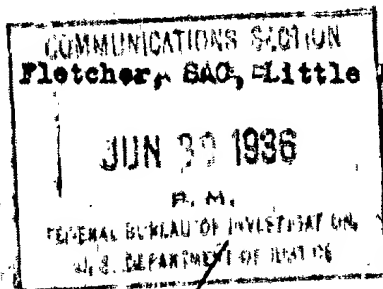
Dear Sir:

You are hereby directed to proceed to Washington, D. C., public business permitting, and report to Mr. W. R. Glavin, Chief Clerk, 5519 U. S. Department of Justice Building, Pennsylvania Avenue at Ninth Street, N.W., for assignment.

Very truly yours,

John Edgar Hoover,  
Director.

CC - Mr. C. Fletcher, SAC, Little Rock.



44-63719-24



WRG:LEJ

June 29, 1936.

Mr. O. Fletcher,  
Federal Bureau of Investigation,  
U. S. Department of Justice,  
Post Office Box 1459,  
Little Rock, Arkansas.

Dear Sir:

I have your communication dated June 24, 1936, wherein you recommend the transfer of Clerks Clifton D. Halter and Charles H. Stanley to the Seat of Government.

In this connection, I refer you to my letter dated June 26, 1936, wherein you were requested to advise the Bureau whether or not Mr. Stanley would accept a transfer to Washington at this time. In view of your letter dated June 26, 1936, it appears that both of the above mentioned employees have definitely indicated their desire for assignment in Washington and I have therefore issued instructions for the preparation of the necessary papers effecting their transfers. Messrs. Halter and Stanley are not to proceed to Washington until such time as you can conveniently release them from their present duties.

You are requested to advise the Bureau as soon as possible relative to the probable date these employees will depart for Washington. Each of these employees will be allowed his necessary expenses in connection with his transfer.

Very truly yours,

John Edgar Hoover,  
Director.

PERSONAL AND CONFIDENTIAL

Post Office Box #1469,  
Little Rock, Arkansas,  
June 24th, 1936.

PERSONAL AND CONFIDENTIAL

Director,  
Federal Bureau of Investigation,  
Washington, D. C.

Dear Sir:

Replying to Bureau communication of June 20th, 1936, advising that the Bureau was desirous of securing well qualified male stenographers for duty at the Seat of Government, you are advised that none of the male employees of this office are presently qualified as stenographers, both Clifton O. Walter and Charles H. Stanley being rated as Clerks.

Both of the employees above mentioned have, during the past several weeks, taken dictation at this office for the writer, as well as the Agents and I have noted that both employees have steadily increased their speed and I feel that it will only be a matter of time before they will both be able to pass the Bureau stenographic test.

Both of these young men are graduates of Draughtons Business School in Little Rock in the combined business course, which includes shorthand and typing and I am informed that they had attained a speed of one hundred and twenty words per minute at the time they graduated - Stanley having graduated in 1932 and Walter in 1933. Since that time neither of

JUL 8 - 1936

25

1. *[Handwritten signature]*  
WPS

DIRECTOR

6/24/36

them have devoted a great deal of time to taking dictation and during a majority of the time they have been employed by the Bureau, working at night and most of their time has been spent in typing rough draft reports.

I am very favorably impressed with both of these young men and feel that they are assets to the Bureau and that they would fit well into the picture at the Seat of Government and that each of them has possibilities. I am advised by both Stanley and Halter that it is their ambition to at some time become proficient to such a degree that they will be acceptable to the Bureau as Special Agents and each has indicated to me a desire to continue his studies. They have stated that if they could be transferred to Washington where the opportunity presented itself they would attend either a Law or Accounting School, with the view of qualifying themselves for the position of Agent.

Each of these young men has indicated to me that he desires a transfer to Washington and in the event the Bureau should have a vacancy for a Typist who will no doubt, within the period of less than one month, become proficient to such a degree that he will be able to successfully pass the Bureau's stenographic test, I believe that either or both of these young men would be acceptable in such position and recommend to the Bureau that either or both of them be transferred to Washington.

Very truly yours,

CHAPMAN FLETCHER,  
Special Agent in Charge.

CF:dan

*Two of these  
to compare them  
can be placed  
6/26/36*

# Federal Bureau of Investigation

U. S. Department of Justice

Post Office Box 1469,  
Little Rock, Arkansas,  
June 30, 1936.

Mr. Nathan	✓
Mr. Tolson	✓
Mr. Baughman	✓
Chief Clerk	✓
Mr. Clegg	✓
Mr. Coffey	✓
Mr. Edwards	✓
Mr. Egan	✓
Mr. Foxworth	✓
Mr. Harbo	✓
Mr. Joseph	✓
Mr. Keith	✓
Mr. Lester	✓
Mr. Quinn	✓
Mr. Schilder	✓
Mr. Tamm	✓
Mr. Tracy	✓
Miss Gandy	✓

Director,  
Federal Bureau of Investigation,  
Washington, D. C.

Dear Sir:

Replying to Bureau communication of June 26, 1936, in which reference is made to semi-annual efficiency report submitted March 31, 1936, concerning Typist C. H. Stanley, you are advised that Mr. Stanley has indicated to me a desire to be transferred to Washington, and in accordance with Bureau instructions, he will proceed to Washington at the earliest possible date.

At the present time in view of the Bureau order transferring Miss Willie K. Biles, a stenographer of this office, whose departure is being expedited, I am having some difficulty determining the exact date that Stanley will proceed to Washington. However, this should be determined within the next day or two and the Bureau will be advised immediately.

Very truly yours,

*Chapman Fletcher*  
CHAPMON FLETCHER,  
Special Agent in Charge.

CF:CHS

PERSONAL AND CONFIDENTIAL

AIR MAIL - SPECIAL DELIVERY

62-63719-28

VRG:CR  
67-63719

July 23, 1936.

Mr. Charles H. Stanley,  
Federal Bureau of Investigation,  
U. S. Department of Justice,  
Post Office Box 1469,  
Little Rock, Arkansas.

Dear Mr. Stanley:

It is with pleasure that I am enclosing  
the letter of the Attorney General advising you of  
your promotion from \$1620 per annum to \$1680 per  
annum in Grade Caf 3, effective July 1, 1936.

Sincerely yours,

John Edgar Hoover,  
Director.

Enclosure #1057652  
CC: SAC Fletcher, Little Rock.

67-63719-27

6

ADDRESS REPLY TO  
"THE ATTORNEY GENERAL"  
AND REFER TO  
INITIALS AND NUMBER

DEPARTMENT OF JUSTICE

WASHINGTON, D. C.

CBS:rb

July 1, 1936

Mr. Charles H. Stanley  
To C/o Federal Bureau

~~XXXXXX~~

Federal Bureau of Investigation.

Department of Justice.

Dear Sir:

~~Federal Bureau~~  
~~XXXXXX~~ are hereby transferred from one position to another in the  
Federal Bureau of Investigation as indicated below:

	<u>FROM</u>	<u>TO</u>
	Little Rock Office	Washington Field Office (transfer pending)
	Clerk	Clerk
Position	CAF 3	CAF 3
Grade	\$1620 per annum	\$1680 per annum
Salary		
Appropriation	"Salaries and Expenses, Federal Bureau of Investigation, FIELD." July 1, 1936.	
		Effective
	Fiscal control #310	To succeed

~~You should execute the required oath of office.~~

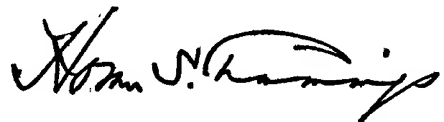
Respectfully,

By the Attorney General:

~~John N. Harbo~~

Acting

Assistant to the Attorney General.



Attorney General.

# Federal Bureau of Investigation

U. S. Department of Justice

Post Office Box 1469,  
Little Rock, Arkansas,  
July 1, 1936.

Director,  
Federal Bureau of Investigation,  
Washington, D. C.

Dear Sir:

In compliance with Section 35 of the Manual of Rules and Regulations, the following information is submitted:

- |   |  |
|---|--|
| (a) Marital Status:   | Married  |
| (b) Names of societies or organizations with which connected: | None   |
| (c) Legal Residence:  | Levy, Arkansas.  |
| (d) Education:  | North Little Rock, Arkansas,<br>High School, Graduated 1931;<br>Draughon's Business College,<br>Little Rock, Arkansas,<br>Combine Business Course,<br>Graduated 1932.  |
| (e) Person to be notified in emergency:                       | Mrs. C. H. Stanley - Wife,<br>Levy, Arkansas.  |
| (f) Relatives now employed by Government:                     | J. E. Stanley - Brother,<br>Veterans Administration<br>Facility, Long Island, New York.<br>L. F. Stanley - Brother,<br>U. S. Navy, stationed at<br>San Pedro, California.<br>Clifton O. Halter - Cousin, Clerk<br>Federal Bureau of Investigation,<br>Little Rock, Arkansas. |
| (g) Offices where assignment preferred:                       | Washington, D. C.  |

Very truly yours,

C. H. Stanley,  
Clerk.

67-63719-27X

WHS

M

CT:ec

67-63719-28

August 5, 1936

Mr. C. H. Stanley,  
Federal Bureau of Investigation,  
U. S. Department of Justice,  
Washington, D. C.

Dear Mr. Stanley:

Receipt is acknowledged of your kind letter of July 29, 1936, in which you submit suggestions which you believe will lead to an improvement in the operation of the Bureau.

I desire to express to you my appreciation for the courtesy and interest displayed by you in this regard, and to assure you that the contents of your communication will receive careful attention and consideration.

Sincerely yours,

cc - Mr. Joseph

28



Post Office Box #1469,  
Little Rock, Arkansas,  
July 29th, 1936

Mr. J. Edgar Hoover, Director,  
Federal Bureau of Investigation,  
U. S. Department of Justice,  
Pennsylvania Avenue at 9th St., N. W.,  
Washington, D. C.

Dear Sir:

In compliance with  
your letter of July 6th, 1936, I am enclosing  
herewith suggestions that have occurred to me as  
being of possible assistance to the Bureau.

Very truly yours,

C. H. Stanley, Clerk.

124  
p  
AUG 6-1936

67-63719-28

ack. 8/17/36

*[Handwritten signature]*

Federal Bureau of Investigation

U. S. Department of Justice

Post Office Box 1469,  
Little Rock, Arkansas,  
July 28, 1936.

Mr. J. Edgar Hoover, Director,  
Federal Bureau of Investigation,  
U. S. Department of Justice,  
Pennsylvania Avenue at 9th Street, N. W.,  
Washington, D. C.

Dear Mr. Hoover:

Your letter of July 23, 1936, notifying me of  
my promotion from \$1620 per annum to \$1680 per annum is  
sincerely appreciated.

I am indeed grateful for the consideration  
shown and wish at this time to again assure you that  
I shall in the future, as I have in the past, endeavor  
to perform my work in a manner that will be to the best  
interest of the Bureau.

May I again thank you for this promotion and  
pledge to you my continued cooperation in the Bureau's  
activities.

Sincerely yours

*C. H. Stanley*

C. H. Stanley,  
Clerk.

PERSONAL AND CONFIDENTIAL

67-63719-29  
AUG 5 - 1936  
V. O. W. G.  
J. H. G.

August 3, 1936.

MEMORANDUM FOR MR. TOLSON.

*62-10000-15*

For record purposes, please be advised that Messrs. R. A. Parsons and C. H. Stanley of the New York and Little Rock Offices, respectively, reported to the Bureau for duty on August 1, 1936. Mr. Parsons has been assigned to the Investigative Division, and Mr. Stanley has been detailed to the Chief Clerk's Office.

Mr. L. J. Gauthier of the New York Office arrived in Washington on August 2, 1936, and reported to the Chief Clerk's Office for duty at 9:00 A. M., this date.

Respectfully,

W. R. Glavin.

62-10000-30

*6*

*4*

Post Office Box #1469,  
Little Rock, Arkansas,  
August 17th, 1936.

PERSONAL AND CONFIDENTIAL

Director,  
Federal Bureau of Investigation,  
Washington, D. C.

Dear Sir:

There is being  
forwarded herewith the Personnel File of Charles  
H. Stanley, Clerk, who has been transferred to  
the Washington Headquarters of the Bureau.

This employee  
as of January 1st, 1936, had accrued annual leave  
of seven days and five hours, his leave record  
card being attached hereto.

Upon the departure  
of Stanley from this office he surrendered Manual  
of Rules and Regulations #698 and Manual for Chief  
Clerks of Field Offices #164, which have been added  
to the inventory of this office.

Very truly yours,

67-69414-31  
CHAMBER FLETCHER,  
Special Agent in Charge.

CP:dan  
Enclosures

JCE:GEP

August 21, 1936.

MEMORANDUM FOR MR. TOLSON.

Re: Stenographic and Typing Tests,  
Bureau Employees.

Please be advised that on August 20, 1936, the following employees were examined and received the indicated grades:

	<u>Typing Test</u>	<u>Stenographic Test</u>
Elsie Anita Molesworth		82%

The following are graded as Typists and those afforded the stenographic tests were given same upon their request:

Agnes R. McGee	91%	
Jane M. Cleveland	77%	
Francis C. Leonard	81%	
M. Eleanor Spates	95%	
Doris E. Knott	98%	No Grade
John J. Murray	96%	No Grade
Marie Cunningham	90%	No Grade
Dorothy A. Lee	92%	No Grade
Clifton O. Halter	98%	77%
Roger W. Loverton	87%	
Mary Kathleen Helwig	96%	
C. H. Stanley	88%	No Grade
Marguerite J. Taylor	96%	

Respectfully,

J. C. Ellsworth.

67-020-9

h

August 29, 1936.

LCS;LCB:AMP.

MEMORANDUM FOR MR. NATHAN.

The following assignments have been made of employees transferred to the Identification Division who reported here on August 28, 1936:

Miss Agnes R. M. McGee, Grade 2 clerical employee, has been assigned to a grade two position in the Card Index Section.

Miss M. Eleanor Spates, Grade 3 typing employee, has been assigned to a similar position in the Typing Section where it is noted this employee formerly was assigned and where she has had a few months' experience.

Mr. Clifton O. Halter and Mr. Charles E. Stanley, Grade 3 typists, have been assigned to the Recording Section to fill vacancies existing therein. These employees will be given training in the general work of the section which will fit them better for Grade 3 work upon which they will enter in the course of a very few days.

Respectfully,

L. C. Schilder.

211

4-17-68, 175.

1950

**THE UNIVERSITY OF CHICAGO**

李： 李 明

Pursuant to your request that the number of typists assigned to the Research Division be reduced to five in number, the following transfers are recommended in order that your wishes may be complied with:

Miss Gerie Knott  
Miss Dorothy Lee  
Mr. Roger A. Norton  
Miss Agnes E. J. Olson  
Miss M. J. Jones  
Miss Margarette Taylor  
Mr. Norton Walter  
Mr. Charles A. Stanley

Posting section

## REFERENCES

1992

Transfer to  
Debit Div.

67-80004-61

August 27, 1936

MEMORANDUM FOR MR. NATHAN

Please instruct the following employees of the Research Division to report to Mr. Nathan immediately, for assignment in the Identification Division as indicated:

Miss Agnes R. H. Miller - Card Index Section

Miss A. Eleanor Spates - Recording Section

Mr. Roger W. Levertan - Fostling Section

Mr. Clifton G. Maltby - " "

Mr. Charles M. Stanley - " "

Miss Doris E. Knott - Typing Section

Miss Dorothy A. Lee - " "

Miss Marguerite Taylor - " "

Very truly yours,

John Edgar Hoover,  
Director.

67-443-2452

CC: Mr. Nathan



JOHN EDGAR HOOVER  
DIRECTOR

Federal Bureau of Investigation

U. S. Department of Justice

Washington, D. C.

REJ:JJM

September 1, 1936.

MEMORANDUM FOR MR. TOLSON

RE: Charles H. Stanley,  
Typist

In view of the fact that Mr. Charles H. Stanley, Typist, formerly of the Research Division, has recently been transferred to the Identification Division, I thought you might be interested in knowing the writer's reaction to this employee.

Mr. Stanley is a conscientious and hard worker, is a good typist, intelligent and, I believe, will develop into a better than average employee.

Respectfully,

*R. E. Joseph*  
R. E. Joseph.

67-63719-32

SEP 3 1936

SEP 4 1936  
TOLSON  
CLERK

Searched	Indexed
Numbered	Serialized

C. H. Stanley  
Research Division  
August 20, 1936.

About forty species of the fresh-water clams found in this country are used in the manufacture of buttons and novelties. The commercial varieties are found chiefly in flowing waters derived from the drainage of limestone regions, including most branches of the Mississippi and some streams of the Great Lakes and Gulf drainages. These rivers contain shells which have the pearly white or iridescent lining so desirable in the manufacture of buttons. These shells are of the right thickness and size for cutting, producing pearl buttons of the highest grade extensively used to-day. The utilization of these clam shells has become an important industry involving large investments in special machinery for making buttons.

Until recently, manufacturers obtained profits from the sale of discolored and other imperfect buttons as well as from the sale of their perfect products. Now, however, serious competition has sprung up through the importation of cheap glass buttons, which are sold at such low prices that they are being widely used on cheap garments. The effect has been that most of the inexpensive pearl buttons produced in domestic plants have found no buyers; thus our manufacturers now have a market for only their finer products. A splendid opportunity therefore exists for some enterprising person to either develop machinery which will reduce the number of imperfect buttons, or to locate a market for the imperfect product now being made.

The change in the parental and the community attitude toward the conduct problems of children is marked. Although the juvenile-court movement has been well under way in the United States for a quarter of a century, the old conceptions of punishment as a preventive and of justice as equality of treatment have died slowly. Under the new legal theory of the juvenile court, impartial procedure is made possible by the use of a different method for each peculiar need. The question is not what treatment to specify for particular types of offenses, but what action is best for individual children. A keen insight into human nature is required of the jurist whose duty it is to prescribe this action for children.

Scientific approach to the conduct problems of the individual child increases the difficulties of administration. Moreover, if the objective is cure, not punishment, it is imperative that the cure be successful. Attempts to prevent or cure delinquency among children have led to study of their physical and mental defects, to investigation of environment for causes or maladjustment, and to experiments in individual or group training during the pre-school period. However, necessary resources are still lacking for study and treatment of the great majority of children who pass through our courts and are committed to correctional institutions.

S: 9:20 } 8 min  
F: 9:28 }

Sp. 100%  
Accur. 75%  
1175  
J. Q. 88%

In the administration of the publicly owned forest of this country the nation performs a variety of services. Among these services is the planting of young trees in those hugh areas of the national forest which have been . Another service is the undertaking of the difficult task of protecting all the trees whether young or old from the various . In large areas the

*[Handwritten signature]*

*[Handwritten signature]*

5:10:27

WRG:AM

August 22, 1936.

Mr. C. H. Stanley,  
Federal Bureau of Investigation,  
U. S. Department of Justice,  
Washington, D. C.

Dear Mr. Stanley:

Reference is made to your communication dated July 29, 1936, to which you attach a suggestion concerning the inclusion on Bureau mailing lists of the unlisted telephone numbers of Field Offices and the telephone numbers of No. 1 men.

This is to advise you that the Bureau believes such a practice would be undesirable. It is not believed that the unlisted telephone numbers of the various offices should be circularized, and it is not believed that telephone numbers of the No. 1 men should be included on any mailing list due to changes of No. 1 man designations in the various Field Offices.

I desire again to thank you for your courtesy in submitting this suggestion for the consideration of the Bureau.

Sincerely yours,

67-63719-33

John Edgar Hoover,  
Director.

Mr. Nathan  
Mr. Tracy  
Miss Gandy

JOHN EDGAR HOOVER  
DIRECTOR

Federal Bureau of Investigation

U. S. Department of Justice  
Washington, D. C.

September 26, 1936.

WJM:AMP.

MEMORANDUM FOR MR. NATHAN. *HN*

Re: Mr. C. H. Stanley,  
Recording Section.

I desire to submit the following 30-day report concerning the work of this employee who was transferred from the Research Division to the Recording Section on August 28, 1936:

The work of this employee has been very satisfactory. He is attentive to his duties and has not hesitated to perform overtime in order to learn the work of the Section. At the present Mr. Stanley is engaged in typing work in connection with the International Exchange. It is believed that he will develop into a very good employee in the Recording Section.

Respectfully,

*L. C. Schilder*  
*uch*

L. C. Schilder.

OCT 28 1936

67-63719-34

OCT 3 1936

*Anderson* *RB*

*2p* *ch* *mm*

JOHN EDGAR HOOVER  
DIRECTOR

Federal Bureau of Investigation

U. S. Department of Justice  
Washington, D. C.

September 17, 1936.

LCS:HL

MEMORANDUM FOR MR. NATHAN

Re: Errors of Mr. Herbert Stanley,\*  
Recording Section.

The following errors of the type specified are being  
charged against the above employee for the past month:

Typing

Technical

Card Index

Missed Ident - Classification

Reading Room

Miscellaneous

Times Tardy

0

Relative Standing

\*New employee -  
Transferred to  
Recording, August 29, 1936.

Respectfully,

*LCS*

L. C. Schilder.

*m*

JOHN EDGAR HOOVER  
DIRECTOR

Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

HN:CSH

September 29, 1936

MEMORANDUM FOR THE DIRECTOR

RE: C. H. <sup>Q</sup>STANLEY,  
Recording Section.

I told this boy that his thirty day report had been entirely satisfactory. He is studying law and wants to be an Agent. He strikes me as an industrious, hard-working boy, with probably some degree of intelligence.

Very truly yours,

  
H. Nathan.

Mr. Nathan .....  
Mr. Tolson .....  
Mr. Baughman .....  
Mr. Clegg .....  
Mr. Coffey .....  
Mr. Dawsey .....  
Mr. Egan .....  
Mr. Foxworth .....  
Mr. Glavin .....  
Mr. Harbo .....  
Mr. Joseph .....  
Mr. Lester .....  
Mr. Nichols .....  
Mr. Quinn .....  
Mr. Schilder .....  
Mr. Tamm .....  
Mr. Tracy .....  
Miss Gandy .....

67-63719-35

Wes

**JOHN EDGAR HOOVER**  
**DIRECTOR**

Federal Bureau of Investigation

U. S. Department of Justice  
Washington, D. C.

REJ:PM

October 12, 1936.

## MEMORANDUM FOR MR. TOLSON

Re: Charles Herbert Stanley-  
Clerical employee

In view of the fact that Mr. Francis C. Leonard, presently assigned to the Research Division, has just received an appointment as a Special Agent of the Bureau and is to enter the class of new agents starting October 19, 1936, it is recommended that Mr. Charles Herbert Stanley, formerly of the Research Division, presently assigned to Recording Section, be transferred to this Division to take the place to be vacated by Mr. Leonard.

Mr. Stanley was formerly assigned to assist Mr. Leonard with the clerical work in and about the Bureau Library and it is believed that he would be particularly fitted to carry on Mr. Leonard's work.

If the foregoing recommendation is approved, it is requested that Mr. Stanley be transferred at once in order that Mr. Leonard may assist him in his new duties during the remainder of this week.

Respectfully,

R. E. Joseph.

67-63719-36

Approved  
T.D. 3/20/21

Recd Mr. Nathan  
10-14-36-arg

1. The first step is to identify the problem. This involves understanding the situation and the goals that need to be achieved. It is important to gather all relevant information and to define the problem clearly.

THE



WRG:TW  
67-63719-

October 14, 1936.

MEMORANDUM FOR MR. NATHAN

This is to advise you that Mr. Charles H. Stanley, a Clerk in the Recording Section, is being transferred to the Research Division. He should be instructed to report to Mr. Joseph for assignment on October 14, 1936.

Very truly yours,

John Edgar Hoover,  
Director.

CC - Mr. Joseph

67-63711-37

RECORDED  
INDEXED

OCT 14 1936

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LCS:CSH

October 15, 1936

MEMORANDUM FOR THE DIRECTOR

In accordance with instructions contained in your memoranda of October 14th, Miss Anna E. Kriechbaum, a Stenographer in the Identification Division, and Mr. Charles H. Stanley, a Clerk in the Identification Division, have been requested to report to Mr. Joseph for assignment to the Research Division.

Very truly yours,

H. Nathan.

67-20671-51

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W

Federal Bureau of Investigation

U. S. Department of Justice

Post Office Box #1469,  
Little Rock, Arkansas,  
September 26th, 1936.

Director,  
Federal Bureau of Investigation,  
Washington, D. C.

Dear Sir:

There is being  
transmitted herewith individual Monthly  
Overtime Record sheet for Charles Herbert  
Stanley, Clerk, recently transferred from  
the Little Rock Office to the Bureau  
Headquarters in Washington, D. C.

Very truly yours,

*Chapman Fletcher*  
CHAPMAN FLETCHER,  
Special Agent in Charge.

dan  
Enclosure (1)

15NOLH

RECORDED

OCT 2 1936

66-5393-5

FILED IN OFFICE OF DIRECTOR

SEP 28 1936 A. M.

U. S. DEPARTMENT OF JUSTICE

DEF. OFF.

FILE

14

October 19, 1936.

LCS:AMP.

MEMORANDUM FOR MR. NATHAN.

Re: Miss A. Kriechbaum,  
Mr. C. Stanley,  
Mr. F. Jones.

There are transmitted herewith for transmittal to the Personnel Files Section the files of the above employees who have been transferred from the Identification Division. Miss Kriechbaum and Mr. Stanley have been assigned to Mr. Joseph's office and Mr. F. Jones has been transferred to the Jacksonville Bureau office.

Respectfully,

L. C. Schilder.

67-20681-52

C  
O  
P  
Y

1:11 PM

October 28, 1936. *Charles N. ...*

MEMORANDUM FOR M. J. TOLSON

Listed below are the names, addresses and telephone numbers of the employees assigned to the Research Division:

<u>NAME</u>	<u>ADDRESS</u>	<u>TELEPHONE</u>
Mr. R. E. Joseph	145 California Street, N. W., Apartment 32	North 4489-H
Mr. M. W. Acers	709 26th Street, South, Aurora Hills, Virginia	Ridge 269-J
Mr. T. M. Dawsey	1101 23rd Street, South Arlington, Virginia	Jackson 1813
Mr. Robert C. Hendon	1500 Russell Road, Alexandria, Virginia	Alexandria 1467-W
Mr. L. B. Nichols	912 South Oak Street, Foxcroft Heights, Arlington, Virginia	Walnut 6387
Mr. H. J. L. Pieper,	2124 I Street, N. W., Apartment 610	West 0932
Mrs. Lilian C. Brown	1655 Hobart Street, N. W.	Adams 9478
Mrs. Jane Cleveland	New Amsterdam Apartments, 2701 14th Street	Columbia 7430
Miss Marie Cunningham	5232 Fifth Street, N. W.	Georgia 0491
Miss Pauline DeFoe	1350 L Street, N. W.	National 7870
Miss Justina Di Francesco	137 B Street, S. E.	Lincoln 3698
Miss Mae G. Le Melico	2202 I Street, N. W.	West 0046
Miss Frances Lutz	1777 Massachusetts Ave., N. W.	Decatur 5419

C  
O  
P  
Y

Memorandum for Mr. Tolson

-2-

October 26, 1946

Miss Anna E. Kriechbaum	328 South Carolina Ave. S. W.	Lincoln 7120-
Miss Pearl McKarnin	Harvard Hall, Apartment 204, 1650 Harvard Street, N. W.	Columbia 8287-R
Mr. J. J. Murray	1753 34th Street, N. W.	West 2840-J
Mr. Joseph Pieper	2105 Eye Street, N. W.	West 2679 also West 0932
Mr. Charles Herbert Stanley	2034 16th Street	North 9440
Miss Mary Kathleen Helwig	1915 K Street, N. W. Apartment 408	No telephone - may be reached at Metropolitan 8398

Respectfully,

R. E. Joseph.

JOHN EDGAR HOOVER  
DIRECTOR

LCS:HL

Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

October 28, 1936

MEMORANDUM FOR MR. NATHAN

Re: Errors of Mr. Charles H. Stanley,  
Recording Section.

Relative Standing

The following errors of the type specified are being  
charged against the above employee for the past month:

Typing

Technical  
Missed Ident - Classification

Card Index

Reading Room

Miscellaneous

Times Tardy

0

Relative Standing

15 out of 15

Respectfully,

*L.C. Schilder*  
L.C. Schilder

L. C. Schilder.

November 14, 1936.

MEMORANDUM FOR THE ADMINISTRATIVE  
ASSISTANT TO THE ATTORNEY GENERAL

There is submitted a schedule of personnel recommendations with reference to the transfer of the following employees of the Federal Bureau of Investigation:

<u>NAME</u>	<u>FROM</u>	<u>TO</u>
Mr. John F. Kershaw	Clerk, Caf 2, \$1440, Washington Field Office	Junior Clerk-Typist, Caf 2, \$1440 per annum, Identification Division
Miss Jeannette E. Muther	" "	Junior Clerk-Typist, Caf 2, \$1440 per annum, Identification Division
Mr. Charles H. Stanley	Clerk, Caf 3, \$1680, Washington Field Office	Assistant Clerk-Typist, Caf 3, \$1680 per annum, Assistant Director's Office

Very truly yours,

John Edgar Hoover,  
Director.

Enclosure #1053053.

67-63717-38



DEPARTMENT OF JUSTICE  
PERSONNEL RECOMMENDATION SHEETName: **Mr. Charles H. Stanley**Present StatusDate: **November 14, 1936**1. Title: **Clerk**2. Grade: **CAF 3**3. Salary: **\$1600 per annum**4. Seat of Government: ( )  
Field: ( **F** )5. Division: **Washington Field Office**6. Appropriation: "Salaries and Expenses,  
Federal Bureau of Investigation"Proposed Change7. Title: **Assistant Clerk-Typist**8. Grade: **CAF 3**9. Salary: **\$1600 per annum**10. Seat of Government: ( **300** )  
Field: ( )11. Division: **Assistant Director's Office**12. Appropriation: "Salaries and Expenses,  
Federal Bureau of Investigation"13. Effective: **November 16, 1936**

14. Position: Additional: ( )

Vice: **Paul C. Brines -****Identical**

15. Remarks:

CC: Miss Waddle  
Chief, Audit Section

Respectfully submitted,

\_\_\_\_\_  
Director, Federal Bureau of Investigation.

		Date	Initial
Requirements as to Classification Act:	Efficiency ( )	_____	_____
	Average provision ( )	_____	_____

\_\_\_\_\_  
approved:The Administrative Assistant  
to the Attorney General.

Funds certification:

\_\_\_\_\_  
approved:The Assistant  
to the Attorney General.Note: If more than one personnel change is proposed, schedule the same on a  
separate sheet under captions 1 to 15 above, and attach hereto.

JOHN EDGAR HOOVER  
DIRECTOR

Federal Bureau of Investigation

U. S. Department of Justice  
Washington, D. C.

REJ:PM

November 16, 1936. ✓ vlt

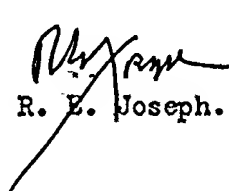
MEMORANDUM FOR MR. TOLSON

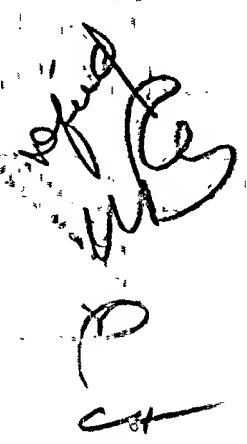
30-day Report - Mr. Charles Herbert Stanley,  
CAF-3 \$1680.00

Mr. Stanley was transferred from the Recording Section of the Identification Division to the Research Division under date of October 15, 1936.

Mr. Stanley is a good typist, a hard worker, is willing to perform overtime, and I consider his services satisfactory.

Respectfully,

  
R. E. Joseph.

67-63719-39  
NOV 18 1936  


I, Charles H. Stanley do solemnly swear that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office of

Assistant Clerk-Typist

on which I am about to enter: So help me God.

(Sign here)

*C. H. Stanley*

Subscribed and sworn to before me this ) Where born (State only) \_\_\_\_\_

*Fourth* day ) Date of birth \_\_\_\_\_

of *December* A. D. 193*6* ) Whence appointed: \_\_\_\_\_

State: \_\_\_\_\_ County: \_\_\_\_\_

Congressional District: \_\_\_\_\_

*Wm. Jackson*  
Notary Public

X-----X

: : :

: SEAL :

: : :

X-----X

Date of entry upon duty NOV 16 1936

Residence: \_\_\_\_\_

Do you receive an annuity under the Civil Service Retirement Act? \_\_\_\_\_

*file 17-436  
2008*

JOHN EDGAR HOOVER  
DIRECTOR

LCS:HL

Federal Bureau of Investigation  
United States Department of Justice

Washington, D. C.  
November 27, 1936

MEMORANDUM FOR MR. NATHAN

Re: Errors of Mr. C. H. Stanley,  
Recording Section.

Relative Standing

The following errors of the type specified are being  
charged against the above employee for the past month:

Typing

Technical  
Missed Ident - Classification

Card Index

Reading Room

Miscellaneous

Times Tardy

0

(Transferred to  
Mr. Joseph's Office  
10/16/36)

Respectfully,

*LCS*  
L. C. Schilder.

ADDRESS REPLY TO  
"THE ATTORNEY GENERAL,"  
AND REFER TO  
INITIALS AND NUMBER

DEPARTMENT OF JUSTICE

WASHINGTON, D. C.

CBS-mac

November 16, 1936.

To Mr. Charles H. Stanley,  
Federal Bureau  
~~XXXXXX~~  
Federal Bureau of Investigation,  
Department of Justice.

Dear Sir:

You are hereby transferred from one position to another in the **Federal**  
~~Bureau~~  
~~XXXXXX~~  
Federal Bureau of Investigation as indicated below:

<u>FROM</u>	<u>TO</u>
Position Clerk, Washington Field Office	Position Assistant Clerk-Typist, Assistant Director's Office
Grade Caf-3	Grade Caf-3
Salary \$1690 per annum	Salary \$1680 per annum
Appropriation "Salaries and Expenses, Federal Bureau of Investigation", FIELD	Appropriation "Salaries and Expenses, FEDERAL BUREAU OF INVESTIGATION", DEPARTMENTAL
	Effective November 16, 1936.
	To succeed Paul C. Brines, resigned.

You should execute the required oath of office.

Respectfully,

By the Attorney General:

(Signed) Joseph B. Anderson

Assistant to the Attorney General.

67-63719-40  
*Wm. S. Cummings*  
Attorney General.

ADDRESS REPLY TO  
"THE ATTORNEY GENERAL"  
AND REFER TO  
INITIALS AND NUMBER

DEPARTMENT OF JUSTICE

WASHINGTON, D. C.

CBS-mac

November 16, 1936.

To Mr. Charles H. Stanley,  
Federal Bureau  
~~Division~~ of Investigation,  
Department of Justice.

Dear Sir:

You are hereby transferred from one position to another in the Federal  
Bureau  
~~Division~~ of Investigation as indicated below:

<u>FROM</u>		<u>TO</u>
Position	Clerk, Washington Field Office	Position Assistant Clerk-Typist, Assistant Director's Office
Grade	Caf-3	Grade Caf-3
Salary	\$1680 per annum	Salary \$1680 per annum
Appropriation "Salaries and Expenses, Federal Bureau of Investigation", FIELD		Appropriation "Salaries and Expenses, FEDERAL BUREAU OF INVESTIGATION", DEPARTMENTAL Effective November 16, 1936.
		To succeed Paul C. Brines, resigned.

You should execute the required oath of office.

Respectfully,

By the Attorney General:

*Joseph A. Keenan*  
Assistant to the Attorney General.

*Wm. V. Cummings*  
Attorney General.

*file  
17-4-36  
mry*

JOHN EDGAR HOOVER  
DIRECTOR

# Federal Bureau of Investigation

U. S. Department of Justice  
Washington, D. C.

January 11, 1937.

Director,  
Federal Bureau of Investigation,  
U. S. Department of Justice,  
Washington, D. C.

Dear Sir:

In compliance with Section 35 of the Manual of Rules and Regulations, the following information is submitted relative to the status of the undersigned:

A. Marital Status	Married
B. Names of Societies or Organizations	None
C. Legal Residence	Levy, Arkansas
D. Education	Graduate of North Little Rock, Arkansas High School; Completed Combine Business Course, Draughon's Business College, Little Rock, Arkansas
E. Person to be notified in case of emergency	Mrs. C. H. Stanley, wife, 2034 16th Street, N.W., Washington, D. C.
F. Relatives in Government Service	Mr. J. E. Stanley, brother, Veterans Administration Facility, Long Island, New York; Mr. L. F. Stanley, brother, U. S. Navy
G. Offices Preferred	Washington, D. C.

Respectfully,

*C. H. Stanley*  
C. H. Stanley

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WRG

WRC:RUL  
67-DEPARTMENT OF JUSTICE  
PERSONNEL RECOMMENDATION SHEETName: **Mr. Charles E. Stanley**Date: **February 8, 1937.**Present Status

1. Title: **Assistant Clerk-Typist** 2. Grade: **Caf 3**  
 3. Salary: **\$1680 per annum** 4. Seat of Government: ( **GO** )  
 Field: ( )  
 5. Division: **Assistant Director's Office** 6. Appropriation: "Salaries and Expenses,  
 Federal Bureau of Investigation"

Proposed Change

7. Title: **Clerk** 8. Grade: **Caf 3**  
 9. Salary: **\$1680 per annum** 10. Seat of Government: ( )  
 Field: ( **F** )  
 11. Division: **Washington Field Division** 12. Appropriation: "Salaries and Expenses,  
 Federal Bureau of Investigation"  
 13. Effective: **February 16, 1937** 14. Position: Additional: ( )  
 Vice: **Paul C. Prince - transferred**

Identical:

15. Remarks:

**67-63719-41**CC: Miss Waddle  
Chief, Audit Section

Respectfully submitted,

\_\_\_\_\_  
Director, Federal Bureau of Investigation.

Date Initial

Requirements as to Classification Act:

Efficiency ( )

Average provision ( )

approved:

The Administrative Assistant  
to the Attorney General.

Funds certification:

approved:

The Assistant  
to the Attorney General.Note: If more than one personnel change is proposed, schedule the same on a  
separate sheet under captions 1 to 15 above, and attach hereto.



WRG:RML  
67-

February 8, 1937.

MEMORANDUM FOR MR. JOSEPH

Please direct Mr. Charles H. Stanley,  
Assistant Clerk-Typist in the Research Division, to  
report immediately to the Special Agent in Charge of  
the Washington Field Division for assignment.

Very truly yours,

John Edgar Hoover,  
Director.

CC: SAC, Washington Field Division.

67-63719-42

✓

11/11

TDC:A

February 3, 1937.

MEMORANDUM FOR MR. TOLSON

Re:   
Clerk  
Washington Field Division.

*C. H. Hottel*

This employee entered the Bureau's service under date of December 10, 1934, and on August 19, 1935, was transferred to the Washington Field Division. His entire file was briefed under date of December 29, 1936 (serial 43).

As the result of a letter dated December 9, 1936, received from Special Agent in Charge Hottel stating that this employee seemed to be slow and did not possess very much initiative and was not aggressive, Mr. Hottel was requested under date of December 29 to submit a further report concerning his capabilities at the expiration of thirty days.

A letter has now been received dated January 29 stating he has talked with  and informed him that his work was unsatisfactory and that he would have to show a decided improvement and that a further report would be submitted to the Bureau concerning his work.

Mr. Hottel states this employee has shown some improvement and believes he is putting forth his best efforts, but that he believes he is better suited for some other position in the Bureau and mentions the Files and Mechanical Sections where the work is more of a routine nature instead of his present work which requires initiative, foresight and a certain amount of intelligence. He states he believes  is loyal to the Bureau; that he has not been in the best of health; is presently attending law school with the hope of eventually becoming a Special Agent.

Mr. Hottel points out that the work in the Chief Clerk's office of the Washington Field Division has increased tremendously and further states that in view of the fact that  is attending law school no overtime is performed.

*62-41535-657*

Memo. for Mr. Tolson

2-3-37

RECOMMENDATION

In view of the fact that this employee has not developed satisfactorily while in the Bureau's service, it is recommended that his resignation be requested on the grounds of a reduction in personnel and that Charles M. Stanley now assigned to the Research Division be instructed to report to the field division to fill the vacancy created by [redacted]

b6  
b7C

Mr. Stanley entered the Bureau's service at Little Rock on June 24, 1935 in a temporary capacity and was transferred to the Seat of Government on August 1, 1936. His work on a whole has been satisfactory and in view of the reduction in the Research Division Mr. Joseph states that the services of Mr. Stanley can be dispensed with.

Respectfully,

T. D. QUINN.

*Stanley trans f'd  
to field unit  
2-28-37 WJG*

Washington Field Division, Room 1211,  
Washington, D.C.

February 11, 1937.

Director,  
Federal Bureau of Investigation,  
Washington, D. C.

Dear Sir:

This is to inform you that Mr. Charles Herbert Stanley, Clerk, reported for assignment at this Division at 8:41 A.M. this date.

The address of this employee is:

2034-16th Street, N. W.,  
Washington, D. C.

telephone number: North 9440.

Mr. Stanley who was formerly assigned to the Bureau had in his possession building pass #1606 for the year 1937.

Very truly yours,

GUY HOTTEL,  
Special Agent in Charge.

GH:MBL

67-63117 43

2034-16th

STJ

February 12, 1937.

67-63719

Special Agent in Charge,  
Washington, D. C.

PERSONAL AND CONFIDENTIAL

Dear Sir:

There are enclosed the field personnel file  
and leave record card of Mr. Charles H. Stanley who is  
now attached to your office.

Very truly yours,

John Edgar Hoover,  
Director.

Encl. #1056877.

67-63719-44

FEDERAL BUREAU OF INVESTIGATION

From: PERSONNEL FILES Room 6632

193

To: Director  
Mr. Nathan  
Mr. Tolson  
Mr. Quinn  
Mr. Clegg  
Mr. Donegan  
Mr. Douglas  
Miss Gandy  
Mr. Glavin  
Mr. Tamm  
Mr. Tracy  
Chief Clerk's Office  
Files Section  
Identification Division  
Laboratory  
Typing Unit (Files Section)  
M *[Signature]*

Re: Charles N. Stanley.

*Do you wish this  
to go to W.F.O.?*

Field personnel  
file & leave  
record card  
sent to W.F.O.  
2/12/37 vres

Personnel Files

WRG:GC  
67-63719

February 20, 1937

Mr. Charles H. Stanley,  
Federal Bureau of Investigation,  
United States Department of Justice,  
Washington, D. C.

Dear Mr. Stanley:

There is enclosed a letter signed by the Attorney General transferring you from the position of Assistant Clerk-Typist, Grade Caf 3, \$1850 per annum in the Assistant Director's Office, to the position of Clerk in the Washington Field Division, without change in grade or salary, effective February 18, 1937.

There are also enclosed oath of office forms which you are requested to execute and return to the office of the Chief Clerk immediately. The effective date given above should be shown as the date of entry on duty on these forms.

Very truly yours,

John Edgar Hoover,  
Director.

CC: SAC Mottel, Washington

MAIL. 1112950

67-63719-45

*[Handwritten signature]*

ADDRESS REPLY TO  
"THE ATTORNEY GENERAL"  
AND REFER TO  
INITIALS AND NUMBER

DEPARTMENT OF JUSTICE

WASHINGTON, D.C.

63:17.

February 11, 1937.

To Mr. Charles E. Stanley,

Federal Bureau of Investigation,

Department of Justice.

Sir:

You are hereby transferred from one position to another in the  
Federal Bureau of Investigation as indicated below:

FROM

Position Assistant Clerk-Typist  
Assistant Director's Office

Grade Caf-3

Salary \$1680 per annum

Appropriation "Salaries and Expenses,  
Federal Bureau of Investigation",  
DEPARTMENTAL.

TO

Position Clerk  
Washington Field Division

Grade Caf-3

Salary \$1680 per annum

Appropriation "Salaries and Expenses,  
Federal Bureau of Investigation", F.I.R.D.  
Effective February 16, 1937.

To succeed - Paul C. Briscoe,  
transferred.

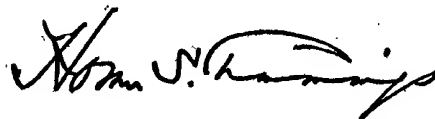
You should execute the required oath of office.

Respectfully,

By the Attorney General:

(Signed) John E. Quinn

Assistant to the Attorney General.



Attorney General.



WRG:TW  
67-63719

February 26, 1937.

Special Agent in Charge,  
Washington, D. C.

Dear Sir:

Please instruct Mr. Charles H. Stanley to  
forward immediately the sets of office which were  
requested in the Bureau's letter directed to him  
under date of February 20, 1937.

Very truly yours,  
For the Director,

Harold Nathan,  
Assistant Director.

67-63719-46

*[Handwritten signature]*

*[Handwritten mark]*

Federal Bureau of Investigation  
United States Department of Justice  
Washington Field Division, Room 4244,  
Washington, D.C.

March 16, 1937.

Director,  
Federal Bureau of Investigation,  
Washington, D. C.

PERSONAL AND CONFIDENTIAL

RE: CHARLES H. STANLEY  
CLERK  
THIRTY DAY EFFICIENCY REPORT.

Dear Sir:

In compliance with Section 34 of the Manual of Rules and Regulations, it is incumbent upon me at this time to submit a thirty day efficiency report on the above employee.

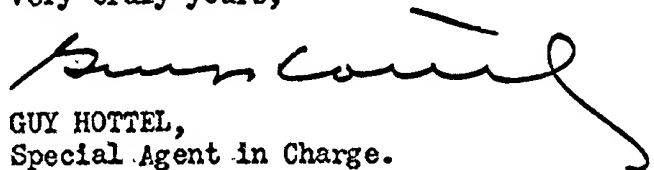
Mr. Stanley possesses a fair personality; is neat in his appearance and has a satisfactory approach. He performs overtime work, when necessary and is amenable to discipline.

This employee has had previous experience in a field office division and his work as a clerk at this office was not new to him. I have found this employee to be a conscientious worker, performing his duties with a satisfactory degree of speed.

Mr. Stanley at the present time is attending evening classes at the Columbus Law University.

The work of this employee since he has been attached to this office has been satisfactory; however, judging from the manner in which he discharges his duties, it is my opinion, that he will always be a clerk.

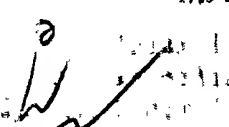
Very truly yours,

  
GUY HOTTEL,  
Special Agent in Charge.

GH:MBL

67-63719-47

MAR 20 1937





I, Charles H. Stanley do solemnly swear that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office of

Clerk

on which I am about to enter: So help me God.

(Sign here) Charles H. Stanley

Subscribed and sworn to before me this ) Where born (State only)\_\_\_\_\_

Twenty-seventh day ) Date of birth\_\_\_\_\_

of February A. D. 1937) Whence appointed:\_\_\_\_\_

State\_\_\_\_\_County\_\_\_\_\_

Congressional District\_\_\_\_\_

Wm. C. Jackson  
Notary Public

X-----X  
: :  
: SEAL :  
: :  
X-----X

Date of entry upon duty FEB 16 1937

Residence\_\_\_\_\_

Do you receive an annuity under the Civil Service Retirement Act?\_\_\_\_\_

file  
3/2/37  
WJ

WRG:ec

April 19, 1937

MEMORANDUM FOR MR. TOLSON

RE: RICHMOND OFFICE

SAC Berens called me this morning and stated that the walls of the Richmond office have not as yet been painted, but that all of the necessary painting would be completed in about two days. He stated that the furniture and other equipment for which arrangements were made are satisfactory and he believes the office will look O. K.

Mr. Berens wanted to know whether he could not start looking around for a night typist. I mentioned the fact that C. H. Stanley, clerk in the Washington field office, had stated that he desired to go to Richmond. Mr. Berens stated that Stanley had checked the school facilities in Richmond and found that he could not continue his education in that city and for that reason does not desire to be considered further for such a transfer. I pointed out that in view of this fact, the Bureau would authorize his getting a night typist to be employed temporarily with a view to permanent appointment.

Mr. Berens advised me that he arrived in Richmond at 6:00 p.m. last evening and that Miss Irene Jones arrived there at 1:20 a.m. this morning. They are both staying at the Richmond Hotel at the present time, although Miss Jones intends to secure transfer authority to more permanent quarters today. Mr. Berens' home telephone number at the present time is 3-2731. The entrance number for the Richmond office is Room 601, Richmond Trust Building, the listed telephone number being 2-6464.

Miss Ebert's  
2-19373  
wrg.

Respectfully,

W. R. Glavin.

COPY C

62-1024-151-2

April 17, 1937.

Mr. O. Hottel,  
Federal Bureau of Investigation,  
4244 U. S. Department of Justice Building,  
Pennsylvania Avenue at Ninth Street, N. W.,  
Washington, D. C.

Dear Mr. Hottel:

In connection with the establishment of the Field Office at Richmond, Virginia, the Bureau desires that Mr. C. H. Stanley and Miss Ernestine Ebert be transferred from the Washington Field Division to the Richmond Field Division. The transfer of Miss Ebert should be effected upon the termination of her annual leave. Mr. Stanley should proceed to Richmond on or about May 15, 1937.

You are further directed to instruct Miss Irene Jones to report to Special Agent in Charge A. G. Berens, 401 Richmond Trust Building, Richmond, Virginia, at 9 A.M., April 19, 1937, for thirty days assignment.

Very truly yours,

John Edgar Hoover,  
Director.

PERSONAL AND CONFIDENTIAL

67-286-516

C  
O  
P  
Y  
WRG:WKB

April 21, 1937

MEMORANDUM FOR MR. TOLSON

SAC Berens called me from Richmond at 10:30 this morning and stated that with reference to the clerical employees, he was endeavoring to secure a boy for night typist work and an additional stenographer for day work. He wanted to know whether to give any further consideration to C. H. Stanley. I advised him that he should endeavor to secure an additional male employee for his office. In the event he is successful in securing these employees, he will have two stenographers and one night typist. He is of the opinion that another stenographer who can be broken in to handle Chief Clerk's work should be assigned to the Richmond office. I informed him that I would secure your reaction to this request.

SAC Berens stated that he was forwarding to the Bureau several test papers of applicants interviewed by him; and that he had one male applicant and one female applicant who he believed would be very good. I advised him to send in the necessary papers at the earliest possible date.

He also wanted to know whether it was necessary that a firearms contract be executed at the present time. I advised him that it would be all right to let this contract be held in abeyance for the time being.

He is going to have the buzzer system installed by a commercial company in Richmond in view of the fact that that company can install it at a rate cheaper than the telephone company would install it. He advised that the private unlisted telephone for the use of the Bureau is number 25436 and the unlisted telephone for use of the Agents of the Richmond office is number 25361.

He is also endeavoring to secure gasoline under the Interior Department contract for the State of Virginia.

In view of the information contained herein, no reply is being made to the personal and confidential communication received from SAC Hottel of the Washington field office under date of April 19, 1937, concerning the personnel of that office.

Respectfully,

W. R. Glavin.

67-102053-6

Washington Field Division, Room 4244,  
Washington, D. C.

April 19, 1937.

PERSONAL AND CONFIDENTIAL

Director,  
Federal Bureau of Investigation,  
Washington, D. C.

Dear Sir:

Reference is made to your letter of April 17, 1937 in connection with the establishment of the Field Office at Richmond, Virginia, in which you desire that Mr. C. H. Stanley and Miss Ernestine Ebert be transferred from the Washington Field Division to the Richmond Field Division.

This is to inform you that Miss Ebert has been transferred to the Seat of Government, and reported to Mr. Tamm for assignment at 9:00 A.M., Saturday, April 17, 1937. Accordingly, she should be instructed by the Bureau to report to Richmond upon the termination of her annual leave.

Mr. Stanley has advised me that he has made inquiries at the various Schools located in Richmond, Virginia and has ascertained that he will be unable to attend any night schools there; accordingly, he is desirous of withdrawing his transfer to the Richmond Division.

Miss Irene Jones reported to Special Agent in Charge A. G. Berens at 9 A.M., April 19, 1937, for thirty days assignment. It is my understanding that Miss Jones will be on per diem during this period.

Very truly yours,

GUY HOTTEL,  
Special Agent in Charge.

GH:MBL

JOHN EDGAR HOOVER  
DIRECTOR

Federal Bureau of Investigation  
United States Department of Justice

CT:ACS

Washington, D. C. 5-22-37

CHARLES H. STANLEY - CLERK  
WASHINGTON FIELD DIVISION.

Efficiency Rating  
Previous efficiency rating  
Entered on duty

Grade and salary  
Last salary change  
Last test rating:  
Stenographic  
Typing

GOOD 5-1-37  
85.5% March, 1936.  
6-24-35 Temporary  
8-27-35 Permanent  
Caf 3, \$1680  
7-1-36

88% 8-21-36

Mr. Nathan ☒  
Mr. Tolson ☒  
Mr. Baughman ☐  
Mr. Clegg ☐  
Mr. Coffey ☐  
Mr. Dawsey ☐  
Mr. Egan ☐  
Mr. Foxworth ☒  
Mr. Glavin ☒  
Mr. Harbo ☐  
Mr. Joseph ☐  
Mr. Lester ☐  
Mr. Nichols ☐  
Mr. Quinn ☐  
Mr. Schilder ☐  
Mr. Tamm ☐  
Mr. Tracy ☐  
Miss Gandy ☐

REMARKS

Mr. Hottel states Mr. Stanley possesses a certain amount of common sense and initiative but his work must be supervised; that he possesses very little resourcefulness and he believes the employee should be able to perform his duties more efficiently and with some degree of speed; he performs overtime work when required; presents a neat appearance; has a fair personality and is amenable to discipline. He states on the whole the work of the employee has been satisfactory.

Mr. Joseph on November 16, 1936, stated Mr. Stanley is a good typist, a hard worker, is willing to perform overtime and his services were satisfactory.

RECOMMENDATION

I recommend no change.

Clyde Tolson.

67-63719-48



FIELD  
CLERICALFEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

## EFFICIENCY RATING SHEET

Office submitting Washington FieldDate submitted May 1, 1937

Name of employee CHARLES H. STANLEY CLERK CAF-3 \$1680.00  
 (Title) (Grade) (Salary)

Entered on duty Aug. 27, 1935 Entered on duty this office Feb. 11, 1937.  
 (Date) (Date)

Consider carefully these definitions, keep them in mind when rating, and compare the employee with all others in the same position for the entire service:

UNSATISFACTORY.....Duty NOT performed AS WELL AS SHOULD BE EXPECTED;  
 not satisfactory; DECIDEDLY below standard.  
 FAIR.....Work ORDINARILY satisfactory; NOT OUTSTANDING.  
 GOOD.....Duty performed in an EFFICIENT MANNER; qualifica-  
 tions UP TO STANDARD and SATISFACTORY.  
 EXCELLENT.....Duty performed in HIGHLY EFFICIENT MANNER; qualified  
 to a PREEMINENT DEGREE.

The following characteristics should be taken into consideration in the determination of the category in which the employee is placed:

KNOWLEDGE: Extent of information concerning all duties of his/her position; practical application of intelligence and educational training.  
 JUDGMENT: Common sense; sense of proportion; effectiveness in planning so as to utilize time to best advantage.  
 INITIATIVE: Resourcefulness; handling routine matters on own responsibility and in absence of orders; original contributions advanced.  
 FORCE: Faculty of performing work with vigor and resolution; completing assignments.  
 INDUSTRY: Application of energy, interest, and technical resources to duties; amount of work accomplished.  
 ACCURACY: Attention to details; thoroughness; analytical ability.  
 PERSONAL APPEARANCE: Impression made on others; personality; neatness.  
 ATTITUDE TOWARD WORK: Loyalty to the service; ability to work with and for others; general dependability; amenability to discipline.

*Memo del  
5/22*  
 Rating GOOD.

(over)

REMARKS:

(Under this heading shall be set forth a digest of criticisms and conditions of significance which will reflect deficiencies, meritorious features, and special qualifications or disqualifications.)

Mr. Stanley is one of the clerks assigned to this office. He possesses a certain amount of common sense and initiative. His work has to be supervised, however. He possesses very little resourcefulness. Mr. Stanley's work is principally of a routine nature but it is believed that he should be able to perform his duties more efficiently and with some degree of speed. He performs overtime work when required.

Mr. Stanley presents a neat appearance; has a fair personality and is amenable to discipline.

The work of this employee has been satisfactory, as a whole. He is attending law school; is married and hopes some day to apply for the position of Special Agent.

Have the contents of this report under the heading "Remarks" been read in full to the employee to whom they relate, and has the employee been informed as to the status reflected on the reverse side of this report? YES.

GH:MBL

  
Rating Officer.

**Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.**

September 1, 1937.

Director,  
Federal Bureau of Investigation,  
United States Department of Justice,  
Washington, D. C.

Dear Sir:

In compliance with instructions contained in Section 35 of the Bureau Manual of Rules and Regulations, please be advised that my status with respect to the items listed below is as follows:

- (A) Marital status: Married
- (B) Names of societies or organizations with which connected: None
- (C) Legal residence: Levy, Arkansas
- (D) Education: North Little Rock, Arkansas, High School; Draughon's Business College, Little Rock, Arkansas; One year Columbus University Law School, Washington, D. C.
- (E) Name, address and relationship of person to be notified in case of emergency: Mrs. C. H. Stanley, wife, 2034 16th Street, N. W., Washington, D. C.
- (F) List of names of any relatives now in the Government service, with the degree of relationship, and where employed. (List all relatives, including those by marriage.) J. E. Stanley, brother, U. S. Veterans Hospital, Long Island, New York; L. F. Stanley, brother, United States Navy; Clifton O. Halter, cousin, Federal Bureau of Investigation, Washington, D. C.; Sidney George, brother-in-law, U. S. Postal Mail Service, Little Rock, Arkansas.
- (G) Offices where assignment preferred: Washington, D. C.

Very truly yours,

*C. H. Stanley*  
C. H. Stanley,  
Clerk.

NOT RECORDED

LAH:WMH

67-286-520

May 27, 1937.

Mr. Guy Hottel,  
Federal Bureau of Investigation,  
U. S. Department of Justice,  
4244 U. S. Department of Justice Building,  
Washington, D. C.

PERSONAL AND CONFIDENTIAL

Dear Mr. Hottel:

Listed below are the test ratings of the clerical employees of the Washington Field Division, in connection with the quarterly conference held on April 28, 1937, the papers of which were transmitted to the Bureau with your letter of April 30, 1937:

	<u>Stenographic</u>	<u>Typing</u>
Mary B. Lewis	98%	
Frances L. Brown	97%	
Eleanor Brownsonbe	97%	
Grace A. Johnson	87%	
[Redacted]	81%	
	No Grade	
	No Grade	
U. M. Stanley		100%
John J. Murrey		92%
[Redacted]	22%	
Guy Hottel		87%
D. Crawford		85%
[Redacted]		81.5%
		75%
		No Grade

b6  
b7C

It is noted that four failed to attain a passing grade in the stenographic test and three failed to attain a passing grade in the typing test. It is desired that you call this to the attention of these employees and indicate that improvement will be necessary.

Sincerely yours,

John Edgar Hoover,  
Director

67-286-520

From the oldest written records, we find that personal identification has long been in use. When no other method of identification was known, convicts and slaves were given a particular mark which plainly showed their class. A few hundred years ago the best police forces hired men with good memories who tried to remember the faces of persons charged with crimes so as to be able to recognize them later. Later on, men whose duty it was to preserve law and order began employing better methods of recognizing persons and kept files containing the pictures of thousands of criminals. The identification of such persons forms a large part of the work of preventing and reducing crime. Indeed it is not only the most important means of obtaining the arrest of these persons but it also insures the more certain and just punishment of the guilty. The man who often breaks the law and who has already been convicted of several crimes deserves more severe punishment than the beginner in crime. Only when the past records of men under trial can be fully known, however, can greater punishments be justly given. In most cases, we can not know that a man is a hardened criminal except by means of careful identification.

Never before in the history of the country has the subject of crime been more widely discussed than at the present time. The public mind is awakening to the need of checking the criminal in order that life and property may remain reasonably safe. For a long time the criminal has been encouraged by the indifference of the public to ineffective methods of investigation and prevention of crime. Not only has the criminal widened the field of his attack with great boldness and speed, but he has also organized his work to make it more efficient and profitable. If law and order are to control crime, they must deal quickly and surely with this menace. In the past the public has too often been guilty of considering the criminal a romantic figure and of making him the object of public sympathy. One of the first steps which must be taken is the creation of a sound public attitude towards crime and criminals. Upon this step largely will rest the success or failure of the attempt to reduce crime in this country to the lowest possible level. More than a change in the attitude of the public is needed to solve the problem, however, for changes both in police methods and in the law are essential. The wider use of the methods already known to the police agencies of the various countries would in itself constitute a severe blow to crime.

J Min

100/0  
5-4-37  
J

Washington Field Division, Room 2266,  
Washington, D. C.

July 1, 1937.

Director,  
Federal Bureau of Investigation,  
Washington, D. C.

PERSONAL AND CONFIDENTIAL

Dear Sir:

Reference is made to your letter dated June 23, 1937 advising me that Mr. Tamm of the Bureau had recently instructed Special Agent F. M. Hickey of this Office to carefully check the records of this Office for the purpose of ascertaining whether there was contained in this Office any original exhibits or documents which had been obtained during the course of the Bureau's investigation of the case entitled [redacted] et al; that a search had been made and Agent Hickey subsequently informed Mr. Tamm that the files in this Office did not contain any original exhibits in this case and that the file had been transmitted to the Richmond Field Division; that a further search was later made at which time there were located two large envelopes containing a number of original documents and records.

b6  
b7C

I requested Special Agent Hickey to submit me a memorandum as to the above. His memorandum is attached hereto.

I have brought to the attention of Agent Hickey and Mr. Charles Stanley, a Clerk in this Office, the inexcusable carelessness in not finding the exhibits in this case when originally requested by Mr. Tamm. I have advised them that a recurrence of a similar incident will not be tolerated.

Very truly yours,

GUY HOTTEL,  
Special Agent in Charge.

GH:MBL  
ENC.

67-286-506

COPY

Washington Field Division, Room 2266,  
Washington, D. C.

June 28, 1937.

MEMORANDUM FOR THE SPECIAL AGENT IN CHARGE

RE: [redacted] et al;  
Alleged irregularities on the part of [redacted]  
[redacted] at Langley Field, Va.  
THEFT OF GOVERNMENT PROPERTY; FRAUD  
AGAINST THE GOVERNMENT.

b6  
b7C

I have for acknowledgment your memorandum dated June 18, 1937, with reference to the telephone call from Mr. Tamm of the Bureau concerning the exhibits in this case, and distinctly recall after receiving Mr. Tamm's instructions, I proceeded to the office of the Chief Clerk of the Washington Field Division and instructed Mr. Stanley, who was on duty at the time, to make a thorough search for the purpose of locating any exhibits in the above case.

Mr. Stanley stated that he had made a thorough search of the files and the exhibits had been sent to the Richmond Field Division, and he was unable to locate any exhibits in this case. The fact that no exhibits could be located by Mr. Stanley, the clerk on duty, was communicated to Mr. Tamm.

Your memorandum states that a search of the exhibit file in this office discloses that the exhibits had never been sent to Richmond. In connection therewith, I am inclined to believe that a thorough search was not made by the clerk on duty for these exhibits at the time of Mr. Tamm's telephone call, however, I emphasized the necessity of making a thorough search at the time I received the telephone call from Mr. Tamm.

Very truly yours,

(S) F. M. HICKEY,  
Special Agent.

FMH:GS

MR. CHARLES H. STANLEY - - - - Clerk

ENTERED ON DUTY: August 27, 1935

SALARY: \$1,680

OFFICE PREFERENCE: Washington, D. C.

**SPECIAL AGENT IN CHARGE HOTTEL:**

states that Mr. Stanley is a hard-working, willing employee and is continually improving. He is very well satisfied with him.

**INSPECTOR CONROY:**

I am inclined to believe that Mr. Stanley is making satisfactory progress as a clerical employee. He was somewhat disappointed by the remarks made by the Special Agent in Charge about him in the efficiency report. He stated that insofar as initiative was concerned, he was just feeling his way and asking a lot of questions to make sure he was doing the right thing. The rating given this employee by the Special Agent in Charge was "Good". I agree.

Inspection Report.  
Washington Field Division.  
Inspector E. E. Conroy.  
July 11, 1937.

R



WFO (75)

August 9, 1957

1-55-57 -15

~~PERSONAL AND CONFIDENTIAL~~

Mr. C. Nettell,  
Federal Bureau of Investigation,  
U. S. Department of Justice,  
Washington, D. C.

Dear Mr. Nettell:

Reference is made to your letter of July 26, 1957,  
reporting the quarterly conference of clerical employees of  
your office, which was held on July 26, 1957.

The following grades were obtained by the employees  
on the stenographic and typing tests:

<u>Name</u>	<u>Stenographic</u>	<u>Typing</u>
D. Crawford		80
J. E. Drury		86
Walter F. Hinson		88
G. E. Shumley		84.5
Kenneth Brummett	87	
Frank Jones	No Grade	
Mary B. Lewis	100	
A. Matthews	88	
H. C. Midgeway	88	

It is noted that one stenographer and one typist  
failed to make satisfactory grades on the tests given them,  
and it is requested that you inform these employees that  
improvement is necessary.

Sincerely yours,

John Edgar Hoover,  
Director.

9'5"

About forty species of the fresh-water clams found in this country are used in the manufacture of buttons and novelties. The commercial varieties are found chiefly in flowing waters derived from the drainage of limestone regions, including most branches of the Mississippi and some streams of the Great Lakes and Gulf drainages. These rivers contain shells which have the pearly white or iridescent lining so desirable in the manufacture of buttons. These shells are of the right thickness and size for cutting, producing pearl buttons of the highest grade extensively used to-day. The utilization of these clam shells has become an important industry involving large investments in special machinery for making buttons.

Until recently, manufacturers obtained profits from the sale of discolored and other imperfect buttons as well as from the sale of their perfect products. Now, however, serious competition has sprung up through the importation of cheap glass buttons, which are sold at such low prices that they are being widely used on cheap garments. The effect has been that most of the inexpensive pearl buttons produced in domestic plants have found no buyers; thus our manufacturers now have a market for only their finer products. A splendid opportunity therefore exists for some enterprising person to either develop machinery which will reduce the number of imperfect buttons, or to locate a market for the imperfect product now being made.

The change in the parental and the community attitude toward the conduct problems of children is marked. Although the juvenile-court movement has been well under way in the United States for a quarter of a century, the old conceptions of punishment as a preventive and of justice as equality of treatment have died slowly. Under the new legal theory of the juvenile court, impartial procedure is made possible by the use of a different method for each peculiar need. The question is not what treatment to specify for particular types of offenses, but what action is best for individual children. A keen insight into human nature is required of the jurist whose duty it is to prescribe this action for children.

Scientific approach to the conduct problems of the individual child increases the difficulties of administration. Moreover, if the objective is cure, not punishment, it is imperative that the cure be successful. Attempts to prevent or cure delinquency among children have led to study of their physical and mental defects, to investigation of environment for causes of maladjustment, and to experiments in individual or group training during the pre-school period. However, necessary resources are still lacking for study and treatment of the great majority of children who pass through our courts and are committed to correctional institutions.

5-100  
A-91  
95.5%  
RJR  
7-30-37

Federal Bureau of Investigation  
United States Department of Justice  
Washington Field Division, Room 2266,  
Washington, D. C.

November 1, 1937.

Director,  
Federal Bureau of Investigation,  
Washington, D. C.

PERSONAL AND CONFIDENTIAL

RE: Charles H. Stanley,  
Clerk,  
Semi-Annual Efficiency Report.

Dear Sir:

Reference is made to the efficiency report  
submitted on this employee as of November 1, 1937.

It is my recommendation that Mr. Stanley be  
given an increase in salary.

Very truly yours,

*Guy Hottel*  
GUY HOTTEL,  
Special Agent in Charge.

GH:MBL

Mr. Nathan	✓
Mr. Tolson	
Mr. Baughman	
Mr. Clegg	
Mr. Coffey	
Mr. Crowl	
Mr. Egan	
Mr. Foxworth	
Mr. Glavin	
Mr. Harbo	
Mr. Hottel	
Mr. Lester	
Mr. McIntire	
Mr. Naughton	
Mr. Nichols	
Mr. Pennington	
Mr. Schilder	
Mr. Tamm	
Mr. Tracy	
Miss Gandy	

67-63719-49

NOV 4 - 1937

NOV 2 1937  
TOLSON  
FOUR  
CLERK  
FILE  
*[Handwritten initials and signatures]*

COPY

November 9, 1937.

L.H:VG

~~PERSONAL AND CONFIDENTIAL~~

Mr. G. Hottel,  
Federal Bureau of Investigation,  
2266 U. S. Department of Justice Building,  
Washington, D. C.

Dear Mr. Hottel:

Further reference is made to your letter of October 22, 1937, in connection with the quarterly conference of clerical employees held on October 21, 1937.

The following are the grades given to the stenographic and typing tests forwarded with your letter of October 22.

	<u>Stenographic</u>	<u>TY. ING</u>
Frances L. Brown	100%	
Eleanor Browncombe	100%	
Jean Gunsser	94%	
Irene Jones	98%	
Mary B. Lewis	99%	
Annetta Matthew	100%	
J. O. Muldowney	95%	
Gladys Curratt	94%	
D. Crawford		86%
J. B. Drury		86%
<div style="border: 1px solid black; width: 100px; height: 15px;"></div>		81.5%
<u>O. H. Stanley</u>		98%

b6  
b7c

It is noted that one clerk failed to make a passing grade on the typing test. It is suggested that you may desire to afford this employee practice tests before the giving of the test at the next quarterly conference.

Sincerely yours

John Edgar Hoover,  
Director.

67-286-27

9 min 20 seconds  
C. H. Stanley,  
October 21, 1937.

The purpose of this study is twofold. (1) Since the Chinese are now residing in a number of countries, the following questions are of interest: Why and how have they gone there? What is the degree of their economic prosperity and social adaptation in their new environments? In what ways and to what extent have they benefited themselves, their fatherland and their adopted countries? An attempt is here made to answer these queries, at least in part. (2) China is undergoing a stupendous social and political change which has brought to the fore, in greater and greater degree, the population problem. A high birth rate has been accompanied by a high death rate and infant mortality. Unsatisfactory socio-economic conditions have caused low wages, disease, poverty, and misery. In great numbers the needy have been forced out of the country. In this same the outflow of the emigrants has arisen from the pressure of the home population. Wherever they have gone, clashes with other racial groups have been frequent. Inasmuch as the pressure of population is not likely to diminish in the immediate future, further conflicts are distinctly possible. The amelioration of the social and economic conditions in China are therefore desirable in order to insure social progress and promote international good will.

With these views in mind, inquiry has been made into the conditions of the Chinese in important countries with reference to certain specific problems. A few countries have been chosen on the following more or less arbitrary grounds. First, the countries must lie within the Eastern Hemisphere as far as the mid-Pacific. Second, the maximum number of the Chinese in each country must at some time have reached 50,000 or more. The scope of this study therefore narrows down to an account of the Chinese in Formosa, Dutch East Indies, British Malakka, the Philippines, the Hawaiian Islands, the Transvaal, and France (during the World War).

The main inquiries of this study resolve themselves into three major divisions: Historic, social, and economic. The historic phase includes important conflicts, and the political and civil relations between China and the particular country to which the emigrants have gone. In tracing these events, the plan has been to terminate the account with the last significant clash whereby the Chinese either gained or lost socio-economic importance in their adopted country. In Java, for example, the failure of the Chinese revolt of 1740 led to the Dutch ascendancy in commerce and politics. Likewise, historic events in the Philippines have been outlined up to the third massacre of the Chinese by the Spaniards. Under the economic phase have been included the main occupations of the Chinese, and their activities in industry, commerce, and agriculture.

gsl  
98 1/2  
P 10/2/37

DEPARTMENT OF JUSTICE  
PERSONNEL RECOMMENDATION SHEET

Name: **Mr. Charles H. Stanley**Date: **December 13, 1937**Present Status

- |   |   |
|---|---|
| 1. Title: <b>Clerk</b>                      | 2. Grade: <b>Caf 2</b>  |
| 3. Salary: <b>\$1690 per annum</b>          | 4. Seat of Government: ( )<br>Field: ( <b>F</b> )                             |
| 5. Division: <b>Washington Field Office</b> | 6. Appropriation: "Salaries and Expenses,<br>Federal Bureau of Investigation" |

Proposed Change

- |  |  |
|--|--|
| 7. Title: <b>Clerk</b>                       | 8. Grade: <b>Caf 2</b>   |
| 9. Salary: <b>\$1740 per annum</b>           | 10. Seat of Government: ( )<br>Field: ( <b>F</b> )                             |
| 11. Division: <b>Washington Field Office</b> | 12. Appropriation: "Salaries and Expenses,<br>Federal Bureau of Investigation" |
| 13. Effective: <b>January 1, 1938</b>        | 14. Position: Additional: ( )<br>Vice:   |

15. Remarks:

Identical:

67-55711 50

CC: Miss Waddle  
Chief, Audit Section

Respectfully submitted,

\_\_\_\_\_  
Director, Federal Bureau of Investigation.

Requirements as to Classification Act:	Efficiency ( )	Date	Initial
	Average provision ( )		

\_\_\_\_\_  
approved:The Administrative Assistant  
to the Attorney General.

Funds certification:

\_\_\_\_\_  
approved:The Assistant  
to the Attorney General.

Note. If more than one personnel change is proposed, schedule the same on a separate sheet under captions 1 to 15 above, and attach hereto.

**Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.**

CT:ACS

12-3-37

CHARLES H. <sup>b</sup>STANLEY - CLERK - WASHINGTON FIELD.

Efficiency rating	GOOD	11-1-37
Previous efficiency rating	GOOD	
Entered on duty	6-24-35	Temporary
	8-27-35	Permanent
Grade and salary	Caf 3,	\$1680
Last salary change	7-1-36	
Last test ratings:		
Stenographic		
Typing	98%	October, 1937.

Mr. Nathan ✓  
Mr. Tolson ✓  
Mr. Baughman ✓  
Mr. Clegg ✓  
Mr. Coffey ✓  
Mr. Crowl ✓  
Mr. Egan ✓  
Mr. Foxworth ✓  
Mr. Glavin ✓  
Mr. Harbo ✓  
Mr. Hottel ✓  
Mr. Lester ✓  
Mr. McIntire ✓  
Mr. Naughton ✓  
Mr. Nichols ✓  
Mr. Pennington ✓  
Mr. Schilder ✓  
Mr. Tamm ✓  
Mr. Tracy ✓  
Miss Gandy ✓

## REMARKS

SAC Hottel states Stanley is a satisfactory employee; he displays good common sense in the discharge of his duties; is a hard worker; possesses a certain amount of initiative and force; he has shown a great improvement in the performance of his work; he takes an interest in his duties; he puts in overtime early in the morning, at night, on Saturday afternoons and Sundays; he is an excellent typist; will probably qualify as a stenographer; he has a pleasing personality; is loyal; amenable to discipline; his average overtime is 51 hours per month, which is nearly twice the amount performed by the other clerical employees of the office.

On November 1, 1937, Mr. Hottel recommended that this employee be given a promotion.

On July 11, 1937, Inspector Conroy reported that he felt Stanley was making satisfactory progress as a clerical employee and that he believed he was entitled to a rating of GOOD.

### RECOMMENDATION:

I recommend an increase of \$60.

Clyde Tolson.

DEC 15 1937

Rec Power to Regt  
12-13-37  
abc.

Promotion sent  
12-28-37  
abc

OK.  
J

[illegible]

FIELD  
CLERICALFEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

## EFFICIENCY RATING SHEET

Office submitting Washington FieldDate submitted November 1, 1937.

Name of employee	<u>Charles H. Stanley</u>	<u>Clerk</u>	<u>Caf-3</u>	<u>\$1680.00</u>
	(Title)		(Grade)	(Salary)

Entered on duty	<u>Aug. 27, 1935.</u>	Entered on duty this office	<u>Feb. 11, 1937.</u>
	(Date)		(Date)

Consider carefully these definitions, keep them in mind when rating, and compare the employee with all others in the same position for the entire service:

UNSATISFACTORY.....Duty NOT performed AS WELL AS SHOULD BE EXPECTED;  
not satisfactory; DECIDEDLY below standard.  
FAIR.....Work ORDINARILY satisfactory; NOT OUTSTANDING.  
GOOD.....Duty performed in an EFFICIENT MANNER; qualifica-  
tions UP TO STANDARD and SATISFACTORY.  
EXCELLENT.....Duty performed in HIGHLY EFFICIENT MANNER; qualified  
to a PREEMINENT DEGREE.

The following characteristics should be taken into consideration in the determination of the category in which the employee is placed:

KNOWLEDGE: Extent of information concerning all duties of his/her position; practical application of intelligence and educational training.  
JUDGMENT: Common sense; sense of proportion; effectiveness in planning so as to utilize time to best advantage.  
INITIATIVE: Resourcefulness; handling routine matters on own responsibility and in absence of orders; original contributions advanced.  
FORCE: Faculty of performing work with vigor and resolution; completing assignments.  
INDUSTRY: Application of energy, interest, and technical resources to duties; amount of work accomplished.  
ACCURACY: Attention to details; thoroughness; analytical ability.  
PERSONAL APPEARANCE: Impression made on others; personality; neatness.  
ATTITUDE TOWARD WORK: Loyalty to the service; ability to work with and for others; general dependability; amenability to discipline.

*Memo Dir*  
*12-3-37*  
*4*

Rating GOOD.

(over)



REMARKS:

(Under this heading shall be set forth a digest of criticisms and conditions of significance which will reflect deficiencies, meritorious features, and special qualifications or disqualifications.)

Mr. Stanley is one of the clerks assigned to this Office and is a satisfactory employee. He displays good common sense in the discharge of his duties, is a hard worker, possesses a certain amount of initiative and force. Since the last efficiency report was submitted on this employee, it can be stated that he has shown a great improvement in the performance of his work.

Mr. Stanley takes an interest in his work and can be found at the office nearly every morning at eight o'clock and works until the last minute before going to school in the evening. He puts in overtime work on Saturday afternoon and Sunday.

Mr. Stanley is an excellent typist and I believe that he should be encouraged to qualify as a stenographer as he takes shorthand quite fluently. This employee has a pleasing personality, is loyal to the Bureau and amenable to discipline.

Mr. Stanley has averaged 51 hours per month overtime which is nearly twice the amount performed by the clerical employees of this Office.

*CHS*

Have the contents of this report under the heading "Remarks" been read in full to the employee to whom they relate, and has the employee been informed as to the status reflected on the reverse side of this report? YES.

GH:MBL

*[Signature]*  
Rating Officer.

JOHN EDGAR HOOVER  
DIRECTOR

Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

AHC:DLS

December 18, 1937.

MEMORANDUM FOR MR. TOLSON

RE: CHARLES H. STANLEY -  
Clerical Employee.

Telephonic inquiry was made today by Miss Kaufman of the D. J. Kaufman Company, relative to verification of Stanley's employment record for credit purposes.

Miss Kaufman was advised that this employee entered on duty on June 24, 1935, and is presently permanently employed by the Bureau.

Respectfully,

*A. H. Crowl*  
A. H. Crowl.

*wug*

67-63719-52

DEC 21 1937

*lm*

*1*

**AHC:MFC**

December 28, 1937.

67-63719

Mr. Charles H. Stanley,  
Federal Bureau of Investigation,  
United States Department of Justice,  
Washington, D. C.

Dear Mr. Stanley:

It is with pleasure that I am enclosing a letter from the Attorney General advising you of your promotion from \$1680 per annum to \$1740 per annum in Grade Caf 3, effective January 1, 1938.

Sincerely yours,

**John Edgar Hoover,  
Director.**


**Enclosure.**

CC SAC Hottel, Washington.

COMMUNICATIONS SECTION  
MAY 29 1987  
F. B. I.  
FEDERAL BUREAU OF INVESTIGATION  
U. S. DEPARTMENT OF JUSTICE

67-63719-53

54



ADDRESS REPLY TO  
"THE ATTORNEY GENERAL,"  
AND REFER TO  
INITIALS AND NUMBER

DEPARTMENT OF JUSTICE  
WASHINGTON, D. C. NOP-NH

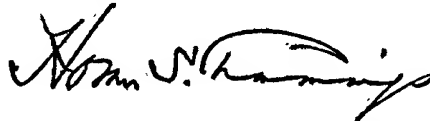
December 13, 1937.

Mr. Charles H. Stanley,  
Federal Bureau of Investigation,  
Department of Justice.

Dear Mr. Stanley:

Your salary as a Clerk in the Washington Field Office of the Federal Bureau of Investigation is hereby increased from \$1680 per annum to \$1740 per annum in Grade Caf-3, effective January 1, 1938, and payable from the appropriation for "Salaries and Expenses, Federal Bureau of Investigation," FIELD.

Respectfully,



Attorney General.

By the Attorney General:

(Signed) Joseph B. Keenan

Assistant to the Attorney General.

Federal Bureau of Investigation  
United States Department of Justice

Washington Field Division, Room 2266,  
Washington, D. C.

January 24, 1938.

Director,  
Federal Bureau of Investigation,  
Washington, D. C.

Dear Mr. Hoover:

Receipt is acknowledged of your letter of December 28, 1937, advising me of my promotion from \$1680 per annum to \$1740 per annum.

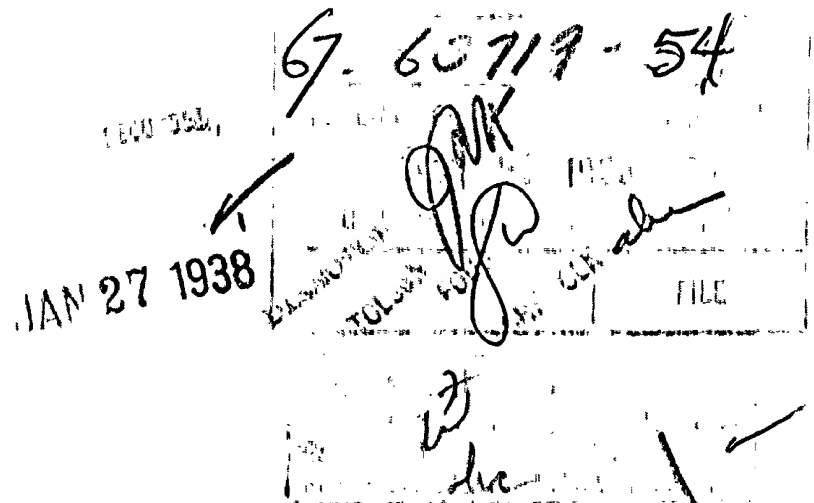
I wish to express to you my sincere appreciation for this promotion and desire to again pledge my continued cooperation in the work of the Bureau.

Thanking you for the consideration shown, I remain,

Sincerely yours,

*C. H. Stanley*  
C. H. Stanley.

PERSONAL AND CONFIDENTIAL



*8 min*

C. H. Stanley,  
January 21, 1938.

It is self-evident that while considerations as to the available supply of labor and accessibility to a market may determine when a mine shall be opened, once it is opened the work must be done on the spot, and when the coal in that place has been mined, work there comes to an end and the workers must go elsewhere. Because of these facts it follows (1) that the natural surroundings of the mine workers' homes vary as widely as the location of the coal deposits; (2) that frequently these mine workers must live far from any normal center of population; and (3) that to a great extent—greater probably than in any other occupation in the United States—they are dependent on their employers, not only for the conditions under which they work but also for the character of the houses in which they live and for the resources and atmosphere of the community of which they are a part. In respect to physical comfort, educational advantages, and protection of health, the mine worker's family in a company town may be better off or worse off than the average workman's family in town or city; but whether better or worse, the coal-mine operator is chiefly responsible, for there is relatively little the mine worker and his family can do to improve conditions.

Workers in bituminous coal mines, who number nearly 600,000, are scattered over 28 States, but 70 per cent of them are in a 900-mile strip extending from Northern Pennsylvania, through Ohio, West Virginia, Maryland, Virginia, Eastern Kentucky, and Tennessee, to Central Alabama; 20 per cent are in the States of Indiana, Illinois, Iowa, Missouri, Oklahoma, and Kansas; and the majority of the remaining 10 per cent are in the Rocky Mountain Region and on the Pacific Coast. The miners in Pennsylvania and the Middle West live for the most part in or near established communities, but in most of the other bituminous mining sections the miners' homes are frequently situated in narrow gorges or in creek beds, on steep mountain sides, or in generally inaccessible places, and often at considerable distances from any town or city. The bituminous workers constitute 80 percent of the 732,441 "coal-mine operatives" in the country.

In the anthracite field about 70 per cent of the mine workers live in incorporated communities of 2,500 or over. As a result of the fact that such a large proportion of anthracite workers live in self-governing communities, the grievances and disturbances arising out of company stores, company houses, company-controlled communities, and "closed communities," with their accompanying restriction or suppression of civic rights, which are common in the bituminous fields, are practically absent in the anthracite fields.

*Aug 10*  
*5100*  
*9590 0057*  
*1-27-38*

C. H. Stanley,  
April 20, 1938.

8 min  
40 seconds

It is self-evident that while considerations as to the available supply of labor and accessibility to a market may determine when a mine shall be opened, once it is opened the work must be done on the spot, and when the coal in that place has been mined, work there comes to an end and the workers must go elsewhere. Because of these facts it follows (1) that the natural surroundings of the mine workers' homes vary as widely as the location of the coal deposits; (2) that frequently these mine workers must live far from any normal center of population; and (3) that to a great extent—greater probably than in any other occupation in the United States—they are dependent on their employers, not only for the conditions under which they work but also for the character of the houses in which they live and for the resources and atmosphere of the community of which they are a part. In respect to physical comfort, educational advantages, and protection of health, the mine worker's family in a company town may be better off or worse off than the average workman's family in town or city; but whether better or worse, the coal-mine operator is chiefly responsible, for there is relatively little the mine worker and his family can do to improve conditions.

Workers in bituminous coal mines, who number nearly 600,000, are scattered over 28 States, but 70 per cent of them are in a 900-mile strip extending from Northern Pennsylvania, through Ohio, West Virginia, Maryland, Virginia, Eastern Kentucky, and Tennessee, to Central Alabama; 20 per cent are in the States of Indiana, Illinois, Iowa, Missouri, Oklahoma, and Kansas; and the majority of the remaining 10 per cent are in the Rocky Mountain Region and on the Pacific Coast. The miners in Pennsylvania and the Middle West live for the most part in or near established communities, but in most of the other bituminous mining sections the miners' homes are frequently situated in narrow gorges or in creek beds, on steep mountain sides, or in generally inaccessible places, and often at considerable distances from any town or city. The bituminous workers constitute 80 per cent of the 732,441 "coal-mine operatives" in the country.

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m July  
8-100  
181  
90 1/2 5 28-38

C. F. Stanley,  
April 28, 1938.

It is self-evident that while considerations as to the available supply of labor and accessibility to a market may determine when a mine shall be opened? once it is opened the work must be done on the spot, and when the coal in th t place has been mined, work there comes to an end and the natural surroun



FIELD  
CLERICALFEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

## EFFICIENCY RATING SHEET

Office submitting WASHINGTON FIELDDate submitted May 1, 1938.

Name of employee <u>Charles H. Stanley</u>	<u>Clerk</u>	<u>Caf-3</u>	<u>\$1740.00</u>
	(Title)	(Grade)	(Salary)

Entered on duty <u>August 27, 1935</u>	Entered on duty this office <u>February 11, 1937</u>
(Date)	(Date)

Consider carefully these definitions, keep them in mind when rating, and compare the employee with all others in the same position for the entire service:

UNSATISFACTORY.....Duty NOT performed AS WELL AS SHOULD BE EXPECTED;  
not satisfactory; DECIDEDLY below standard.  
FAIR.....Work ORDINARILY satisfactory; NOT OUTSTANDING.  
GOOD.....Duty performed in an EFFICIENT MANNER; qualifica-  
tions UP TO STANDARD and SATISFACTORY.  
EXCELLENT.....Duty performed in HIGHLY EFFICIENT MANNER; qualified  
to a PREEMINENT DEGREE.

The following characteristics should be taken into consideration in the determination of the category in which the employee is placed:

KNOWLEDGE: Extent of information concerning all duties of his/her position; practical application of intelligence and educational training.  
JUDGMENT: Common sense; sense of proportion; effectiveness in planning so as to utilize time to best advantage.  
INITIATIVE: Resourcefulness; handling routine matters on own responsibility and in absence of orders; original contributions advanced.  
FORCE: Faculty of performing work with vigor and resolution; completing assignments.  
INDUSTRY: Application of energy, interest, and technical resources to duties; amount of work accomplished.  
ACCURACY: Attention to details; thoroughness; analytical ability.  
PERSONAL APPEARANCE: Impression made on others; personality; neatness.  
ATTITUDE TOWARD WORK: Loyalty to the service; ability to work with and for others; general dependability; amenability to discipline.

Rating GOOD.*Memo Dis**ATC**5-28-38.*

(over)

REMARKS:

(Under this heading shall be set forth a digest of criticisms and conditions of significance which will reflect deficiencies, meritorious features, and special qualifications or disqualifications.)

Mr. Stanley is Assistant to the Chief Clerk in this Division. He is a steady and conscientious worker, possessing a determined ambition to go further in the service of the FBI. He possesses a good knowledge of his duties, is tolerant in requests made of him and is liked by the entire personnel of this Office. Mr. Stanley possesses an inevitable smile which appears at the slightest provocation and reflects his true personality. Mr. Stanley presents a neat appearance, is well mannered and has a pleasing personality. He endeavors to assist whenever possible. He is one of the hardest workers I have in this Office, arriving at about 8:00 A.M. and working until the last minute before leaving to attend law school. It has been noted that on numerous occasions he will miss school in order to catch up in his work.

Mr. Stanley is an excellent typist, has a working knowledge of shorthand and is amenable to discipline.

His average overtime per month was 46 hours which is above the average for the other clerical employees.

Have the contents of this report under the heading "Remarks" been read in full to the employee to whom they relate, and has the employee been informed as to the status reflected on the reverse side of this report? YES

I have read this report:

CH  
Initials of employee.

[Signature]  
Rating Officer.

JOHN EDGAR HOOVER  
DIRECTOR

Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

AHC:DLS

May 28, 1938

CHARLES H. STANLEY - CLERK  
WASHINGTON FIELD DIVISION

Efficiency rating	GOOD
Previous efficiency rating	GOOD
Entered on duty	6/24/35 Temporary
	8/27/35 Permanent
Grade and salary	Caf-3, \$1740
Last salary change	1/1/38
Last test ratings:	
Stenographic	
Typing	90.5% April, 1938

5-1-38

Mr. Nathan	_____
Mr. Tolson	_____
Mr. Baughman	_____
Mr. Clegg	_____
Mr. Coffey	_____
Mr. Crowl	_____
Mr. Dawsey	_____
Mr. Egan	_____
Mr. Foxworth	_____
Mr. Glavin	_____
Mr. Harbo	_____
Mr. Hottel	_____
Mr. Lester	_____
Mr. McIntire	_____
Mr. Nichols	_____
Mr. Pennington	_____
Mr. Schilder	_____
Mr. Tamm	_____
Mr. Tracy	_____
Miss Gandy	_____

REMARKS

SAC Hottel reports this employee is Assistant to the Chief Clerk, is a steady conscientious worker, ambitious, possesses a good knowledge of his duties, is cooperative, presents a neat appearance, is well mannered, has a pleasing personality, endeavors to assist wherever possible and is one of the hardest workers Mr. Hottel has. He is an excellent typist, has a working knowledge of shorthand, and is amenable to discipline. His average overtime per month was 46 hours recently.

RECOMMENDATION

No change is recommended in this case.

AHC: Crowl.  
6/ 63711- 55

JUL 29 1938

6/ 63711- 55

RECEIVED

JUL 29 1938

U. S. DEPT. OF JUSTICE

WASHINGTON, D. C.

Mr. Crowl

Mr. Hottel

Mr. Lester

Mr. McIntire

Mr. Nichols

Mr. Pennington

Mr. Schilder

Mr. Tamm

Mr. Tracy

Miss Gandy

C. H. Stanley,  
July 14, 1938.

In a comparison of the relative equipment and conduct of the school systems of the world it is generally admitted that the United States ranks high. According to the latest figures available, the value of school property in the United States amounted in 1924 to \$3,744,780,814, while the average value of school property per pupil enrolled amounted in the same year to \$154. Necessarily the rapid growth of the school system has been attended also by rapid progress on the part of manufacturers of school supplies and equipment. Lately competition has become so keen in the domestic market that many manufacturers of this class of goods have begun sales campaigns in foreign countries. The largest potential markets for school furniture and equipment--as in the case of furniture in general--is in Latin America, where the school systems are rapidly being remodeled and modernized, principally along the lines found in the United States. There is a slight, though steady, increase in the amount of school and church furniture, and maps and charts, exported from the United States to Central and South America for the three-year period 1923 to 1925.

Direct supervision of the national schools of the Republic of Panama is in the hands of the Secretary of Public Instruction, who is a member of the President's Cabinet of the Federal Government. The Secretary of Public Instruction also exercises a certain amount of control over all educational institutions of a private character in the territory of the Republic. The Panama Canal has an excellent school system, including a high-school course based on the best American educational standards for training the children of American employees and others residing in the Canal Zone. Many of the features of the Panama Canal Zone school system have been adopted by the Department of Public Instruction of the Panaman Government. In comparison with other Latin American countries, Panama has a good school system, and there are excellent prospects for its further improvement in the near future.

In the past three years school furniture exported from the United States to South America has more than doubled in value. In 1923, school and church furniture valued at \$18,512 was exported to the countries of South America, while in 1925 exports of this commodity were worth \$48,494. Of this amount, Colombia proved the largest purchaser, taking \$4,454 in 1923 and \$13,614 in 1925. The Colombian schools, however, are inadequate for the population, and school attendance is not compulsory. Furthermore, the schools in the small cities are inadequately furnished with school supplies. There is a growing movement to improve the educational facilities of the country and the introduction from time to time of improved and modern equipment may be confidently anticipated.

9 min 30 sec led

100  
81  
C 90 1/2 %  
7-23-38  
M

August 24, 1938

Mr. Charles H. Stanley  
2034 16th Street, N. W.  
Washington, D. C.

Dear Mr. Stanley:

Mr. Hottel has informed me that you have recently submitted to an operation on your eye.

I am sorry to know of your condition and I wanted to write to urge that you follow the advice of your doctor and not endeavor to return to your duties as long as he feels that it might retard your progress toward recovery.

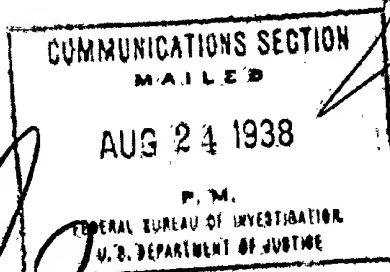
Sincerely,

J. Edgar Hoover

67-65719-56

CO SAC Washington Field

Mr. Tolson  
Mr. Nathan  
Mr. Tamm  
Mr. Clegg  
Mr. Coffey  
Mr. Crowl  
Mr. Dawsey  
Mr. Egan  
Mr. Foxworth  
Mr. Glavin  
Mr. Harbo  
Mr. Lester  
Mr. McIntire  
Mr. Nichols  
Mr. Tracy  
Miss Gandy



CT:AI

August 24, 1938

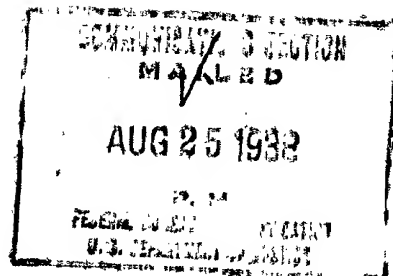
MEMORANDUM FOR MR. CROWL

Please transfer Mr. Charles H.  
Stanley, Clerk in the Washington Field  
Division, to the Mechanical Section.

Very truly yours,

John Edgar Hoover  
Director

67-63719 57



Mr. Tolson .....  
Mr. Nathan .....  
Mr. Tamm .....  
Mr. Clegg .....  
Mr. Coffey .....  
Mr. Crowl .....  
Mr. Dawsey .....  
Mr. Egan .....  
Mr. Foxworth .....  
Mr. Glavin .....  
Mr. Ladd .....  
Mr. Lester .....  
Mr. McLaughlin .....  
Mr. Nichols .....  
Mr. Tracy .....  
Miss Gandy .....

*[Handwritten signature]* *[Handwritten mark]*

AHC:MS

August 26, 1938

Special Agent in Charge  
Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

Dear Sir:

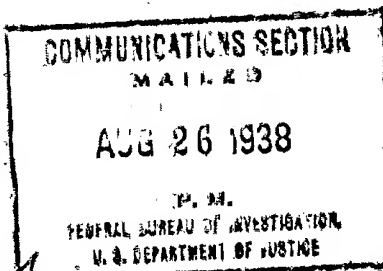
Please direct Mr. Charles H. Stanley to  
report immediately to Mr. Renneberger for assignment  
to a position in the Mechanical Section.

Very truly yours,

67-62719-58  
John Edgar Hoover  
Director

CC - Mr. Renneberger

Mr. Tolson .....  
Mr. Nathan .....  
Mr. Tamm .....  
Mr. Clegg .....  
Mr. Coffey .....  
Mr. Crowl .....  
Mr. Davery .....  
Mr. Egan .....  
Mr. Foxworth .....  
Mr. Glavin .....  
Mr. Ladd .....  
Mr. Lester .....  
Mr. McIntire .....  
Mr. Nichols .....  
Mr. Tracy .....  
Miss Gandy .....



JOHN EDGAR HOOVER  
DIRECTOR

**Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.**

August 17, 1938.

Director,  
Federal Bureau of Investigation,  
United States Department of Justice,  
Washington, D. C.

Dear Sir:

In compliance with instructions contained in Section 35 of the Bureau Manual of Rules and Regulations, please be advised that my status with respect to the items listed below is as follows:

- |   |  |
|---|--|
| (A) Marital status:   | Married  |
| (B) Names of societies or organizations with which connected:   | None   |
| (C) Legal residence:  | Levy, Arkansas   |
| (D) Education:  | North Little Rock, Ark., High School; Draughon's Business College, Little Rock, Ark.; Two years Columbus University Law School, Washington, D. C.  |
| (E) Name, address and relationship of person to be notified in case of emergency:   | Mrs. C. H. Stanley, wife, 2034 16th St., N.W., Washington, D. C.   |
| (F) List of names of any relatives now in the Government service, with the degree of relationship, and where employed. (List all relatives, including those by marriage.) | L. F. Stanley, brother, U. S. Navy; J. E. Stanley, brother, U. S. Veterans Hospital, Long Island, New York; Clifton O. Halter, cousin, FBI, Washington, D. C.; Sidney George, brother-in-law, Railway Mail Clerk, Little Rock, Arkansas. |
| (G) Offices where assignment preferred:   | Washington, D. C.  |

67 - 58X  
Very truly yours,

*C. H. Stanley*  
C. H. Stanley,  
Clerk.



Washington, D. C.

September 12, 1938.

Director,  
Federal Bureau of Investigation,  
Washington, D. C.

Dear Sirs:

In accordance with Bureau instructions,  
this is to inform you that Mr. CHARLES H. STANLEY, Clerk,  
reported to Mr. R. C. Renneberger, Mechanical Section of  
the Bureau at 9:00 A.M. this date.

This is to inform you that Mr. Stanley had  
in his possession the following Government property:

Manual of Rules and Regulations #1235  
Building Pass #1606.

Chief Clerk's Manual #361 is returned here-  
with.

Very truly yours,

GH:MBL  
enclosures.

GUY HOTTEL,  
Special Agent in Charge.

SEP 16 1938

67-63717-60

59

Washington, D. C.,  
September 15, 1938.

Director,  
Federal Bureau of Investigation,  
Washington, D. C.

PERSONAL AND CONFIDENTIAL

Dear Sir:

In view of the transfer of MR. CHARLES H. STANLEY,  
clerk, to the Bureau, I am attaching hereto the personnel  
file and annual leave record card of this employee.

At the close of business on August 31, 1938, this  
employee had 37 days, 6 hours and 50 minutes of accrued  
annual leave and 30½ days of accrued sick leave.

Very truly yours,

GUY HOTTEL,  
Special Agent in Charge.

Enclosures.

GH:EB

SEP 16 1938

65-63711-59

AMC

in

Reg

rcr:mel

6X

September 12, 1938

MEMORANDUM FOR MR. TOLSON

This is to advise you that Mr. C. H. Stanley reported for duty in the Mechanical Section this afternoon.

Mr. Stanley resides at 2034 Sixteenth Street, N.W., this city, and his residence phone number is DUpont 9440.

Respectfully,

R. C. Rensberger

SEP 14 1938

67- 63719 - 61

*[Handwritten signature]*

*[Handwritten initials]*

DEPARTMENT OF JUSTICE  
PERSONNEL RECOMMENDATION SHEET

Name: **Mr. Charles H. Stanley**

Date: **September 27, 1938**

Present Status

1. Title: **Clerk** 2. Grade: **CAP 3**  
3. Salary: **\$1740 per annum** 4. Seat of Government: ( )  
Field: ( )  
5. Division: **Washington Field Office** 6. Appropriation: "Salaries and Expenses,  
Federal Bureau of Investigation"

Proposed Change

7. Title: **Movement Clerk** 8. Grade: **CAP 3**  
9. Salary: **\$1740 per annum** 10. Seat of Government: **SOG**  
Field: ( )  
11. Division: **Four, Chief Clerk's Office** 12. Appropriation: "Salaries and Expenses,  
Federal Bureau of Investigation"  
13. Effective: **October 1, 1938** 14. Position: Additional: **Joseph A. Wilson -**  
Vice: **transferred**  
15. Remarks: Identical:

CC: Miss Waddle  
Chief, Audit Section

Respectfully submitted, *AF*

Director, Federal Bureau of Investigation.

Requirements as to Classification Act:

Efficiency ( ) \_\_\_\_\_

Date \_\_\_\_\_

Initial \_\_\_\_\_

Average provision ( ) \_\_\_\_\_

COMMUNICATIONS SECTION MAILED approved: SEP 27 1938 P. M. U. S. DEPARTMENT OF JUSTICE
---

approved: *167*

The Administrative Assistant  
to the Attorney General.

Funds certification:

The Assistant  
to the Attorney General.

Note: If more than one personnel change is proposed, schedule the same on a separate sheet under captions 1 to 15 above, and attach hereto.

9-27-38

Transfer C. H. Stanley to a Movement Clerk  
position in the Chief Clerk's Office.

A. H. Crowl

Per. Rec. to Dept.  
& Memo Mr. Nathan  
9-27-38  
ah

AHC:TV:MS  
67-63719

September 27, 1938

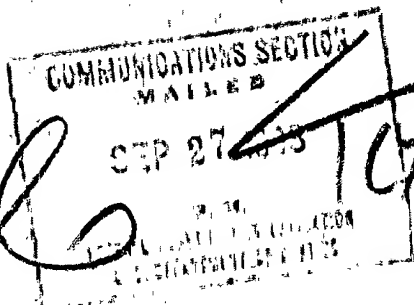
MEMORANDUM FOR MR. RENNEBERGER

0 This is to advise you that Mr. Charles H. Stanley is being transferred to the Chief Clerk's Office, without change in grade or salary. He should therefore be directed to report to Mr. Crowl for assignment when released by you from his present duties.

Very truly yours,  
For the Director

67-63719-63  
Harold Nathan  
Assistant Director

Mr. Tolson	.....
Mr. Nathan	.....
Mr. E. A. Tamm	.....
Mr. Clegg	.....
Mr. Coffey	.....
Mr. Crowl	.....
Mr. Dawsey	.....
Mr. Egan	.....
Mr. Foxworth	.....
Mr. Glavin	.....
Mr. Harbo	.....
Mr. Lester	.....
Mr. McIntire	.....
Mr. Nichols	.....
Mr. Quinn Tamm	.....
Mr. Tracy	.....
Miss Gandy	.....



DEPARTMENT OF JUSTICE  
WASHINGTON, D. C.

NGP:vor

September 27, 1938

Mr. Charles H. Stanley,  
Federal Bureau of Investigation,  
Department of Justice.

Dear Mr. Stanley:

You are hereby transferred from one position to another in  
the Federal Bureau of Investigation as indicated:

From

Position: Clerk

Assignment: Washington Field Office

Grade: Caf-3 Salary: \$1740

Appropriation: "Salaries and Expenses, Federal Bureau  
of Investigation," Field.

To

Position: Movement Clerk

Assignment: Division Four, Chief Clerk's Office.

Grade: Caf-3 Salary: \$1740

Appropriation: "Salaries and Expenses, Federal Bureau  
of Investigation," Departmental.

Effective: October 1, 1938

Respectfully,

Vice Joseph A. Sizoo, transferred

67-211-64  
*John R. Hannigan*

Attorney General.

By the Attorney General:

(Signed) Joseph B. Keenan

The Assistant to the Attorney General.

DEPARTMENT OF JUSTICE

WASHINGTON, D. C.

September 27, 1938

Mr. Charles H. Stanley,  
Federal Bureau of Investigation,  
Department of Justice.

Dear Mr. Stanley:

You are hereby transferred from one position to another in  
the Federal Bureau of Investigation as indicated:

From

Position: Clerk

Assignment: Washington Field Office

Grade: Caf-3      Salary: \$1740

Appropriation: "Salaries and Expenses, Federal Bureau  
of Investigation," Field.

To

Position: Movement Clerk

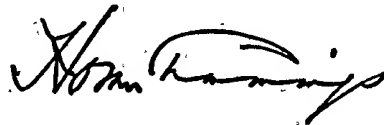
Assignment: Division Four, Chief Clerk's Office.

Grade: Caf-3      Salary: \$1740

Appropriation: "Salaries and Expenses, Federal Bureau  
of Investigation," Departmental.

Effective:      October 1, 1938

Respectfully,



Attorney General.

By the Attorney General:

  
The Assistant to the Attorney General.

7-2275

*file  
110-7-38  
all*



JOHN EDGAR HOOVER  
DIRECTOR  
rcr:mel

Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

October 12, 1938

MEMORANDUM FOR MR. TOISON

O The following thirty-day report is submitted on Mr. C. H. Stanley who reported for duty in the Mechanical Section on September 12, 1938.

Mr. Stanley has been assigned to the mimeograph unit since his arrival in this Section, and his work has been quite satisfactory. He is a very conscientious and willing employee, appears to be loyal to the Bureau, and I would classify him as a better than average employee.

Mr. Stanley is under transfer to the Chief Clerk's Office at the present time and will be directed to report there on Monday, October 17, 1938. No recommendation is therefore being made as to a permanent position in this Section.

Respectfully,

*R. C. Renneberger*  
R. C. Renneberger

*CRS*

*Ky*

OCT 14 1938

*67-60119-65*

*W. A. R. S.*

JOHN EDGAR HOOVER  
DIRECTOR

Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

AHC:JAS

October 18, 1938

MEMORANDUM FOR MR. TOLSON

This is to advise that Mr. C. H. Stanley  
reported to the Movement Section of the Chief Clerk's  
Office at 9:00 A. M., Monday, October 17, 1938, for  
assignment.

Respectfully,

*A. H. Crowl*  
A. H. Crowl

Mr. Tolson  
Mr. Nathan  
Mr. E. A. Tamm  
Mr. Clegg  
Mr. Coffey  
Mr. Crowl ✓  
Mr. Davey  
Mr. Egan  
Mr. Foxworth  
Mr. Glavin  
Mr. Harbo  
Mr. Lester  
Mr. McIntire  
Mr. Nichols  
Mr. Quinn Tamm  
Mr. Tracy  
Miss Gandy

OCT 20 1938

67-63719-66

JOHN EDGAR HOOVER  
DIRECTOR

Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

AHC:DLS

November 23, 1938

MEMORANDUM FOR MR. TOLSON

RE: CHARLES HERBERT <sup>O</sup>STANLEY  
Movement Clerk

This is my thirty-day report on the above employee who has been assigned to the Chief Clerk's Office as a Movement Clerk since October 17, 1938.

Mr. Stanley has taken the usual length of time to become acquainted with his duties and although he is not outstanding as to speed, his work has been found accurate and he has applied himself diligently to his present assignment. He is amenable to suggestions and I am of the opinion that he can be rated as an average employee at this time with the opportunity to develop into a better than average employee with additional experience.

Respectfully,

*A. H. Crowl*  
A. H. Crowl

*ref 119*

NOV 27 1938

67-63719-67

NOV 25 1938

*CHS*

*7m*

*ref*

*10*

**Federal Bureau of Investigation**  
**United States Department of Justice**  
**Washington, D. C.**  
January 5, 1939

Director  
Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

Dear Sir:

In compliance with instructions contained in Section 36 of the Bureau Manual of Rules and Regulations, please be advised that my status with respect to the items listed below is as follows:

- |  |  |
|--|--|
| (A) Marital Status<br>(Married female employees<br>state husbands' place of<br>employment)   | Married<br><i>67</i><br><i>67X</i><br>JAN 13 1939<br>FBI Athletic Association  |
| (B) Names of societies or<br>organizations with which<br>connected:  |  |
| (C) Legal residence:   | Levy, Arkansas   |
| (D) Education:   | High School; Combine Business Course<br>2½ years of law  |
| (E) Name, address and relation-<br>ship of person to be notified<br>in case of emergency:  | Mrs. C. H. Stanley, 2034 16th Street, N.W.,<br>Washington, D. C.; Phone; North 9440  |
| (F) List of names of any relatives<br>now in the Government service,<br>with the degree of relationship,<br>and where employed. (List all<br>relatives, including those by<br>marriage.) | J. E. Stanley, Brother, Veterans Adm.,<br>Pittsburgh, Pa.; Leonard Stanley, Br., U.S.<br>Navy; C. O. Halter, Cousin, FBI;<br>S. F. George, Brother-in-law, Railway Mail<br>Service, Little Rock, Arkansas. |
| (G) Offices where assignment preferred:  | Washington, D. C.  |

Very truly yours,

*C. H. Stanley*  
C. H. Stanley, Clerk

*a* *ah*

AHC:DLS

March 16, 1939

MEMORANDUM FOR MR. TOLSON

Mr. Charles Herbert Stanley, a Movement Clerk assigned to the Chief Clerk's Office, was instructed by the writer to report to Mr. Tamm this morning for a trial as a clerical employee in Mr. Tamm's office, Mr. Tamm having approved the recommendation of Stanley. This will leave a vacancy in the Movement Clerk's Section which needs to be filled immediately and it is, therefore, recommended that Mr. William O. Murdock, the Night Mail Clerk, be utilized to replace Mr. Stanley. In the event Mr. Stanley's services are found satisfactory in Mr. Tamm's office and he is retained there permanently and in the event Mr. Murdock's services are found satisfactory as a Movement Clerk, a recommendation will be made to promote Mr. Murdock from his present grade and salary of Caf-2 at \$1440 per annum to Caf-3 at \$1620 per annum.

Mr. Murdock's services have been of a high quality in the Communications Section and he has been in the employ of this Bureau since August 16, 1937. I am of the opinion he can satisfactorily handle the duties of a Movement Clerk and warrants consideration for a trial.

This will necessitate a change in the Mail Room and it is recommended that Robert C. Gresham, the present Assistant Mail Clerk who is on duty from 4:30 P. M. to Midnight, be tried as Mail Clerk. This will involve no change in grade or salary.

It is further recommended that Thomas H. Thornton, who is presently assigned to the Communications Section as an Assistant Teletype Operator and who is on duty from 4:30 P. M. to Midnight, be shifted to the position of Assistant Mail Clerk. This will likewise involve no change in grade or salary.

Mr. Charles F. Douglas, who is presently assigned to the Communications Section, has been learning the teletype and switchboard duties which he has mastered fairly well at the present time. It is believed that he can qualify as an Assistant Teletype Operator on the 4:30 P. M. to Midnight shift to replace Mr. Thornton, and it is recommended that he be given a trial. This will likewise involve no change in grade or salary.

Subject to your approval the above changes will be made immediately and no final recommendation will be made until it is known definitely that the persons referred to above can satisfactorily handle their new duties.

Respectfully,

A. H. Crowl

67-100-311

Ch

JOHN EDGAR HOOVER  
DIRECTOR

Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

WRG:MTS

April 13, 1939

MEMORANDUM FOR MR. TOLSON

Mr. Tolson.....  
Mr. Nathan.....  
Mr. E. A. Tamm.....  
Mr. Clegg.....  
Mr. Coffey.....  
Mr. Crowl.....  
Mr. Egan.....  
Mr. Foxworth.....  
Mr. Glavin.....  
Mr. Harbo.....  
Mr. Lester.....  
Mr. McIntire.....  
Mr. Nichols.....  
Mr. Quinn Tamm.....  
Mr. Tracy.....  
Miss Gandy.....

The following employees today requested that they be considered for Special Agent examinations:

*all names*

- Charles H. Stanley
- Herbert O. Thompson
- James A. Thompson
- Raymond A. Arnold
- John C. Dugan (Reexamination)
- Fordyce G. Lyman (Special Agent (A))
- Eugene F. Minoux, Jr. (Special Agent (A) - Reexamination)
- John B. O'Leary (Reexamination)
- William J. Scanlon
- [redacted] (Special Agent (A) - Reexamination)
- John L. Quigley
- Ralph D. Scott
- Horton R. Telford

b6  
b7c

With reference to Eugene F. Minoux, Jr., he requested that if at all possible and if he is afforded the accountant reexamination, it be set for some day next week. I stated we would do this.

With reference to John B. O'Leary, you will recall that he was physically disqualified when first afforded the Special Agent examination. He has since been certified for strenuous physical exertion by the U. S. Naval Hospital.

Concerning [redacted] he was unfavorably reported on in the past due to personal appearance. He has picked up a little weight, has taken public speaking, and impresses me more favorably at this time. I believe he has the necessary technical knowledge if the inspecting official believes he has the necessary personal appearance requisites.

APR 22 1939  
Respectfully,

W. R. Glavin

67-63719-68

Handled

4/18/39  
AHC

Ch  
TP  
Ch

APR 20 1939  
att

**DEPARTMENT OF JUSTICE  
PERSONNEL RECOMMENDATION SHEET**

Name: **Mr. Charles H. Stanley**Date: **April 21, 1939**Present Status1. Title: **Movement Clerk**2. Grade: **CAP 3**3. Salary: **\$1740 per annum**4. Seat of Government: ( )  
Field: ( )5. Division: **Division Four,  
Chief Clerk's Office**6. Appropriation: "Salaries and Expenses,  
Federal Bureau of Investigation"Proposed Change7. Title: **Senior Transcriber**8. Grade: **CAP 3**9. Salary: **\$1740 per annum**10. Seat of Government: ( )  
Field: ( )11. Division: **Division One**12. Appropriation: "Salaries and Expenses,  
Federal Bureau of Investigation"13. Effective: **May 1, 1939**14. Position: Additional: ( )  
Vice:Identical: **C. O. Halter, #2267**

15. Remarks:

**67-63719-69**CC: Miss Waddle  
Chief, Audit Section

Respectfully submitted,

\_\_\_\_\_  
Director, Federal Bureau of Investigation.

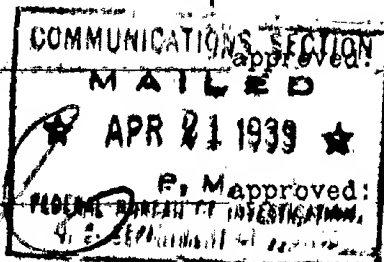
Requirements as to Classification Act:

Efficiency ( ) \_\_\_\_\_

Date

Initial

Average provision ( ) \_\_\_\_\_

The Administrative Assistant  
to the Attorney General.

Funds certification:

The Assistant  
to the Attorney General.

Note: If more than one personnel change is proposed, schedule the same on a separate sheet under captions 1 to 15 above, and attach hereto.

AEC:GC

April 21, 1939

MEMORANDUM FOR MR. E. A. TAMM

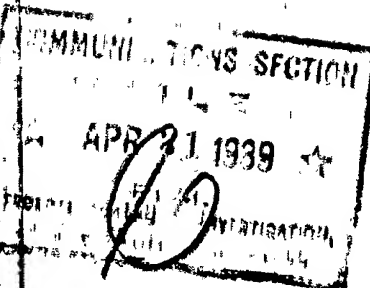
This is to advise you that Mr. Charles H.  
Stanley is being permanently transferred to your office  
as a Senior Transcriber in grade CAF 3, salary at the  
rate of \$1740 per annum, effective May 1, 1939.

Very truly yours,

John Edgar Hoover  
Director

67-63719-70

Mr. Tolson  
Mr. Nathan  
Mr. E. A. Tamm  
Mr. Clegg  
Mr. Coffey  
Mr. Crowl  
Mr. Egan  
Mr. Foxworth  
Mr. Glavin  
Mr. Harbo  
Mr. Lester  
Mr. McIntire  
Mr. Nichols  
Mr. Quinn Tamm  
Mr. Tracy  
Miss Gandy





AHC:DLS

April 17, 1939

MEMORANDUM FOR MR. TOLSON

Mr. Charles H. Stanley has completed a thirty-day trial in Mr. T. A. Tamm's Office as a Clerical employee. Mr. Tamm advised the writer on April 15, 1939 that Mr. Stanley's services have been found satisfactory and, accordingly, it is recommended that he be permanently assigned to Mr. Tamm's office.

Mr. William O. Burdock, the Night Mail Clerk, has been employed during the past thirty days as a Movement Clerk to replace Mr. Stanley. His services have been found entirely satisfactory and he would be recommended to replace Mr. Stanley if it were not for the fact that Mr. George L. Sheppard, the Day Mail Clerk, is being recommended for the position of Special Agent for the May 1st class. The writer does not believe any other Bureau employee is qualified to replace Mr. Sheppard but Mr. Burdock and, therefore, it is recommended that he be transferred as of May 1st to the position of Mail Clerk in grade Caf-3 at \$1620 per annum.

This will, of course, leave the position of Movement Clerk vacant, which position must be filled. It is recommended that this vacancy be filled by Mr. Robert C. Gresham who is presently assigned to the Communications Section as a Night Mail Clerk. Mr. Gresham who is presently in grade Caf-2 at \$1440 has been in the Bureau's service since June 20, 1938. His services have been entirely satisfactory during the period he has been employed, and I am of the opinion he would rapidly pick up the work of Movement Clerk.

This will leave the position of Night Mail Clerk vacant and it is recommended that Mr. John W. Beger, a Messenger, be given a thirty-day trial in that position. Mr. Beger entered on duty in this Bureau's service on October 20, 1938. His services have been entirely satisfactory during this period and I believe he can satisfactorily handle the position of Night Mail Clerk with training.

In the event these recommendations are approved and the services of Messrs. Gresham and Beger found satisfactory, at the conclusion of thirty days a recommendation will be made to promote Mr. Gresham to grade Caf-3 at \$1620 per annum and Mr. Beger to grade Caf-2 at \$1440 per annum.

Respectfully,

A. E. Crowl

67-8-111-100

W

DEPARTMENT OF JUSTICE

WASHINGTON, D. C.

Mr: Joe

April 21, 1939

Mr. Charles H. Stanley,  
Federal Bureau of Investigation,  
Department of Justice.

Dear Mr. Stanley:

You are hereby transferred from one position to another in  
the Federal Bureau of Investigation as indicated:

From

Position: Movement Clerk  
Assignment: Division Four, Chief Clerk's Office  
Grade: Caf-3 Salary: \$1740  
Appropriation: "Salaries and Expenses, Federal Bureau  
of Investigation," DEPARTMENTAL

To

Position: Senior Transcriber  
Assignment: Division One  
Grade: Caf-3 Salary: \$1740  
Appropriation: "Salaries and Expenses, Federal Bureau  
of Investigation," DEPARTMENTAL

Effective: May 1, 1939  
Additional position

Respectfully,  
Identical with Clifton D. Halter

*Franklin D. Roosevelt*

Attorney General.

By the Attorney General:  
(Sd.) Matthew P. McGuire

Acting  
The Assistant to the Attorney General.

DEPARTMENT OF JUSTICE  
WASHINGTON, D. C.

April 21, 1939

Mr. Charles H. Stanley,  
Federal Bureau of Investigation,  
Department of Justice.

Dear Mr. Stanley:

You are hereby transferred from one position to another in  
the Federal Bureau of Investigation as indicated:

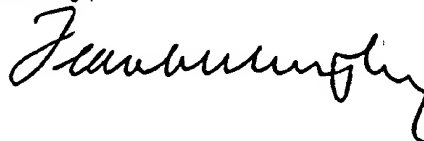
From

Position: Movement Clerk  
Assignment: Division Four, Chief Clerk's Office  
Grade: Caf-3 Salary: \$1740  
Appropriation: "Salaries and Expenses, Federal Bureau  
of Investigation," DEPARTMENTAL

To

Position: Senior Transcriber  
Assignment: Division One  
Grade: Caf-3 Salary: \$1740  
Appropriation: "Salaries and Expenses, Federal Bureau  
of Investigation," DEPARTMENTAL  
Effective: May 1, 1939

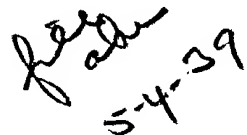
Respectfully,



Attorney General.

By the Attorney General:

  
ACTING The Assistant to the Attorney General.  
7-2275

  
5-4-39

E.A. Jan

Chas. H. Stanley

JUL 6 1939

PHYSICAL EXAM. 4-21-39

RECORDED

Let - Mr. Stanley  
5-25-39  
RLL

67-63719-72	
<del>WILSON</del>	<del>CH. CLYDE LING</del>
CH	
MA	



NAME

N.M.S. Form 16.

STATUS

## LABORATORY EXAMINATION

U.S. NAVAL MEDICAL SCHOOL

Naval Medical Center

DATE

4153

Washington, D.C.

## REPORT

KAHN

WASSERMANN

Request of

Qualitative

Quantitative

Cholesterolized

Units

Antigen

Address:

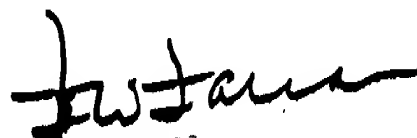
NEGATIVE

NEGATIVE

Request for Blood KAHN and Blood

WASSERMANN TESTS.

Blood Type "O"



F.W. FARRELL,

Lieut. (MC) USN.

(MC), U.S.N.

NAME STANLEY, C.

N.M.S. Form 6.

LABORATORY EXAMINATION

RATE F B I

U. S. NAVAL MEDICAL SCHOOL,

Naval Medical Center,

DATE 21 April, 1939

Washington, D. C.

Request of

Board Room

Address:

School

Diagnosis

Character of examination desired

R&M

Amount 24 hours.....Submitted 100 cc.....

Appearance.....Straw.....

Reaction.....Neutral.....Sp. Gr. 1.016.....

Albumin.....Negative.....

Sugar.....Negative.....

Occult Blood.....Negative.....

Special.....

Casts.....

Cylindroids.....

Mucus.....Few shreds.....

Leucocytes.....0-2 per hi dry field.....

Erythrocytes.....

Epithelium.....

Crystals.....

Commander (MC), U.S.N.

## U. S. NAVAL MEDICAL SCHOOL

DATE

5-9-39

ADDRESS

WASHINGTON, D.C.

## BASAL METABOLISM TEST

NAME: STANLEY, C.H.

RATE: FBI

AGE: 25

HEIGHT: 70"

WEIGHT: 130

NORMAL CONSUMPTION: 240cc

ACTUAL CONSUMPTION: 253cc

BASAL METABOLIC RATE AS DETERMINED

BY TEST Plus 5 $\frac{1}{2}$ %

REMARKS

Technically satisfactory.

REFERRED BY DR. NUTTLEN

(MC), U.S.N.

JOHN HARPER.

Comdr.

(MC), U.S.N.

RECORD OF PHYSICAL EXAMINATION OF OFFICERS AND SPECIAL AGENTS OF THE  
FEDERAL BUREAU OF INVESTIGATION, U. S. DEPARTMENT OF JUSTICE

Washington, D. C. April 21 1939  
Place

HISTORY

Name C. Herbert Stanley Age 26 years, 9 months  
Nativity (state) Arkansas Married, Single, Widowed: Married Number of Children None

Diseases, operations, or injuries previous to age of 15 (Give date and full description of each and examine carefully for evidence of sequelae.)

Measles; Mumps; Whooping Cough

Diseases, operations, or injuries subsequent to age 15 (Give date and full description of each and examine carefully for evidence of sequelae.)

Slight operation for broken bone  
in nose - small growth removed from eye.

Father . . . . . (Living? Living State of Health Good  
(Dead? \_\_\_\_\_ Cause & age at death? \_\_\_\_\_)

Mother . . . . . (Living? Living State of Health Good  
(Dead? \_\_\_\_\_ Cause & age at death? \_\_\_\_\_)

Brothers . . . . . (Number living 4 State of Health Excellent  
(Number dead \_\_\_\_\_ Cause & age at death? \_\_\_\_\_)

Sisters . . . . . (Number living 2 State of Health Excellent  
(Number dead 1 Cause & age at death? Infancy)

Has any member of family suffered from neurasthenia or insanity or been confined in any institution for the insane? Give relationship and full history of case.

No

Has any blood relative been an inmate of a penal institution or poorhouse? Give relationship and state reasons.

No

Habits: Tobacco? No Alcoholics? No Drugs? No

FBI 1

Ent'd on card  
7-5-39  
RL

Let. Mr. Stanley  
5-25-39  
RL

C. Herbert Stanley  
Signature of Candidate.



PHYSICAL EXAMINATION

Eyes: Color? Greenish-grey Exophthalmos? no

Chronic inflammation? no Other abnormality? no

Eyelids: Ptosis? no Condition of conjunctiva on eversion? no

Other eye conditions? no

Vision: (Note: Each eye must be tested separately.)

Does candidate wear glasses? \_\_\_\_\_ For what purpose? \_\_\_\_\_

Distant: Uncorrected vision of right eye? 20/20 Left eye? 20/20

Corrected vision of right eye? \_\_\_\_\_ Left eye? \_\_\_\_\_

Near: Uncorrected vision of right eye? 20 Left eye? 20

Corrected vision of right eye? \_\_\_\_\_ Left eye? \_\_\_\_\_

Remarks: none

Color sense: normal  
(Standard color plate test required)

Ears: Abnormalities? no Evidence of mastoid or other disease? no

Condition of drums? Right no Left no

Hearing: (Note: When testing hearing, the eyes and the opposite ear must be closed.)

Distance conversational speech can be heard:

Right ear 15/15 feet. Left ear 15/15 feet.

Distance whispered speech (Using residual air) can be heard:

Right ear \_\_\_\_\_ feet. Left ear \_\_\_\_\_ feet.

(Note: Use tuning fork tests, Rinne, Weber & Schwabach, if indicated.)

Right ear \_\_\_\_\_ Left ear \_\_\_\_\_

Nose: Deflection of septum no Polypi? no

Chronic nasal disease? no Is candidate a mouth breather? no

Palate: Cleft or perforated? no Other conditions? none

Fauces: Condition of tonsils? normal Pharynx? no

O. J. [Signature]  
Signature of Examining Specialist.

Height? 5 feet, 10 1/4 inches. Weight, stripped? 130 Pounds.

General appearance: (Robust? light) (White? ✓)  
 (Puny?   ) (Colored?   )  
 (Plethoric?   ) (Blonde?   )  
 (Anaemic?   ) Complexion: (Brunette?   )  
 (Corpulent?   ) (Florid?   )  
 (Emaciated?   ) (Sallow?   )

Skin: Diseases? ~~Psoriasis~~ no

Hair: Color: Brown Thickness n

Glands: Enlargement: no Other abnormalities n

Head, Depressions? no Asymmetries? no

Facial disfigurement? no Facial asymmetry? no

Abnormalities of speech? no

Neck: Goitre? no Other conditions? no

Chest: Inspiration 33 1/2 inches. Expiration 30 1/2 inches. Respiratory rate? 16

Inspection: n

Lungs: Palpation: n

Percussion: n

Auscultation: n

X-ray examination:   

Heart: Palpation: n

Percussion: n

Auscultation: Systolic murmur over mitral and aortic areas.

Exercise Test: Step upon chair 25 times in 30 seconds. Pulse rate should return to normal after two minutes.

Pulse rate: Sitting 100 After exercise 140 110 men after  
88

Condition of heart after exercise: Lowest systolic murmur over entire precordium but slightly decreases in prone position.

Blood pressure, Systolic? 124 Distolic? 80 Pulse pressure 44

Pulse slows immediately to 76 in prone position.

Abdomen:

Circumference at umbilicus? 26 Tenderness? no  
Other abnormalities? none  
Liver, percussion? no Palpation? no  
Spleen, percussion? no Palpation? no  
Inguinal rings? no Hernia? no

Scrotum:

Varicocele? no Hydrocele? no Sarcocoele no

Testicles:

Induration? no Atrophy? no  
Other conditions? none

Penis:

Epispadias? no Hypospadias? no  
Condition of prepuce? no Venereal diseases? no

Anus:

Hemorrhoids? no Fistulae? no  
Prolapse of bowel? none Other conditions none

Spine:

Tenderness? no Curvature? no

Reflexes:

Pupillary: no Cremasteric: no  
Patellar: no Babinski: no Ankleclonus: no

Upper Extremity:

Missing fingers? no Contractures of hand? no  
Condition of joints? no Other conditions? no

Lower Extremity:

Flat foot? no Bowed legs? no  
Knock-knees? no Varicose Veins? no

Hammer toes? no Bunions? no

Other abnormalities? none

Agility:

Co-ordination of muscular movements? no Romberg? negative

Defects of gait? none

Mental Condition? \_\_\_\_\_

(Note: If indicated refer to specialist)

Temperature? 98

Has this person been successfully vaccinated within 5 years? no

Has this person had prophylactic typhoid inoculation? yes Date last taken 1935

Urine: Color? \_\_\_\_\_ Sp. Gr.? \_\_\_\_\_ Albumin? \_\_\_\_\_ Sugar? \_\_\_\_\_

Reaction? \_\_\_\_\_ Shreds? \_\_\_\_\_ Blood cells? \_\_\_\_\_

Pus cells? \_\_\_\_\_ Casts? \_\_\_\_\_ Epitheleal cells? \_\_\_\_\_

Blood: Red corpuscles per C.mm \_\_\_\_\_ White corpuscles per C.mm \_\_\_\_\_

Differential count \_\_\_\_\_

Blood serologic tests (syphilis): \_\_\_\_\_ Haemoglobin per cent: \_\_\_\_\_

Has candidate any of the following defects, viz: Cachexia, or apparent predisposition to any constitutional diseases, permanent defects of either of the extremities or articulations, including defects of gait, flat foot, badly bowed legs, knock-knees, unnatural curvature of the spine, impaired vision, color-blindness, chronic diseases of the visual organs, epilepsy, insanity, chronic diseases of the ears, deafness, chronic nasal disease, polypi, chronic ulcers or cicatrices of old ulcers likely to break out afresh, chronic cardiac pulmonary or renal affections, insufficient chest expansion, hernia, sarcocele, hydrocele, varicocele (unless slight), fistula in ano, hemorrhoids, varicose veins on lower limbs (unless slight) stature less than 5 feet 4 inches, or more than 6 feet 2 inches, or any marked abnormality of speech or facial disfigurement?

Report of any special examination:

# DENTAL EXAMINATION OF \_\_\_\_\_

## GENERAL ORAL CONDITION

### MUCOUS MEMBRANE

<input checked="" type="checkbox"/>	Normal
<input type="checkbox"/>	Inflamed
<input type="checkbox"/>	Swollen
<input type="checkbox"/>	Ulcerated
<input type="checkbox"/>	Septic

### SALIVA

<input checked="" type="checkbox"/>	Normal
<input type="checkbox"/>	Excessive
<input type="checkbox"/>	Acidity
<input type="checkbox"/>	Thick or ropy
<input type="checkbox"/>	Odor

### OCCLUSION

<input checked="" type="checkbox"/>	Normal
<input type="checkbox"/>	Class I
<input type="checkbox"/>	Class II
<input type="checkbox"/>	Class III

### TONGUE

<input type="checkbox"/>	Coating
<input type="checkbox"/>	Cryptic
<input type="checkbox"/>	Ulcerated
<input type="checkbox"/>	Enlarged

Glands \_\_\_\_\_

Sinus \_\_\_\_\_

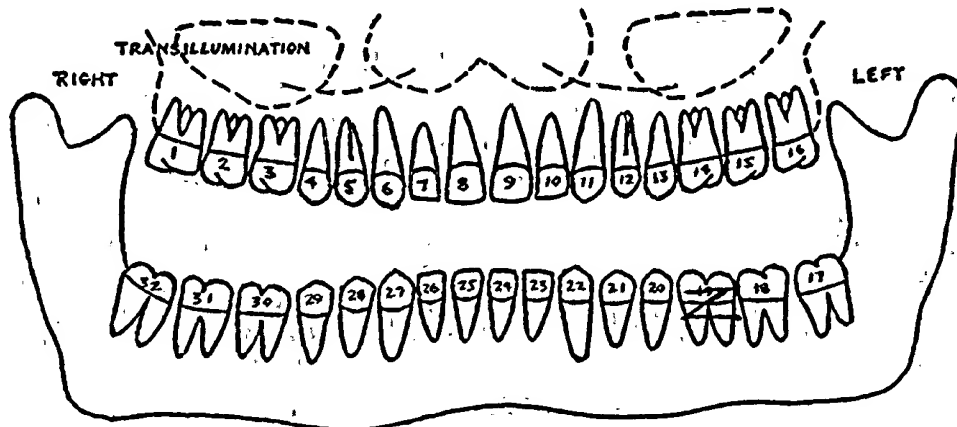
Throat \_\_\_\_\_

### ARCH

<input type="checkbox"/>	Square
<input checked="" type="checkbox"/>	Tapering
<input type="checkbox"/>	Ovoid

## DENTAL DIAGNOSIS

- A. Labial
- B. Lingual
- C. Incisal
- D. Occlusal
- E. Buccal
- G. Mesial
- H. Distal
- K. Mesio-labial
- L. Disto-labial
- M. Mesio-lingual
- N. Disto-lingual
- O. Mesio-incisal
- P. Disto-incisal
- R. Mesio-occlusal
- S. Disto-occlusal
- T. Bucco-occlusal
- U. Lingual-occlusal
- V. Mesio-disto-occlusal
- W. Bucco-lingual-occlusal



☒ Roots  
 ☐ Abscess  
 ☐ Impacted  
 ☐ Crown  
 ☐ Devitalized  
 ☐ Dummy bridge  
 ☐ On Centre  
 ☐ Missing  
 ☒ Extraction Indicated

X-ray No. \_\_\_\_\_ X-ray reading \_\_\_\_\_

Gingival disease (indicate nature and extent) \_\_\_\_\_

Conditions of appliances replacing teeth \_\_\_\_\_

Remarks: \_\_\_\_\_

In case a dentist is not available to make the dental examination, the medical examiner shall record missing teeth, prosthetic replacements, and give a general estimate of oral condition.

Date 4-21-39 (Signature) A. H. Yando  
Dental Surgeon

### Summary of Findings.

(Summarize here all defects found.)

1. Systolic murmur no symptoms of failure.
2. Underweight - 12<sup>lb</sup>
3. E.K.G. - Tendency to ST axis deviation
4. \_\_\_\_\_
5. \_\_\_\_\_

### Recommendations:

1. Is this man capable of strenuous ☒ moderate \_\_\_\_\_ light \_\_\_\_\_  
or very light \_\_\_\_\_ physical exertion. (Indicate which).
2. Has this man any defect which would interfere with his participation  
in raids or other work connected with the detection and apprehension  
of criminals which might entail the practical use of firearms?  
(Indicate YES or NO) No

Remarks: In view of the findings by x-ray and  
by electrocardiography this man is  
considered a good risk even though he has  
a marked systolic murmur.

H. K. Ray  
E. L. Vetter  
Robert C. Ray

Administrative action by Federal Bureau of Investigation.

DIRECTOR

## ELECTROCARDIOGRAPHIC STUDY

NAME STANLEY, C.H. RATE FBI AGE 26 WARD Brd. Room  
DIAGNOSIS \_\_\_\_\_ BLOOD PRESSURE \_\_\_\_\_  
REMARKS \_\_\_\_\_ PREVIOUS TESTS None.  
REFERRED BY DR. NEFFLEN (MC), U.S.N.



U.S. NAVAL MEDICAL SCHOOL,  
Washington, D.C.

INTERPRETATION.

CARDIAC NO. A-2510  
RATE: 98 per minute  
RHYTHM: Regular.

DATE...5-1-39.....

**P WAVES:** Upright in leads 1,2,3; diphasic in 4.

P-R INTERVAL: .14 second.

QRS OCCUPIES: .08 second. QRS complexes diphasic in leads 1 and 2; chiefly upright in 3; normally diphasic in 4F.

T WAVES: Upright throughout.

CONCLUSION: 1. Sinus tachycardia.  
Tendency to right axis deviation.

JOHN HARPER;  
Comdr., (MC), U.S. Navy.

## SPECIAL EXAMINATION

File No. 1149

DATE 4-21-39 U. S. NAVAL HOSPITAL Washington, D.C.

Name STANLEY, C.H. Age 26 Rate C1#3FBI Ward OPD BdRm.

Diagnosis Referred to

Exact examination desired

X-ray

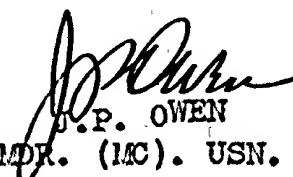
X-ray chest.

Dr. Nefflen (M. C.) U. S. N.

### REPORT

The apices and costo-phrenic sinuses are clear. The domes of the diaphragm are smooth and there is no parenchymal infiltration.

The heart measurements are within the limits of normal variations.

  
J.P. OWEN  
CMDR. (MC). USN.

(M. C.) U. S. N.



JOHN EDGAR HOOVER  
DIRECTOR

Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

May 5, 1939

EAT:HA

MEMORANDUM FOR THE DIRECTOR

Re: Charles H. Stanley  
Applicant - Special Agent

Mr. Stanley has been assigned to the Investigative Division since March 16, 1939 and during almost the entire period of assignment has been engaged in the transcription of telephone call records. He has made a diligent effort at all times to produce an entirely satisfactory volume of work in this capacity and I believe he is exceedingly conscientious, hardworking and ambitious.

Respectfully,

E. A. Tamm  
E. A. Tamm.

MAY 18 1939

67-63717-73

MAY 17 1939

TOLSON

FOUR

92

Revised

Approved

MA

NA

60  
84  
767  
4-11-39  
28

Federal Bureau of Investigation  
United States Department of Justice

April 15, 1939  
Washington, D. C.

To: The Director, Federal Bureau of Investigation, United States Department of Justice, Washington, D. C.

From: Inspector J. S. Egan

Subject: Report of Interview with Applicant Charles H. Stanley  
for appointment as 2034 - 16th St. N. W.  
Special Agent Washington, D. C.

1. PERSONAL APPEARANCE:

- 5 A. PERSONAL APPEARANCE AND APPROACH: Excellent. Good. Fair. Poor.  
B. DRESS: Neat. Flashy. Poor. Untidy.  
C. FEATURES: Refined. Ordinary. Coarse. Dissipated.  
D. PHYSICAL DEFECTS, if any: None

2. CONDUCT DURING INTERVIEW:

- 8 A. PERSONALITY: Excellent. Good. Fair. Average. Poor.  
B. POISE: Well-poised. Steady. Temperamental. Average.  
10 C. SPEECH: Average. Reticent. Talkative. Boastful.  
10 D. ASSURANCE: Self-confident. Fair. Over-confident. Lacking.  
E. NERVOUSNESS: None. Slight. Very nervous.  
5 F. FOREIGN ACCENT: None. Slight. Noticeable.  
G. TACT: Tactful. Average. Lacking.

3. GENERAL INTELLIGENCE:

- 10 A. Answers general questions definitely. Quickly. Vaguely.  
B. Has Applicant studied Federal Procedure? NO  
C. Any investigative experience? If so, describe No

- 10 D. Does the Applicant appear to be resourceful? Yes  
10 E. Does the Applicant appear to have executive ability? Yes  
10 F. Is he likely to develop? Yes

4. GENERAL INFORMATION:

- 68 A. What is his ultimate goal in life, aside from his desire to be connected with the FBI?

follow law

- B. What are his recreations and tastes?

14157

baseball

8  
5/18/39  
J. S. Egan

MAY 18 1939 67-63719-74

ca  
MR  
N

5. HEALTH RECORD:

8 days past five years.

6. GENERAL IMPRESSIONS OF APPLICANT:

This applicant is 26 years of age, married and has no children. His wife is not employed. He graduated from high school at North Little Rock, Arkansas, in 1931. He took a general business course at Draughton's Business College, Little Rock, from January to September, 1932. He entered Columbus University since September of 1932 and will graduate in June of 1939 with an LLB degree. He has never taken the bar examination.

He was employed by the Security Mutual Life Insurance Company in Little Rock as a clerk and cashier from September 1932 to June of 1935. He entered the Bureau at Little Rock in 1935 as night man. He was transferred to Washington in July of 1936, and has been in the Research Division, Recording Section, Washington Field Office, Mechanical Section, Chief Clerk's office and is now in Division One as a typist at \$1,740.00.

Applicant claims he does not drink, and has never been arrested. All conditions as to danger, travel and duties were fully explained to this applicant.

This applicant, as well as his mother and father were born in the United States. He has one brother in the United States Navy and one brother with the Veterans Administration.

This applicant presents a good personal appearance and approach, a good personality, (is self-confident without being over-confident), answers general questions definitely, appears to be resourceful, to have executive ability and will develop.

This applicant was afforded the special interview test, the results of which are attached hereto, together with the comments of Special Agent O'Connor, whom he interviewed.

RECOMMENDATION: FAVORABLE

Result of dictation test: Good. Fair. Poor.  
Bureau test rating %.

7. Do you consider the Applicant qualified for the appointment he seeks and, if appointed, do you believe he would develop into better than an average employee?

YES

J. J. Egan  
Inspector

HTO'G:HED

Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

April 18, 1939

MEMORANDUM FOR MR. EGAN

RE: CHARLES H. STANLEY -  
Special Agent Applicant

This applicant interviewed the writer in the lobby of the Hotel Raleigh on April 15, 1939, in connection with the usual fictitious applicant interview required of Special Agent applicants.

Mr. Stanley located the writer through the aid of a bell-boy, whom he properly tipped. He made a very good approach and was a fine appearing young man, his dress being very neat and in good taste. His personality, poise and assurance are average and it was also noted that he was extremely calm throughout the interview, showing no signs of nervousness. His questions showed that he had planned his interview before hand since they were logical and relevant to the investigation being made. He took notes of information furnished him and conducted the interview with dispatch.

The memorandum submitted by him has been reviewed and contains in detail the information which was furnished by the writer. There appeared to be no errors or misstatements whatsoever.

On the basis of the above Mr. Stanley is rated good on his interview and very good on his memorandum.

Respectfully,

  
H. T. O'Connor

April 15, 1939

MEMORANDUM FOR MR. EGAN

RE: JACKSON H. BROWN  
APPLICANT SPECIAL AGENT

In accordance with instructions, the writer proceeded to the Raleigh Hotel, Washington, D. C., and interviewed Mr. H. T. O'Connor, who is connected with the Topp Oil and Supply Company, located in Milwaukee, Wisconsin, relative to the above named applicant. Mr. O'Connor stated that applicant attended Marquette Academy High School from 1921 until 1925.

Mr. O'Connor stated that he has known this applicant for a number of years, having attended the Marquette University at Milwaukee, Wisconsin, with applicant. He stated that applicant enrolled in this University in 1925 and received an LLB degree in 1930. Mr. O'Connor advised that he was a classmate of Mr. Brown for the first two years of pre-legal work and that upon the completion of the first two years, Mr. Brown enrolled in the Law School and he, Mr. O'Connor, continued in the academic school.

According to Mr. O'Connor, during the period of this acquaintance Mr. Brown conducted himself in a high-class manner and his grades were above the average. He stated further that although the applicant could not be termed as a "book worm", he seemed to make very good grades without much effort. The writer made inquiries as to whether Mr. O'Connor was in a position to know the applicant's social life and was advised that although he was not associated with applicant in his outside life he knew of no difficulty in which this applicant had ever been involved.

Further inquiry was made as to whether this applicant appeared to have executive ability or might be termed as a leader, and Mr. O'Connor stated that applicant seemed to devote most of his time to the promotion of the fraternity of which he was a member, being the Alpha Chi Fraternity. He stated further that applicant engaged in no athletics of any kind other than a spectator.

Mr. O'Connor stated that he has been in very intimate contact with this applicant for the past five years, the applicant being in the practice of law in Milwaukee. Mr. O'Connor stated that while the applicant is not getting rich as a lawyer, he is making a good income. He stated that during these five years, applicant has not been in any serious trouble but that applicant has a tendency to become intoxicated. He stated that although applicant does not use intoxicants to an excessive degree, he cannot handle his liquor and on numerous occasions he has seen

applicant in a very intoxicated condition. He advised further that applicant to his knowledge has not been arrested other than for speeding charges, stating that applicant has a tendency to drive his automobile at a rapid rate of speed.

Further inquiry was made as to applicant's parents and Mr. O'Connor stated that applicants' parents were very high-class, but of very moderate financial circumstances. He stated that applicant's father absolutely uses no intoxicating liquors and is a well thought of citizen.

The writer asked Mr. O'Connor if he was of the opinion that this applicant could be entrusted with confidential matters as the work handled in the FBI is of this nature. Mr. O'Connor stated that he believed applicant to be a person in whom absolute trust could be made, and if he were on such investigations that were of a confidential nature, this applicant would treat such investigations as confidential.

In conclusion, the writer inquired of Mr. O'Connor as to whether, if he were in a position to hire a man of applicant's qualifications, he would feel justified in employing Mr. Brown. To this inquiry Mr. O'Connor stated that he would employ applicant.

Mr. O'Connor furnished the following references, who were well acquainted with the applicant's character and ability:

Dr. John Enright, Milwaukee, Wisconsin  
Mr. Elmer Brophy, 1004 N. 38th Street, Milwaukee,  
Wisconsin.

Respectfully,

CHARLES H. STANLEY

JOHN EDGAR HOOVER  
DIRECTOR

AHC:RKW  
67-63919

Federal Bureau of Investigation  
United States Department of Justice

Washington, D. C. May 8, 1939

SUMMARY OF INSPECTOR'S INTERVIEW AND EXAMINATION

Re: CHARLES HERBERT STANLEY  
Special Agent Applicant

Written rating: 84%  
Oral " 68%  
Composite " 76%

Age: 26  
Married

9 mos.- Draughton's Business College  
Columbus University since 1936  
LL.B. in June 1939.

Examined at Washington, D. C., April 15, 1939.

Recommendation: Favorable.

Interviewing Official J. S. Egan reports that applicant has a good personal appearance, approach and personality; is neat in dress; has ordinary features; steady in poise; average in speech and tact; self-confident; answers general questions definitely; appears resourceful; appears to have executive ability; and is likely to develop; however, he has not studied Federal Procedure; and has had no investigative experience. Mr. Egan states that applicant is self-confident without being over-confident.

Applicant was afforded the special interview test interviewing Special Agent H. T. O'Connor who reported that applicant made a very good approach and was a fine appearing young man, his dress being very neat and in good taste. Applicant's personality, poise and assurance are average and it was also noted that he was extremely calm throughout the interview, showing no signs of nervousness. Agent O'Connor stated that applicant's questions showed that he had planned his interview beforehand since they were logical and relevant to the investigation being made. Applicant took notes of information furnished him and conducted the interview with dispatch. His memorandum contains in detail the information which was furnished by the writer, and there appeared to be no errors or misstatements whatsoever. Agent O'Connor states that on the basis of the above applicant is rated good on his interview and very good on his memorandum.

Mr. E. A. Tamm advised on May 5, 1939 that applicant has been assigned to the Investigative Division since March 16, 1939 and during almost the entire period has been engaged in the transcription of telephone call records. Applicant has made a diligent effort at all times to produce an entirely satisfactory volume of work in this capacity and Mr. Tamm believes applicant is exceedingly conscientious, hardworking and ambitious.

Applicant's cousin, Clifton O. Halter, is employed in Division One. Related experience: Applicant entered on duty June 24, 1935 as a Temporary Night Typist; and is presently a Senior Transcriber, Division One. His last efficiency rating was "good". Applicant was a member of the Arkansas National Guard from February 1932 to summer of 1934, and in September 1934, he re-enlisted.

Endorsers: None.

Mr. Tolson	.....
Mr. Nathan	.....
Mr. E. A. Tamm	.....
Mr. Clegg	.....
Mr. Coffey	.....
Mr. Crowl	.....
Mr. Egan	.....
Mr. Foxworth	.....
Mr. Glavin	.....
Mr. Harbo	.....
Mr. Ladd	.....
Mr. McGuire	.....
Mr. Nichols	.....
Mr. Quinn Tamm	.....
Mr. Tracy	.....
Miss Gandy	.....

A. H. Crowl

Director  
Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

(Place) Washington, D.C.  
(Date) May 19, 1939

Dear Sir:

Having filed an application for a position as Special Agent in the Federal Bureau of Investigation, United States Department of Justice, I hereby agree that in the event of an appointment I will be governed by the following conditions:

1. Upon appointment and within ten days after receipt thereof, I shall be required to proceed at my own expense to Washington, D. C., where I will take the oath of office and enter on duty.
2. That said appointment will be on a probationary basis.
3. That my retention in the Bureau shall be dependent upon the performance of satisfactory services, and if my services are deemed unsatisfactory it is understood that my employment may be discontinued at any time and that I will not receive transportation to my home, or to any other point at Government expense.
4. That if appointed I may be sent to any part of the continental or territorial United States that the exigencies of the Bureau's work may require; that my headquarters may be fixed in some jurisdiction other than that in which I have heretofore resided; that my headquarters may be changed as the work of the Bureau may require; and that no transfer will be made from one station to another for personal reasons.
5. That the confidential character of the relations of the employees of the Federal Bureau of Investigation with the public is fully understood by me, and that the strictly confidential character of any and all information secured by me, in connection directly or indirectly with my work as a Special Agent, or the work of other employees of which I may become cognizant, is fully understood by me, and that neither during my tenure of service with the Federal Bureau of Investigation nor at any other time will I violate this confidence, and I agree that I will not divulge any information of any kind or character whatsoever that may become known to me, to persons not officially entitled thereto.

I further agree that nothing connected with this certification is to be construed by me as an assurance that an appointment will be tendered me; that I fully understand all of the foregoing and that the conditions specified herein are agreeable to me; that if appointed I will abide by the foregoing conditions, and I am fully cognizant that the provisions mentioned above are to be complied with and they are to be regarded as a part of my appointment if it is subsequently tendered to me and accepted.

Subscribed and sworn to before me this

Very truly yours,

19<sup>th</sup> day of May, A.D. 1939

Wm C. Jackson  
Notary Public

C. H. Stanley  
1939



Form PR No. 1 revised

Bureau No. \_\_\_\_\_

DEPARTMENT OF JUSTICE  
PERSONNEL RECOMMENDATION SHEET

Name:

Mr. Charles E. Stanley

Date:

May 19, 1939

Present Status

1. Title: Senior Transcriber 2. Grade: CAF 3  
3. Salary: \$1740 per annum 4. Seat of Government: ( )  
Field: ( )  
5. Division: Division One 6. Appropriation: "Salaries and Expenses,  
Federal Bureau of Investigation"

Proposed Change

7. Title: Special Agent 8. Grade: CAF 9  
9. Salary: \$3200 per annum and \$5.00 per diem 10. Seat of Government: ( )  
Field: ( F )  
11. Division: 12. Appropriation: "Salaries and Expenses,  
Federal Bureau of Investigation"  
13. Effective: With entry on duty 14. Position: Additional: ( )  
Vice: R. E. Ford, cancelled,  
who was vice E. J. Chayfetz - transferred  
Identical:

15. Remarks:

Recommended for appointment as a Special Agent in grade CAF 9,  
with salary at the rate of \$3200 per annum and \$5.00 per diem in lieu of  
subsistence and expenses of travel and operation when absent from official  
headquarters.

CC: Miss Waddle  
Chief, Audit Section

Respectfully submitted,

Director, Federal Bureau of Investigation.

Requirements as to Classification Act:

Efficiency ( )

Date

Initial

Average provision ( )

approved:

The Administrative Assistant  
to the Attorney General.

Funds certification:

approved:

The Assistant  
to the Attorney General.

Note: If more than one personnel change is proposed, schedule the same on a  
separate sheet under captions 1 to 15 above, and attach hereto.

May 19, 1939

Mr. Charles H. Stanley  
Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

Dear Mr. Stanley:

You are hereby offered an appointment as a Special Agent in the Federal Bureau of Investigation, United States Department of Justice, in grade CAF 9, with salary at the rate of \$3200 per annum. You will also be allowed your expenses of travel and operation in accordance with existing regulations, and \$5.00 a day in lieu of subsistence when absent from official headquarters, which are fixed at Washington, D. C. effective upon your entry on duty, to which point you should proceed at your own expense in order to assume your official duties.

This appointment is of a probationary character solely, and it is to be understood that it will be necessary for you to demonstrate fully your fitness for continued employment in the Federal Bureau of Investigation. It is also understood that you are to proceed on orders to any part of the country that the exigencies of the service may require. You should therefore arrange your personal matters before taking oath of office that you will be able to accept assignment to any part of the country where your services may be needed.

You should notify this office at once if this appointment is accepted. Should you accept, you are directed to report for oath of office and assignment to Room 5256 United States Department of Justice Building at 9:00 A. M. on **June 26, 1939.**

This letter, which should be considered strictly confidential and given no publicity, should be presented when you report for oath of office.

Sincerely yours,

John Edgar Hoover  
Director

CC: Mr. E. A. Tamm

FEDERAL BUREAU OF INVESTIGATION

From: Chief Clerk's Office Room 5513.

5-18-39

To: ☒ Director  
☒ Mr. Tolson  
☐ Mr. Glavin  
☐ Mr. Tracy  
☐ M

FOR APPROVAL TO GO OUT

Appointment CHARLES H. STANLEY, Caf 9, \$3200,  
Special Agent, school of June 26th.

Employed in clerical capacity since 6-24-35;  
presently assigned to Division One. His  
cousin, Clifton O. Halter is also a Clerk in  
Division One

No endorsers.

He is not a member of  
the Bar.

*appt sent  
5-19-39  
ah*

*Y/L  
Note*

*186*

☒ Mr. Tolson  
☐ Mr. Nathan  
☐ Mr. E. A. Tamm  
☐ Mr. Clegg  
*dm* ☒ Mr. Coffey  
☒ Mr. Crowl  
☐ Mr. Egan  
☐ Mr. Foxworth  
☐ Mr. Glavin  
☐ Mr. Harbo  
☐ Mr. Lester  
☐ Mr. McIntire  
☐ Mr. Nichols  
☐ Mr. Q. Tamm  
☐ Mr. Tracy  
☐ Miss Gandy

DEPARTMENT OF JUSTICE  
WASHINGTON, D. C.

May 19, 1939.

Mr. Charles H. Stanley,  
Federal Bureau of Investigation,  
Department of Justice.

Dear Mr. Stanley:

You are hereby appointed a Special Agent in the Federal Bureau of Investigation, Department of Justice, with salary at the rate of \$3200 per annum in Grade Caf-9. You will also be allowed your expenses of travel and operation in accordance with existing regulations, and \$5.00 a day in lieu of subsistence when absent from official headquarters, which are hereby fixed at Washington, D.C., effective with your entry on duty, to which point you should proceed at your own expense in order to assume your official duties. Your headquarters will thereafter be changed from time to time to such places as may be deemed advisable by the Director of the Federal Bureau of Investigation, under whose supervision and instructions you will be employed.

Your salary, expenses, and per diem will be paid from the appropriation for "Salaries and Expenses, Federal Bureau of Investigation," FIELD.

This appointment will take effect when you enter on duty at Washington, D.C.

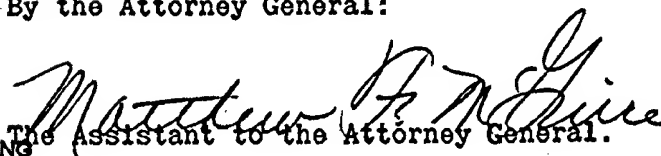
This letter is not to be considered as operating credentials and is not to be so used. Operating credentials are issued separately.

Respectfully,



Attorney General.

By the Attorney General:

  
The Assistant to the Attorney General.  
ACTING

*File  
5-31-39  
ahc*

JOHN EDGAR HOOVER  
DIRECTOR

Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

May 20, 1939

Mr. John Edgar Hoover, Director,  
Federal Bureau of Investigation,  
U. S. Department of Justice,  
Washington, D. C.

Dear Mr. Hoover:

This is to acknowledge receipt of your letter of May 19, 1939, offering me an appointment as a Special Agent in the Federal Bureau of Investigation, United States Department of Justice, and to advise you of my acceptance thereof.

I also would like to take this opportunity to express to you my sincere thanks and appreciation for the consideration shown and for making it possible for me to attain the goal I have been working for during my employment as a clerk in the Bureau for the past four years. You may be assured that I shall at all times endeavor to perform my work in an efficient manner and with the interest of the Bureau at heart.

Again assuring you that I shall in the future, as I have in the past, strive to uphold the high ideals as symbolized by the name FBI, I remain

Sincerely yours,

C. H. Stanley

MAY 24 1939

67-63719-79

1/8

RE. CLK.

RHL:SCK  
67-63719-72

May 25, 1939

PERSONAL AND CONFIDENTIAL

Mr. C. Herbert Stanley  
Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

Dear Mr. Stanley:

The Bureau is in receipt of the report of the physical examination afforded you at the United States Naval Hospital, Washington, D. C., on April 21, 1939.

This report reflects the following physical defects:

Twelve pounds underweight

Systolic heart murmur - no symptoms of failure. Electrocardiogram shows tendency to right axis deviation. X-ray indicates that heart measurements are within the limits of normal variations

The Board of Examining Physicians states that you are capable of performing strenuous physical exertion and have no defects which would interfere with your participation in raids or other work involving the practical use of firearms.

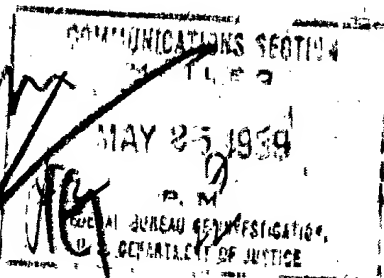
For your information, it was determined during this examination that your blood is International Type "O".

Sincerely yours,

John Edgar Hoover  
Director

Mr. Tolson.....  
Mr. Nathan.....  
Mr. E. A. Tamm.....  
Mr. Clegg.....  
Mr. Coffey.....  
Mr. Crowl.....  
Mr. Egan.....  
Mr. Foxworth.....  
Mr. Glavin.....  
Mr. Ladd.....  
Mr. Nichols.....  
Mr. Rosen.....  
Mr. Tracy.....  
Mr. Carson.....  
Mr. Egan.....  
Mr. Gandy.....

CO - Mr. E. A. Tamm  
CO - Mr. H. H. Clegg



67-63719-80

Entered on card 7-5-39

I, Charles Herbert Stanley do solemnly swear that I will support and defend the Constitution of the United States against all enemies, foreign and domestic; that I will bear true faith and allegiance to the same; that I take this obligation freely, without any mental reservation or purpose of evasion; and that I will well and faithfully discharge the duties of the office of

Special Agent, Federal Bureau of Investigation, United States Department of Justice  
on which I am about to enter: So help me God.

(Sign here) Charles Herbert Stanley

Subscribed and sworn to before me this ) Where born (State only) Arkansas

26<sup>th</sup> day ) Date of birth July 29, 1912

of June A. D. 1939 Whence appointed:

State D. C. County \_\_\_\_\_

Congressional District \_\_\_\_\_

Wm. C. Jackson  
Notary Public

X-----X  
: :  
: SEAL :  
: :  
X-----X

Date of entry upon duty June 26, 1939

Residence 2034 16th St. N.W., Washington, D.C.

Do you receive an annuity under the Civil Service Retirement Act? No

CC-125

ABC:CC

June 27, 1939

MEMORANDUM FOR MR. T. D. QUINN  
THE ADMINISTRATIVE ASSISTANT TO THE ATTORNEY GENERAL

This is to advise you that the following individuals entered on duty as Special Agents in the Federal Bureau of Investigation on June 26, 1939:

Gustav S. Abrecht  
Albert R. Andersen  
Marion L. Brown  
Nicholas P. Callahan  
George E. Danielson  
William G. Friedemann  
Ronald R. Hassig  
Paul J. Hayes  
Robert H. Hodgins  
Robert J. Hornung  
Harold M. Judell

Charles A. May  
Joseph W. Menzie  
Daniel L. O'Connor, Jr.  
John B. O'Leary  
Stanley S. Peck  
Archibald F. Pieper  
Willard L. Roberts  
Charles H. Stanley  
Herman H. Sullivan  
Charles Van Derveer  
Frederick C. Zinck

Oaths of office have been received from the above employees.

Very truly yours,

John Edgar Hoover  
Director



C O P Y (gmr)

EAT:HA

FEDERAL BUREAU OF INVESTIGATION

WASHINGTON, D. C.

May 22, 1939

MEMORANDUM FOR THE DIRECTOR

The volume of telephone calls in my office continues to grow at an alarming pace despite the fact that there are recorded only those telephone calls which are of sufficient importance to necessitate a detailed recording. For the past two months two male typists have been devoting their entire time to the transcription of these records. Despite the fact that these employees give generously of their time in voluntarily performing overtime, it is impossible for them to keep up with the volume of calls. For the past ten days or so the services of a third typist have been utilized almost exclusively in the transcription of these records but this procedure results in an accumulation of typing work in the typing pool. Indicative of the volume of calls transcribed it is to be noted that at 7:30 P.M. on Saturday night, May 20, there remained to be transcribed twenty-one telephone calls despite the fact that Messrs. Halter and Stanley had worked voluntarily during the entire afternoon Saturday and until 7:30 P.M. in transcribing records. In view of this situation, it is requested that as soon as it is practicable to do so I be furnished with the services of one additional employee who will be utilized in the transcription of telephone call records.

Respectfully,

E. A. TAMM

17 82445-100

DEPARTMENT OF JUSTICE

WASHINGTON, D. C.

EX-117.

May 19, 1939.

Mr. Charles H. Stanley,  
Federal Bureau of Investigation,  
Department of Justice.

Dear Mr. Stanley:

You are hereby appointed a Special Agent in the Federal Bureau of Investigation, Department of Justice, with salary at the rate of \$3200 per annum in Grade Caf-9. You will also be allowed your expenses of travel and operation in accordance with existing regulations, and \$5.00 a day in lieu of subsistence when absent from official headquarters, which are hereby fixed at Washington, D. C., effective with your entry on duty, to which point you should proceed at your own expense in order to assume your official duties. Your headquarters will thereafter be changed from time to time to such places as may be deemed advisable by the Director of the Federal Bureau of Investigation, under whose supervision and instructions you will be employed.

Your salary, expenses, and per diem will be paid from the appropriation for "Salaries and Expenses, Federal Bureau of Investigation," FIELD.

This appointment will take effect when you enter on duty at Washington, D. C.

This letter is not to be considered as operating credentials and is not to be so used. Operating credentials are issued separately.

Respectfully,

*Franklin D. Roosevelt*

Attorney General.

By the Attorney General:

The Assistant to the Attorney General.

Vice: E. J. Chayfetz-transferred.

Now employed as Senior Transcriber in Division One.

Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.  
July 7, 1939

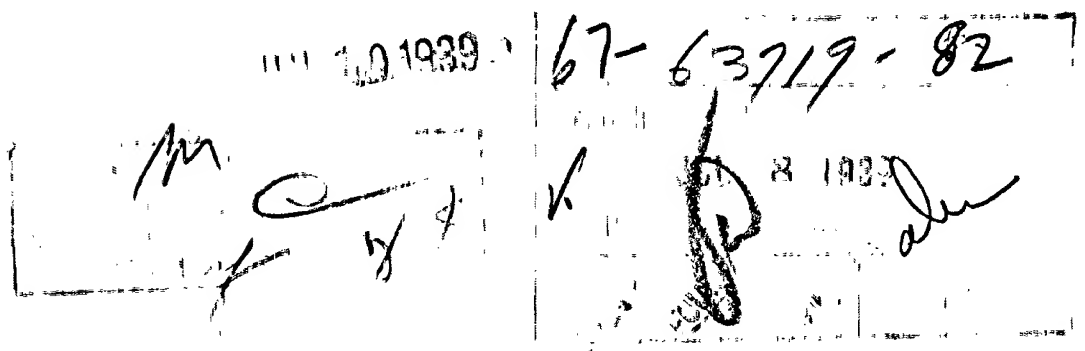
MEMORANDUM FOR MR. TOLSON

A search of the files of this Division  
fails to disclose any record of Charles Herbert Stanley  
employee, whose fingerprint card has been  
retained here. The fingerprint classification  
in this case is 14 6 U CO 12  
18 U II

Respectfully,



Q. Tamm



Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.  
July 6, 1939

Director  
Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

Dear Sir:

In compliance with instructions contained in Section 36 of the Bureau Manual of Rules and Regulations, please be advised that my status with respect to the items listed below is as follows:

- |  |  |
|--|--|
| (A) Marital Status   | Married  |
| (Married female employees state husbands' place of employment):  |  |
| (B) Names of societies or organizations with which connected:  | None   |
| (C) Legal residence:   | Little Rock, Arkansas  |
| (D) Education:   | LL.B<br>Graduate of Draughon's Business College,<br>Little Rock, Arkansas.   |
| (E) Name, address and relationship of person to be notified in case of emergency:  | Mrs. C. H. Stanley, Wife,<br><del>2034 16th Street, N.W., Washington,</del><br><i>D.C. see serial 84</i>   |
| (F) List of names of any relatives now in the Government service, with the degree of relationship, and where employed. (List all relatives, including those by marriage.): | J.E. Stanley, Brother, Veterans Hospital Perry Point, Md.; L. F. Stanley, Brother, U. S. Navy; C. O. Halter, Cousin, FBI; S. F. George, Brother-in-law, Railway Mail Clerk, Little Rock, Arkansas. |
| (G) Offices where assignment preferred:  | No preference.   |

Very truly yours,

*C. H. Stanley*  
C. H. Stanley,  
Special Agent.

NOT RECORDED

AHC:FXP

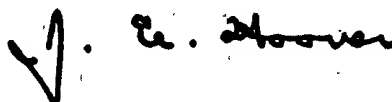
July 19, 1939

Mr. C. H. Stanley  
Federal Bureau of Investigation  
U. S. Department of Justice  
Washington, D. C.

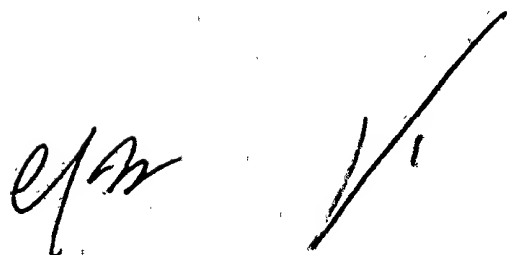
Dear Mr. Stanley:

This will acknowledge receipt of your contribution of \$10 to the fund to be paid to the designated beneficiary of any participating Special Agent of the Bureau who may lose his life by violence in the line of official duty.

Very truly yours,

A handwritten signature in dark ink, appearing to read "J. E. Hoover". The signature is written in a cursive style with a large, stylized initial "J".

John Edgar Hoover  
Director

Handwritten initials "efm" in a cursive script, followed by a large, bold checkmark drawn with a single stroke.A small, handwritten mark in the lower right corner of the page, resembling a stylized letter "S" or the number "8".

JOHN EDGAR HOOVER  
DIRECTOR

Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

Director,  
Federal Bureau of Investigation,  
United States Department of Justice,  
Washington, D. C.

Dear Sir:

For inclusion in the fund to be paid to the widow or designated beneficiary of any Special Agent of the Federal Bureau of Investigation, United States Department of Justice, who has contributed to this fund and who may lose his life by violence in line of official duty, I am forwarding herewith (by CHECK - MONEY ORDER) the sum of ten dollars (\$10), made payable to the Chief Clerk of said Bureau, to be included in said fund. It is understood and agreed that the sum tendered herewith is a voluntary, gratuitous contribution to said fund, which I understand is to be administered in the following manner:

The Director of the Bureau will appoint a committee which shall consider all matters pertaining to the acquisition, safe keeping, and expending of said fund, which committee will recommend appropriate action to the Director of the Bureau in pertinent matters. The Chief Clerk of said Bureau shall receive all contributions and account for same to the Director.

Upon the death of any Special Agent, the appointed committee will consider the case and submit a recommendation to the Director as to its conclusions. In the event of a finding that the death was by violence in line of official duty, appropriate instructions will be issued to the Chief Clerk, directing him to pay to the designated beneficiary the full amount of said fund as of the date of death.

The following person is hereby designated as my beneficiary:

Name Mrs. C. H. Stanley Address 2034 16th St. N.W., Washington, D.C.  
Relationship Wife

Very truly yours,

C. H. Stanley  
Special Agent.

Acknowledged  
7-19-39  
P

COPY (gar)

JAR:BT

FEDERAL BUREAU OF INVESTIGATION

WASHINGTON, D. C.

August 7, 1939

*Classified*

MEMORANDUM FOR MR. CLEGG

The Special Agent Trainees who were given driving tests by the writer are listed below together with observations concerning each:

Name	Ability	Experience	Operator's License	Own Estimate of Ability
Gustav S. Abrandt	Unsatis.		N.Y. Learner's	
Albert R. Andersen	Good	8 years	Montana	Good
Marion L. Brown	Good	8 years	Georgia	Good
Nicholas P. Callahan	Good	9 years	D.C.	Good
George E. Danielson	Good	8 years	Nebraska	Good
William G. Friedemann	Fair plus	9 years	None	Fair plus
Leo J. Gauthier	Good	10 years	N.Y. & D.C.	Good
	Fair plus	3 years	None	Fair
Paul J. Hayes	Good	5 years	D.C.	Good
Robert H. Hodgkin	Good	10 years	D.C.	Good
Robert J. Hormung	Good	10 years	Kansas (expired 7-1-39)	Good
Harold B. Judell	Good	10 years	Wisconsin	Good
Charles A. May	Excellent	12 years	D.C.	Excellent
Joseph W. Menzie	Excellent	12 years	Kansas	Good
Daniel L. O'Connor, Jr.	Excellent	10 years	D.C.	Good
John B. O'Leary	Good	10 years	D.C.	Good
Stanley S. Peck	Good	8 years	Va. & D.C.	Very Good
Archibald F. Pieper	Good	10 years	Texas	Good

b6  
b7C

X

Willard L. Roberts	Good	10 years	D.C., Md. & Tex.	Very Good
Charles H. Stanley	Good	12 years	None	Very Good
Herman H. Sullivan	Good	10 years	D.C.	Very Good
Charles Van Dergeer	Good	8 years	New York	Good
Frederick O. Zinck	Good	12 years	D.C.	Good

Trainee Gustav S. Abrandt has driven only about fifteen times. He will receive driving instruction in the evenings under supervision of Trainee Albert R. Andersen in Andersen's automobile.

Trainees William O. Friedmann and [redacted] will be given additional driving practice.

b6  
b7C

Respectfully,

J. A. Robey  
Special Agent



September 15, 1939

Special Agent in Charge  
Oklahoma City, Oklahoma

Dear Sir:

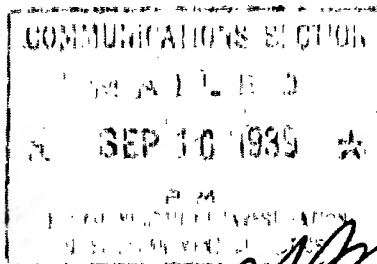
This is to advise you that Special Agent C. H. Stanley, who entered on duty June 26, 1939, in Grade Caf-9, at a salary of \$3,200 per annum, has been directed to report to you for assignment. The training school terminates on September 26, 1939, on which date he will proceed to your division. You should advise the date of his arrival.

You are instructed to continue the training of the Agent so that he may receive experience in all branches of the work of the Bureau. In submitting special efficiency reports, in accordance with the provisions of the Manual of Rules and Regulations, you should include statements as to the kinds of cases on which the employee has been engaged, his ability or lack thereof in any certain phase of the work, and particularly his ability to perform more involved investigations, such as bankruptcy. It is further desired that you give your personal attention to the development of this employee along administrative and executive lines and that any pertinent information indicating possibilities for assignment to such work be reported to the Washington headquarters of the Bureau from time to time.

Very truly yours,

J. E. Hoover

John Edgar Hoover  
Director



CHARLES H. STANLEY

TITLE: SPECIAL AGENT

EXPERIENCE: FORMER FBI CLERK

AGE: 27

LEGAL RESIDENCE: LITTLE ROCK, ARKANSAS

MARITAL STATUS: MARRIED

OFFICE PREFERENCE: NONE

EDUCATION: LL.B.

REMARKS: Very slender; neatly attired; a hard worker; attentive and alert. He is fair with firearms; a good student. As soon as he gains some weight he will make a better appearance and probably will develop satisfactorily in any office in any part of the country, except New York City and Chicago.

940 1st National Building  
Oklahoma City, Oklahoma  
September 29, 1939

Director  
Federal Bureau of Investigation  
Washington, D. C.

Dear Sir:

Re: C. H. STANLEY,  
Special Agent.

Agent STANLEY arrived at Oklahoma City, Oklahoma under transfer at 8:20 a.m. today. He immediately reported to the office. His residence address is 1716 North Phillips Street, Apartment M, Oklahoma City. His telephone number will be supplied at a later date.

Agent STANLEY has the following Bureau property, all of which is in good condition:

Credential Card #1,226 and case  
Badge #734 and case  
Manual of Rules and Regulations #925  
Manual of Instructions #925  
.38 Calibre Colt Police Positive Revolver,  
#409,419  
1 Pachmayr Adapter for above revolver  
1 Quick-draw Hip Holster for above firearm  
1 Accountant's Brief Case with lock  
1 Black Zipper Case  
1 Tax Exemption Card #J-1968.

*File  
Stanley  
case*

Agent STANLEY requests that in the event of emergency his wife, Mrs. C. H. STANLEY, 1716 North Phillips Street, Apartment M, Oklahoma City, be notified.

Very truly yours,

HSA-amb

H. E. ANDERSEN,  
Special Agent in Charge.

84  
che

AHC:MFC

October 7, 1939

Special Agent in Charge,  
Oklahoma City, Oklahoma

Dear Sir:

There are transmitted herewith the following papers concerning Special Agent Charles H. Stanley, who entered on duty in the Bureau on June 26, 1939, as an Agent:

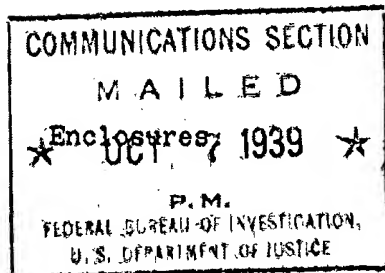
Special Qualification Record,  
Copy of Personnel Status Report  
submitted during Training School,  
Field Leave Record Card.

The Special Qualification Record and the copy of the Personnel Status Report should be placed in this Agent's Field Personnel File.

Very truly yours,

*J. E. Hoover*

John Edgar Hoover,  
Director.



61-63717-35

*h*

*[Handwritten signature/initials]*

LAH:BT

FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

MEMORANDUM FOR THE DIRECTOR

TRAINING SCHOOL FOR NEW SPECIAL AGENTS - EFFICIENCY REPORT

Re: CHARLES H. STANLEY - SPECIAL AGENT

Date Submitted October 5, 1939

Date of Training School 6-26-39 to 9-26-39

Age 27

Legal Residence Little Rock, Arkansas

Marital Status Married Tracy

Offices of Preference None

Assigned to Oklahoma City

Education: LL.B. degree

Previous Valuable Experience: FBI clerk

Training School Grades

Examination, Rules & Regulations	<u>96</u>	Auditory Test	<u>Fair</u>
Examination, Manual of Instructions	<u>90 1/2</u>	Visual Memory Test	<u>Absent</u>
NMVT Special Interview Test	<u>Good</u>	Resourcefulness Test	<u>Fair</u>
Location of Houses and Raid Plan	<u>Fair</u>	Fingerprint Identification	<u>94</u>
Kidnap Victim Interview Test	<u>--</u>	Bankrupt Report Test	<u>Good</u>
Crime Scene Test and Report	<u>Good</u>	Description Tests	<u>Good</u>
Investigation Work in Wash. Field Div.	<u>Fair plus</u>	Identification by photos	<u>Fair</u>
Dictation Ability	<u>Fair</u>	Auto Driving	<u>Good</u>
Searches at Crime Scene	<u>Good</u>	Scientific Training	<u>92</u>
		First Aid	<u>Received Training</u>
		Moot Court	<u>Good</u>
		Crime Statistics Test	<u>100</u>

Firearms Training

Hip Shooting:	<u>Expert</u>
Practical Pistol Course:	<u>73</u>
Automobile Course - Pistol:	<u>--</u>
Automobile Course - Machine Gun:	<u>--</u>
Shotgun:	<u>100</u>
.30'06 Rifle:	<u>84</u>
.351 Rifle:	<u>79</u>
Machine Gun:	<u>97</u>

Physical Training

Physical Condition:	<u>Good</u>
Coordination of Mind and	
Muscles:	<u>Good</u>
Alertness:	<u>Good</u>
Team Spirit:	<u>Good</u>

OCT 14 1939

TOLSON

RECEIVED

CHIEF CLERK

Memo Director

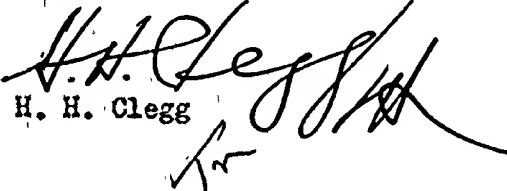
- 2 -

October 5, 1939

REMARKS:

This Agent presents a fairly good personal appearance, is alert, intelligent, inclined to be capable in practical work, and has a good acquaintance with the Bureau's activities having worked in a field office as a clerk. He is a good automobile driver, fairly good in firearms, and gave a generally good account of himself during the training school. He seems to be dependable and should be able to develop rapidly, particularly under road work.

Respectfully,

  
H. H. Clegg

LAH:BT

October 11, 1939

PERSONAL AND CONFIDENTIAL

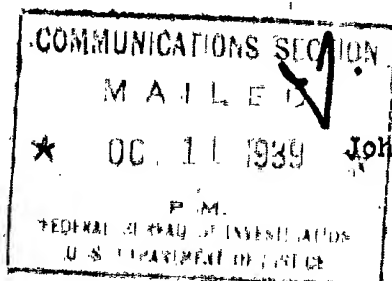
Mr. H. E. Andersen  
Federal Bureau of Investigation  
U. S. Department of Justice  
940 First National Building  
Oklahoma City, Oklahoma

Dear Sir:

There is attached hereto a record of the attendance of Special Agent Charles H. Stanley at the Training School for New Special Agents of the Bureau.

The enclosure is for your confidential information. It should be placed in the Special Agent's personnel file. The information contained in this report may be used by you as a guide in the future training of this employee.

Very truly yours,



*E. Hoover*

John Edgar Hoover  
Director

*62711-87*

Enclosure

*LS/HHC*

OKLAHOMA CITY, OKLAHOMA  
OCTOBER 23, 1939

Director  
Federal Bureau of Investigation  
Washington, D.C.

Dear Sir:

RE: ACCOUNTING COURSE

The following Special Agents desire to be enrolled  
in the accounting course given by the Bureau:

Clarence O. Hurt  
Thomas D. Webb, Jr.,  
C. H. STANLEY  
R. H. BURKART.

Very truly yours,

H. T. ANDERSEN  
SPECIAL AGENT IN CHARGE

HSA:os

87



October 30, 1939

Mr. C. H. Stanley  
Oklahoma City, Oklahoma

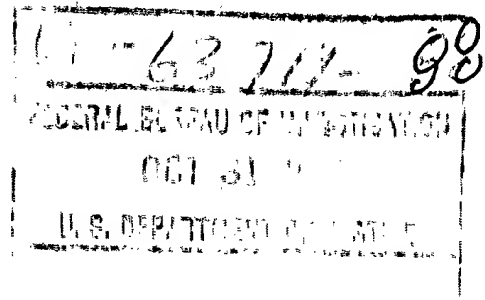
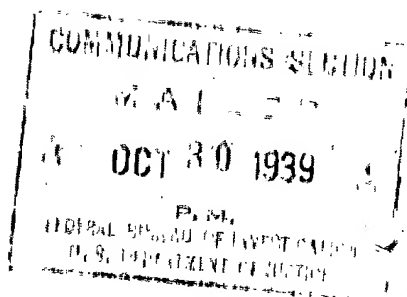
Dear Sir:

This will acknowledge the receipt of your communication regarding your desire to be enrolled in the bookkeeping and elementary accounting course. Your name has been placed on the list and you will be furnished with this course of instruction.

Very truly yours,

*J. E. Hoover*

John Edgar Hoover,  
Director.



R. T.

# Federal Bureau of Investigation

U. S. Department of Justice  
OKLAHOMA CITY, OKLAHOMA  
OCTOBER 28, 1939

Director  
Federal Bureau of Investigation  
Washington, D.C.

Dear Sir:

RE: C. H. STANLEY,  
SPECIAL AGENT

The thirty-day efficiency report on the above named Special Agent, who arrived in Oklahoma City under transfer on September 29, 1939, will be submitted immediately upon my return from Washington and my attendance in the In-Service School.

Very truly yours,

*H. E. Andersen*  
H. E. ANDERSEN RSN  
SPECIAL AGENT IN CHARGE

RTH:os

NOV - 3 1939

Searched	Indexed
Serialized	Filed

62-63719- 89

NOV 1 1939

*[Signature]*

WRG:EAC

November 1, 1939

PERSONAL AND CONFIDENTIAL

Special Agent in Charge  
Oklahoma City, Oklahoma

Dear Sir:

There is attached the field personnel file  
of Special Agent Charles H. Stanley who is now assigned  
to your office. Mr. Stanley is presently in Grade Caf  
9, with salary at the rate of \$3200 per annum.

Very truly yours,

John Edgar Hoover  
Director

Enclosure

REGISTERED

Mr. Tolson  
Mr. E. A. Tamm  
Mr. Clegg  
Mr. Glavin  
Mr. Ladd  
Mr. Nichols  
Mr. Rosen  
Mr. Tracy  
Mr. Carson  
Mr. Coffey  
Mr. Hendon  
Mr. Jones  
Mr. Quinn  
Mr. Nease  
Miss Gandy

NOV 1 1939

*Jeff*

63700-90

*Am ✓*

# Federal Bureau of Investigation

U. S. Department of Justice  
OKLAHOMA CITY, OKLAHOMA  
NOVEMBER 9, 1939

Mr. Tolson	✓
Mr. Nathan	
Mr. E. A. Tamm	
Mr. Clegg	
Mr. Ladd	
Mr. Coffey	
Mr. Egan	
Mr. Glavin	
Mr. Harbo	
Mr. Hendon	
Mr. Nichols	
Mr. Rosen	
Mr. Quinn Tamm	
Mr. Tracy	
Miss Gandy	

## PERSONAL AND CONFIDENTIAL

Director  
Federal Bureau of Investigation  
Washington, D.C.

Dear Sir:

RE: C. H. STANLEY  
SPECIAL AGENT

This is my thirty-day report on this Agent as of  
October 29, 1939.

Agent Stanley makes only a fair first impression. However, he is neat, unassuming and has a personality which is likeable once one becomes acquainted with him. He is full of enthusiasm, industrious, loyal and very dependable.

He has shown a real interest in his work and has profited by suggestions made to him. He has developed surprisingly and I believe that with experience he will be a better than average investigator. He pays attention to details, writes very good rough draft reports, marshalls his facts well and dictates much better than the average new Agent.

Agent Stanley has worked on almost every type of case since being assigned to this office and has handled his assignments satisfactorily, requiring very little supervision, considering his length of service. He is a good automobile driver and qualified in the use of various types of firearms used by the Bureau. I have not heard him testify since he was assigned to this office.

In summing up, it is my opinion that Mr. Stanley has latent ability as an investigator and that with experience he will turn out to be a better than average Agent. It is my

C. H. Stanley

Oklahoma City

11-9-39

opinion that when transfered from the Oklahoma City Field Division it might be advisable to give him experience in the large metropolitan areas in the East. I would not recommend him for administrative consideration at the present time.

Very truly yours,



H. E. ANDERSEN  
SPECIAL AGENT IN CHARGE

HEA:os

C. H. S.

**Federal Bureau of Investigation  
United States Department of Justice  
OKLAHOMA CITY, OKLAHOMA  
JANUARY 26, 1940**

Mr. Tolson	.....
Mr. Nathan	.....
Mr. E. A. Tamm	.....
Mr. Clegg	.....
Mr. Ladd	.....
Mr. Coffey	.....
Mr. Egan	.....
Mr. Glavin	.....
Mr. Harbo	.....
Mr. Lester	.....
Mr. Hendon	.....
Mr. Glavin	.....
Mr. Nichols	.....
Mr. Rosen	.....
Mr. Quinn Tamm	.....
Mr. Tracy	.....
Mr. Nease	.....
Mr. Gurnea	.....

PERSONAL AND CONFIDENTIAL

Director  
Federal Bureau of Investigation  
Washington, D.C.

**FEB 1 1940**

**RECORDED**

Routed .....  
Searched .....  
Numbered .....  
Serialized .....

Dear Sir:

RE: C. H. STANLEY,  
SPECIAL AGENT.

**67-63719-92**  
**FEB**

**JAN 30 1940**

This is my special efficiency report on Agent Stanley which is due since he is departing under transfer for the Philadelphia Field Division.

Mr. Stanley has improved greatly in personal appearance and his personality is developing daily. He has made many friends throughout the field here and has retained his enthusiasm and industrious and loyal attitude toward the Bureau and his work.

He is qualified in the use of firearms, drives an automobile well and has an average knowledge of the technical equipment used by the Bureau. He marshalls his facts well, dictates without undue delay and turns in much better than average rough draft reports. His work requires very little supervision.

Agent Stanley has worked in practically every part of the state of Oklahoma and has handled all types of assignments. He has gained a great deal of experience since coming here and I feel he could be used on any type of investigation.

In final analysis, the development of Agent Stanley has been steady and far more rapid than the development of the average Agent who has been in the service the same length of time. There is no question in my mind but that he will develop into a much better than average Agent. At present I do not feel he has executive ability; however, I do feel with more experience he could be used to advantage in an administrative capacity.

Very truly yours,

*H. E. Andersen*  
H. E. ANDERSEN  
SPECIAL AGENT IN CHARGE

HEA:os  
*C.H.S.*

*TOLSON*  
*CLEGG*  
*SHIFF*  
*NATHAN*

## PHILADELPHIA, PENNSYLVANIA

January 29, 1940.

Director  
Federal Bureau of Investigation  
Washington, D. C.

Dear Sir:

This is to advise that Special Agent CHARLES HERBERT STANLEY  
arrived in this district under transfer from the Oklahoma City  
Field Office at 9:10 AM on 1-29-40

**STANLEY**

Agent \_\_\_\_\_ has the following Government property in  
his possession:

1- BUREAU BADGE # <u>734</u>	.38 CAL. SUPERAUTOMATIC
1- BADGE CASE	PISTOL # _____
1- COMMISSION CARD # <u>1226</u>	.45 CAL. AUTOMATIC
1- COMMISSION CARD CASE	PISTOL # _____
1- MANUAL OF RULES AND REGULATIONS # <u>925</u>	HIP HOLSTER FOR AUTO-
1- MANUAL OF INSTRUCTIONS # <u>925</u>	MATIC PISTOL
1- TAX EXEMPTION IDENTIFICATION CARD # <u>J-1968</u>	SHOULDER HOLSTER FOR
1- NATIONAL BANK ACT 1933	AUTOMATIC PISTOL
1- NATIONAL BANK LAWS AS OF JANUARY 1936*	CHIEF CLERKS' MANUAL
1- AGENT'S BRIEF CASE	# _____ **
1- ACCOUNTANT'S BRIEF CASE WITH LOCK & KEY	U.S. GOVERNMENT TRANS-
1- ZIPPER BRIEF CASE	PORTATION IDENTIFI-
1- DIGEST OF POSTAL DECISIONS, VOLUME I # _____ *	CATION CARD # _____ **
1- DIGEST OF POSTAL DECISIONS, VOLUME II # _____ *	
1- DIGEST OF DECISIONS RE NATIONAL BANKS, VOLUMES 1, 2, 3, & 4.*	
1- .38 CAL. COLT POLICE POSITIVE REVOLVER # <u>459419</u>	
1- ADAPTER FOR POLICE POSITIVE REVOLVER	
1- HIP HOLSTER FOR POLICE POSITIVE REVOLVER	
1- SHOULDER HOLSTER FOR POLICE POSITIVE REVOLVER	
1- .38 CAL. COLT OFFICIAL POLICE REVOLVER (4"BB) # _____	
1- ADAPTER FOR OFFICIAL POLICE REVOLVER	
1- HIP HOLSTER FOR OFFICIAL POLICE REVOLVER	

\*Furnished to Accountants

\*\*Furnished to Special Agents in Charge

YMCA- 1421 Arch Street, Philadelphia, Pa.

Agent's Address Rt. 8100

Telephone No. \_\_\_\_\_ Name, relationship and address of person  
to be notified in case of emergency: Helen Stanley- 1208 West 18th  
Street, North Little Rock, Arkansas- Wife

JFS:AG

cc: Okla.City

Very truly yours,

J.F. SEARS,

Special Agent in Charge

WRG:atw

April 2, 1940

PERSONAL ATTENTION

Mr. J. F. Sears  
Federal Bureau of Investigation  
U. S. Department of Justice  
1300 Liberty Trust Building  
Philadelphia, Pennsylvania

Re: C. H. Stanley  
Special Agent

Dear Sir:

From a review of the Bureau's records, it has been determined that the forty-five day special efficiency report due on this employee on March 16, 1940, has not been received from your office as yet.

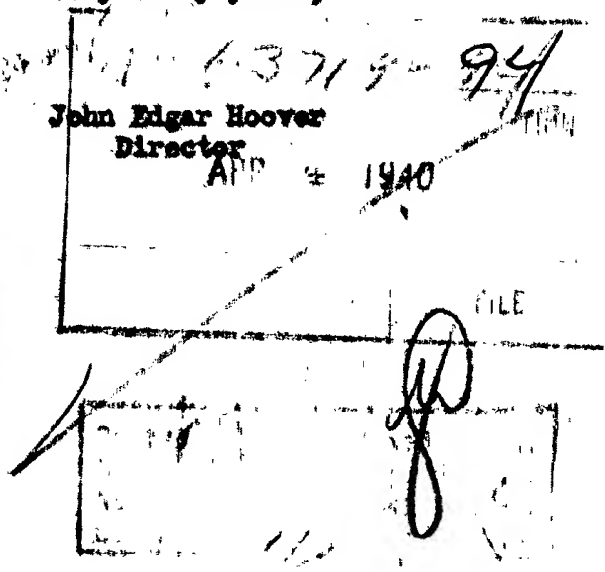
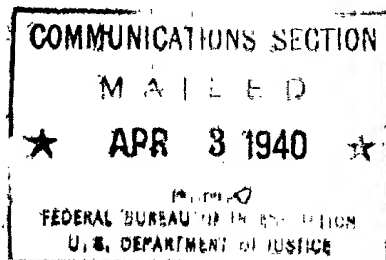
The Bureau has found it necessary in the past to call delinquencies such as this to your attention and it is not the intention of the Bureau to continue to follow you in matters of this kind in the future. I am sure you are in thorough agreement with me when I state that such reports are absolutely necessary and should be submitted promptly when due so that appropriate action may be taken by the Bureau in the event any administrative action is necessary. It is imperative that this report be received in the Bureau no later than April 5, 1940, together with your explanation as to the reason for the delay in the submission thereof.

Mr. Tolson  
Mr. Nash  
Mr. E. A. Tamm  
Mr. Clegg  
Mr. Glavin  
Mr. Ladd  
Mr. Nichols  
Mr. Rosen  
Mr. Tracy  
Mr. Carson  
Mr. Egan  
Mr. Gurnea  
Mr. Hendon  
Mr. Jones  
Mr. Mumford  
Mr. Quinn  
Mr. Nease  
Mr. Lester  
Mr. Gandy

Very truly yours,

John Edgar Hoover  
Director

APR 4 1940





Federal Bureau of Investigation  
United States Department of Justice

Philadelphia

Pennsylvania

April 5, 1940.

PERSONAL AND CONFIDENTIAL

Director,  
Federal Bureau of Investigation,  
Washington, D. C.

RE: FORTY-FIVE DAY EFFICIENCY RATING  
ON SPECIAL AGENT C. H. STANLEY

Dear Sir:

Special Agent CHARLES H. STANLEY presents an average appearance and has a fair personality, and, because of his friendliness, I believe he makes a good impression upon people with whom he comes into contact. He is a young man who is extremely conscientious, industrious, and is always attempting to improve his knowledge of the Bureau's work. He has indicated a good knowledge of the duties of his position for a new man, and the work that he has performed has indicated that he is tireless in his efforts and utilizes good judgment in the course of his investigations. He fits well into office routine, and his work needs very little supervision. He is a good dictator, in that he marshals his facts well before dictating. As a typist, he is excellent, and his rough drafts are presented in very good fashion. He handles himself well on the firing line, observing all rules of caution, and shows that he has a good knowledge of the Bureau's firearms. I believe that he would be a dependable Agent in a dangerous assignment. He is a good automobile driver and has an average knowledge of the Bureau's technical equipment. I have not had an opportunity to observe this Agent testify.

The services of this Agent have been entirely satisfactory, and his rating is Good-Minus.

Very truly yours,

J. F. SEARS,  
Special Agent in Charge

JFS:EC

C. H. S.

APR 11 1940  
RECORDED

Entirely satisfactory	
Routed	Indexed
Searched	Recorded
Numbered	Checked
Serialized	Filed

63719-95

APR 8 1940

INVESTIGATION

FILE

TOLSON

CH. CLK. NAT. NAT.

Mr. Tolson	✓
Mr. Nathan	
Mr. E. A. Tamm	
Mr. Clegg	
Mr. Ladd	
Mr. Coffey	
Mr. Egan	
Mr. Glavin	
Mr. Harbo	
Mr. Lester	
Mr. Hendon	
Mr. McIntire	
Mr. Nichols	
Mr. Rosen	
Mr. Quinn Tamm	
Tele. Room	
Adm. Files	
Per. Files	
Mr. Tracy	
Miss Gandy	

Federal Bureau of Investigation  
United States Department of Justice  
Philadelphia Pennsylvania

April 5, 1940.

PERSONAL AND CONFIDENTIAL

Director,  
Federal Bureau of Investigation,  
Washington, D. C.

Dear Sir:

Reference is made to the Bureau's letter of April 2, 1940, re C. H. STANLEY, Special Agent, calling my attention to my delinquency in not submitting a forty-five day efficiency report, due on this Agent, on March 16, 1940.

Through inadvertency, my tickler on this report was not reached on March 16th, and I intended to submit an efficiency report on Agent Stanley when I submitted other efficiency ratings, but, due to other emergency matters, the same was postponed.

The Bureau may rest assured that these matters will be given proper attention in the future.

Inasmuch as the Bureau asked for a report on Agent Stanley on April 5th, I must advise that I left the district on the evening of April 3rd and did not receive this letter until April 5th, when an efficiency rating was promptly submitted.

Very truly yours,

*J. F. SEARS*  
J. F. SEARS,  
Special Agent in Charge

JFS:BC

Routes	Indexed
Searched	Recorded
Numbered	Checked
Serialized	Filed

APR 11 1940  
RECORDED

67-63712-96

INVESTIGATION

APR 8 1940

TOLSON

CH. CLK. W. NATHAN

FILE

Mr. Tolson...  
Mr. Nathan...  
Mr. E. A. Tamm...  
Mr. Clegg...  
Mr. Ladd...  
Mr. Coffey...  
Mr. Egan...  
Mr. Glavin...  
Mr. Harbo...  
Mr. Lester...  
Mr. Hendon...  
Mr. McIntire...  
Mr. Nichols...  
Mr. Rosen...  
Mr. Quinn Tamm...  
Tour Room...  
Adm. Files...  
Pers. Files...  
Mr. Tracy...  
Miss Gandy...

1300 Liberty-Trust Building  
Philadelphia, Pa.

April 10, 1940.

Director,  
Federal Bureau of Investigation,  
Washington, D. C.

Dear Sir:

This is to advise that the residence address of Special Agent C. H. STANLEY is now 4529 Spruce Street, Philadelphia, Apartment 212, telephone number Evergreen 0635.

The person to be notified in case of emergency is Mrs. HELEN STANLEY, 4529 Spruce Street, Philadelphia, Pa.

Very truly yours,

J. F. SEARS,  
Special Agent in Charge

CHS:JDP

APR 16 1940

97

*File  
noted  
WJF*

RBC:IG

April 10, 1940

1-31-7-86  
Special Agent in Charge  
Philadelphia, Pennsylvania

Re: Photographic Training

Dear Sir:

Reference is made to the photographs exposed by the Agents listed below in connection with training in the use of the camera noted below, which you recently submitted.

The grade obtained by each Agent is noted opposite his name.

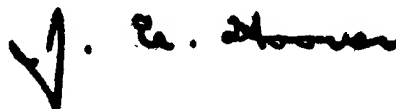
Respectfully

J. W. Hanson	- Average	H. L. Olson	- Average
F. G. Finley	- Average	C. E. Weeks	- Excellent
G. B. Howard	- Average	V. W. McLaughlin	- Above Average
H. J. Brundage	- Above Average	P. E. Travers	- Above Average
T. J. Connor	- Average	G. A. Grill	- Average
T. J. Scott	- Above Average	H. A. Hughes	- Above Average
A. J. Quinn	- Above Average	H. S. McKinley	- Average
C. E. Stanley	- Above Average		
J. O. Glick	- Above Average		
D. E. Gombelmann	- Average		

It is requested that you relay the photographs and grade obtained by any Agent listed above who may be assigned to another Field Division.

The developed negatives together with prints from the same and the camera training forms which you submitted on which have been noted appropriate comments are being transmitted under separate cover.

Very truly yours,

J. E. Hoover

John Edgar Hoover  
Director

Charles H. Stanley

PHYSICAL EXAM.

Reuted ..... Indexed .....  
Searched ..... Recorded .....  
Numbered ..... Checked .....  
Serialized *le* Filed *le* .....

MAY 18 1940

67-63719-98	
FEDERAL BUREAU OF INVESTIGATION	
MAY 9 1940	
U. S. DEPARTMENT OF JUSTICE	
CHIEF CLERK <i>[Signature]</i>	FILE

NAME *Stanley, C.A.*

N.M.S. Form 16.

STATUS *Y.B. D.*

# LABORATORY EXAMINATION

U.S. NAVAL MEDICAL SCHOOL

DATE *4/25/40*

4527

Naval Medical Center,  
Washington, D.C.

## REPORT

KAHN

WASSERMANN

Request of *Dr. Duncan*

Address *Y.B. J. Room*

Request for Blood KAHN and Blood

WASSERMANN TESTS.

Qualitative

Quantitative

Cholesterolized

Units

Antigen

NEGATIVE

NEGATIVE

"BLOOD TYPE" 0

*F.W. Farrar*  
F.W. FARRAR.

Lieut. (MC), USN.

(MC), U.S.N.

NAME STANLEY, C:H:

N.M.S. Form 6.

LABORATORY EXAMINATION

RATE F.B.I.

U. S. NAVAL MEDICAL SCHOOL,

Naval Medical Center,

DATE 4-25-40

Washington, D. C.

Request of

Dr. Duncan

Address:

F.B.I. Room

Diagnosis

Character of examination desired

R & M

Amount 24 hours.....Submitted.....

Appearance.....Straw, clear.....

Reaction.....Acid.....Sp. Gr 1.015

Albumin.....Negative.....

Sugar.....Negative.....

Occult Blood.....Negative.....

Special.....

Casts.....

Cylindroids.....

Mucus.....Few shreds.....

Leucocytes.....

Erythrocytes.....

Epithelium.....Few squamous.....

Crystals.....Few uric acid & amorphous  
urates.

*L. R. Newhouser*

L. R. NEWHOUSER

(MC), U.S.N.

Lt. Comdr. (MC).. U.S.N.

RECORD OF PHYSICAL EXAMINATION OF OFFICERS AND SPECIAL AGENTS OF THE  
FEDERAL BUREAU OF INVESTIGATION, U. S. DEPARTMENT OF JUSTICE

Washington, D.C.  
Place

April 25, 1940

HISTORY

Name C. H. Stanley Age 27 years, 10 months  
Nativity (state) Ark Married, Single, Widowed: Married Number of Children None

Diseases, operations, or injuries previous to age of 15 (Give date and full description of each and examine carefully for evidence of sequelae.)

Chickenpox - Measles - Mumps - Influenza

Diseases, operations, or injuries subsequent to age 15 (Give date and full description of each and examine carefully for evidence of sequelae.)

Small growth removed from Right Eye 1938

Father . . . . . (Living? ✓ State of Health Good  
(Dead? \_\_\_\_\_ Cause & age at death? \_\_\_\_\_)  
Mother . . . . . (Living? ✓ State of Health Good  
(Dead? \_\_\_\_\_ Cause & age at death? \_\_\_\_\_)  
Brothers . . . . . (Number living 4 State of Health Good  
(Number dead None Cause & age at death? \_\_\_\_\_)  
Sisters . . . . . (Number living 2 State of Health Good  
(Number dead 2 Cause & age at death? Infancy)

Has any member of family suffered from neurasthenia or insanity or been confined in any institution for the insane? Give relationship and full history of case.

No

Has any blood relative been an inmate of a penal institution or poorhouse? Give relationship and state reasons.

None

Habits: Tobacco? No Alcoholics? No Drugs? No

FBI 1

Letter to Agent

5-8-40

H.O.

Enterd. Card

5-8-40

Levine

C. H. Stanley  
Signature of Candidate.



### PHYSICAL EXAMINATION

Eyes: Color? Blue Exophthalmos? no

Chronic inflammation? no Other abnormality? no

**Eyelids:** Ptosis? no Condition of conjunctiva on eversion? norm

Other eye conditions? \_\_\_\_\_

**Vision:** (Note: Each eye must be tested separately.)

Does candidate wear glasses? No For what purpose? —

Distant: Uncorrected vision of right eye? 20/20 Left eye? 20/20

Corrected vision of right eye? — Left eye? —

Near: Uncorrected vision of right eye? 0 7 Left eye? 0 7

Corrected vision of right eye? ✓ Left eye? ✓

Remarks: \_\_\_\_\_

Color sense: Normal  
(Standard color plate test required)

Ears: Abnormalities? no Evidence of mastoid or other disease: no

Condition of drums? Right None Left None

Hearing: (Note: When testing hearing, the eyes and the opposite ear must be closed.)

**Distance conversational speech can be heard:**

Right ear          feet.      Left ear          feet.

**Distance whispered speech (Using residual air) can be heard:**

Right ear 13/15 feet. Left ear 13/15 feet.

(Note: Use tuning fork tests, Rinne, Weber & Schwabach, if indicated.)

Right ear \_\_\_\_\_ Left ear \_\_\_\_\_

Nose: Deflection of septum no Polypi? no

Chronic nasal disease? no Is candidate a mouth breather? no

Palate: Cleft or perforated? no Other conditions? no

Pharynx? normal

Signature of Examining Specialist.

Height? 5 feet, 10 3/4 inches. Weight, stripped? 139 Pounds.

General appearance: (Robust? ☒) (White? ☒)  
(Puny? ☐) (Colored? ☐)  
(Plethoric? ☐) (Blonde? ☒)  
Complexion: (Anaemic? ☐) (Brunette? ☐)  
(Corpulent? ☐) (Florid? ☐)  
(Emaciated? ☐) (Sallow? ☐)

Skin: Diseases? W

Hair: Color: Light Brown Thickness W

Glands: Enlargement: W Other abnormalities W

Head, Depressions? W Asymmetries? W

Facial disfigurement? W Facial asymmetry? W

Abnormalities of speech? W

Neck: Goitre? W Other conditions? W

Chest: Inspiration 34 inches. Expiration 31 inches. Respiratory rate? 16

Inspection: W

Lungs: Palpation: W

Percussion: W

Auscultation: W

X-ray examination: W

Heart: Palpation: W

Percussion: W

Auscultation: W

Exercise Test: Step upon chair 25 times in 30 seconds. Pulse rate should return to normal after two minutes.

Pulse rate: Sitting 100 After exercise 118

Condition of heart after exercise: W

Blood pressure, Systolic? 126 Distolic? 78 Pulse pressure 48

Abdomen:

Circumference at umbilicus? 27 1/2 Tenderness? h  
Other abnormalities? h  
Liver, percussion? h Palpation? h  
Spleen, percussion? h Palpation? h  
Inguinal rings? lt. - Sp. relaxed Hernia? h

Scrotum:

Varicocele? h Hydrocele? h Sarcocoele h

Testicles:

Induration? h Atrophy? h  
Other conditions? h

Penis:

Epispadias? h Hypospadias? h  
Condition of prepuce? h Venereal diseases? h

Anus:

Hemorrhoids? h Fistulae? h  
Prolapse of bowel? h Other conditions h

Spine:

Tenderness? h Curvature? h

Reflexes:

Pupillary: h Cremasteric: h  
Patellar: h Babinski: h Ankleclonus: h

Upper Extremity:

Missing fingers? h Contractures of hand? h  
Condition of joints? h Other conditions? h

Lower Extremity:

Flat foot? h Bowed legs? h  
Knock-knees? h Varicose Veins? h

Hammer toes? ✓ Bunions? ✓

Other abnormalities? ✓

Agility:

Co-ordination of muscular movements? ✓ Romberg? ✓

Defects of gait? ✓

Mental Condition? ✓

(Note: If indicated refer to specialist)

Temperature? \_\_\_\_\_

Has this person been successfully vaccinated within 5 years? No

Has this person had prophylactic typhoid inoculation? Yes Date last taken 1932

Urine: Color? See Report Sp. Gr.? \_\_\_\_\_ Albumin? ✓ Sugar? \_\_\_\_\_

Reaction? See Report Shreds? \_\_\_\_\_ Blood cells? \_\_\_\_\_

Pus cells? See Report Casts? \_\_\_\_\_ Epithelial cells? \_\_\_\_\_

Blood: Red corpuscles per C.mm \_\_\_\_\_ White corpuscles per C.mm \_\_\_\_\_

Differential count \_\_\_\_\_

Blood serologic tests (syphilis): \_\_\_\_\_ Haemoglobin per cent: \_\_\_\_\_

Has candidate any of the following defects, viz: Cachexia, or apparent predisposition to any constitutional diseases, permanent defects of either of the extremities or articulations, including defects of gait, flat foot, badly bowed legs, knock-knees, unnatural curvature of the spine, impaired vision, color-blindness, chronic diseases of the visual organs, epilepsy, insanity, chronic diseases of the ears, deafness, chronic nasal disease, polypi, chronic ulcers or cicatrices of old ulcers likely to break out afresh, chronic cardiac pulmonary or renal affections, insufficient chest expansion, hernia, sarcocele, hydrocele, varicocele (unless slight), fistula in ano, hemorrhoids, varicose veins on lower limbs (unless slight) stature less than 5 feet 4 inches, or more than 6 feet 2 inches, or any marked abnormality of speech or facial disfigurement?

Report of any special examination:

# DENTAL EXAMINATION OF \_\_\_\_\_

## GENERAL ORAL CONDITION

### MUCOUS MEMBRANE

<input checked="" type="checkbox"/>	Normal
<input type="checkbox"/>	Inflamed
<input type="checkbox"/>	Swollen
<input type="checkbox"/>	Ulcerated
<input type="checkbox"/>	Septic

### SALIVA

<input checked="" type="checkbox"/>	Normal
<input type="checkbox"/>	Excessive
<input type="checkbox"/>	Acidity
<input type="checkbox"/>	Thick or ropy
<input type="checkbox"/>	Odor

### OCCLUSION

<input checked="" type="checkbox"/>	Normal
<input type="checkbox"/>	Class I
<input type="checkbox"/>	Class II
<input type="checkbox"/>	Class III

### TONGUE

<input type="checkbox"/>	Coating
<input type="checkbox"/>	Cryptic
<input type="checkbox"/>	Ulcerated
<input type="checkbox"/>	Enlarged

Glands \_\_\_\_\_

Sinus \_\_\_\_\_

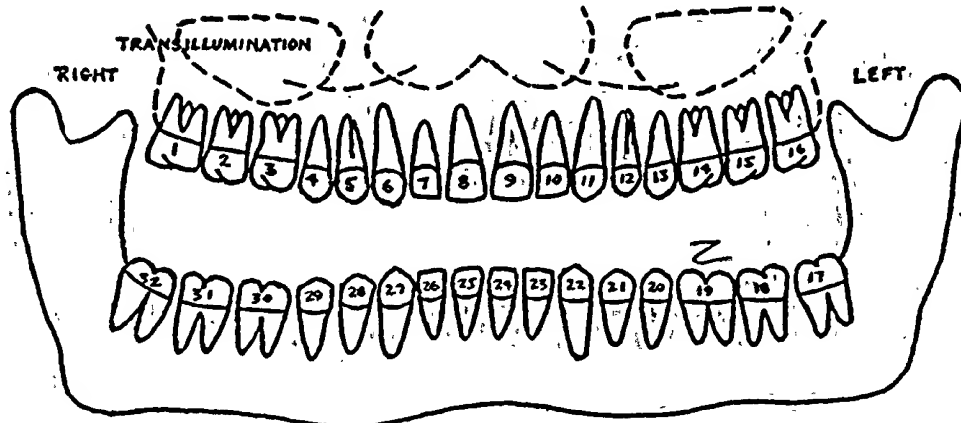
Throat \_\_\_\_\_

### ARCH

<input type="checkbox"/>	Square
<input checked="" type="checkbox"/>	Tapering
<input type="checkbox"/>	Ovoid

## DENTAL DIAGNOSIS

- A. Labial
- B. Lingual
- C. Incisal
- D. Occlusal
- E. Buccal
- G. Mesial
- H. Distal
- K. Mesio-labial
- L. Disto-labial
- M. Mesio-lingual
- N. Disto-lingual
- O. Mesio-incisal
- P. Disto-incisal
- R. Mesio-occlusal
- S. Disto-occlusal
- T. Bucco-occlusal
- U. Lingual-occlusal
- V. Mesio-distal-occlusal
- W. Bucco-lingual-occlusal



☒ Folds  
 ☐ Abscess  
 ☒ Impacted  
 ☐ Crowns  
 ☐ Devitalized  
 ☐ Dummy bridge  
 ☐ On Centre  
 ☐ Missing  
 ☒ Extraction Indicated

X-ray No. \_\_\_\_\_ X-ray reading \_\_\_\_\_

Gingival disease (indicate nature and extent) \_\_\_\_\_

Conditions of appliances replacing teeth \_\_\_\_\_

Remarks: *Prophylaxis necessary*

In case a dentist is not available to make the dental examination, the medical examiner shall record missing teeth, prosthetic replacements, and give a general estimate of oral condition.

Date 4-25-40 (Signature) Carl G. Schlarck  
Dental Surgeon

Summary of Findings

(Summarize here all defects found.)

1. Tachycardia (Emotional)
2. Rt. inguinal ring slightly relaxed
3. \_\_\_\_\_
4. \_\_\_\_\_
5. \_\_\_\_\_

Recommendations: Smallpox prophylaxis  
Dental prophylaxis

1. Is this man capable of strenuous ✓ moderate \_\_\_\_\_ light \_\_\_\_\_  
or very light \_\_\_\_\_ physical exertion. (Indicate which).
2. Has this man any defect which would interfere with his participation  
in raids or other work connected with the detection and apprehension  
of criminals which might entail the practical use of firearms?  
(Indicate YES or NO) NO

Remarks:

H. R. Raper  
R. E. Raper  
Quay Brown

Administrative action by Federal Bureau of Investigation.

DIRECTOR

HTO:LWM

May 8, 1940

~~PERSONAL AND CONFIDENTIAL~~

Mr. Charles E. Stanley  
Federal Bureau of Investigation  
United States Department of Justice  
Post Office Box 26  
Philadelphia, Pennsylvania

Dear Mr. Stanley:

The Bureau is in receipt of the report of the physical examination afforded you at the United States Naval Hospital, Washington, D. C. on April 25, 1940.

The following physical defects are noted therein:

Tachycardia (Emotional) (rapid heart beat)  
Right inguinal ring slightly relaxed

The Board of Examining Physicians recommends dental prophylaxis and that you be vaccinated for smallpox. It states that you are capable of performing strenuous physical exertion and have no defects which would interfere with your participation in raids or other work involving the practical use of firearms and for your information, it was determined through this examination that your blood is International Type "O".

Sincerely yours,

John Edgar Hoover  
Director

Mr. Tolson .....  
Mr. Nathan .....  
Mr. E. A. Tamm .....  
Mr. Clegg .....  
Mr. Glavin .....  
Mr. Ladd .....  
Mr. Coffey .....  
Mr. Egan .....  
Mr. Glavin .....  
Mr. Harbo .....  
Mr. Lester .....  
Mr. Hendon .....  
Mr. Nichols .....  
Mr. Rosen .....  
Mr. Quinn Tamm .....  
Tele. Room .....  
Adm. Files .....  
Pers. Files .....  
Mr. Tracy .....  
Miss Gandy .....

cc:

Mr. Clegg

SAC, Philadelphia

COMMUNICATIONS SECTION  
MAILED  
★ MAY 8 1940  
P. M.  
FEDERAL BUREAU OF INVESTIGATION  
U. S. DEPARTMENT OF JUSTICE

99  
MAY 8 1940  
82

**Federal Bureau of Investigation  
United States Department of Justice**

**PHILADELPHIA, PENNSYLVANIA**

**May 17, 1940.**

Director,  
Federal Bureau of Investigation,  
Washington, D.C.

Dear Sir:

<sup>0</sup> You are informed that Special Agent C.H. STANLEY has been afforded an opportunity to read the Efficiency Rating recently submitted on him and has initialed the copy retained at this office. He is, likewise, initialing this letter for the Bureau's files.

Very truly yours,

*J.F. Sears*

J.F. SEARS, *m*  
Special Agent in Charge.

JFS:AG

*CHS.*

**MAY 22 1940**  
*RECEIVED*

Routed	.....	Indexed	.....
Searched	.....	Filed	.....
Initialed	.....	.....	.....
.....	.....	.....	.....

<b>67-63719-100</b>	
FEDERAL BUREAU OF INVESTIGATION	
<b>MAY 20 1940</b>	
U. S. DEPARTMENT OF JUSTICE	
<i>CHIEF CLERK</i>	FILE



LAH:RS

May 25, 1940

PERSONAL AND CONFIDENTIAL

Special Agent in Charge  
Philadelphia, Pennsylvania

RE: C. H. STANLEY  
SPECIAL AGENT

Dear Sir:

The above-named Special Agent attended an In-Service training course at the Seat of Government from April 22, 1940 to May 4, 1940.

He attained the following grades:

Plant Protection Examination	98
Espionage Examination	95
Notebook	Very Good

Hip Shooting	92
Practical Pistol Course	71
Shotgun	90
.30'06 Rifle	75
.351 Rifle	77
Machine Gun	100
Night Firing	100

The firearms grades should be entered on the individual field firearms training record card.

Very truly yours,

*J. E. Hoover*

John Edgar Hoover  
Director

COMMUNICATIONS SECTION

MAILED

★ MAY 25 1940 ★

F. M.  
FEDERAL BUREAU OF INVESTIGATION  
U. S. DEPARTMENT OF JUSTICE

CC Mr. C. H. Stanley

JOHN EDGAR HOOVER  
DIRECTOR

Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

LAH:RS

May 4, 1940

MEMORANDUM FOR THE DIRECTOR

IN-SERVICE TRAINING COURSE #21  
April 22, 1940 to May 4, 1940

RE: C. H. STANLEY  
SPECIAL AGENT

This Special Agent attended the In-Service Training Course #21 which began on April 22, 1940 and concluded on May 4, 1940.

Stanley is twenty-seven and has been in the field since last September. He makes a rather good personal appearance and is able to carry on an interview in such a manner as to make him a satisfactory Bureau representative along this line. He seemed to be interested and attentive during the entire Training Course. I do not see any executive qualifications at the present time.

This Special Agent attained the following grades:

Plant Protection Examination	98
Espionage Examination	95
Notebook	Very Good
Hip Shooting	92
Practical Pistol Course	71
Shotgun	90
.30'06 Rifle	75
.351 Rifle	77
Machine Gun	100
Night Firing	100

Respectfully,

*L. A. Hince*

L. A. Hince

Routed... Indexed...  
Searched... Recorded...  
Numbered... Indexed...  
Serialized... Filed...

JUN 1 1940 RECORDED

67-63719-102  
FEDERAL BUREAU OF INVESTIGATION  
MAY 29 1940  
U. S. DEPARTMENT OF JUSTICE  
TOLSON  
J. A. TAMM  
CHIEF CLERK  
WATMAN

FEDERAL BUREAU OF INVESTIGATION

Mr. Charles H. Stanley  
Miss  
Mrs.

Date June 15, 1940

New appointment ☐ Transfer ☐ Promotion ☒ Separation ☐

PRESENT STATUS

- |                                    |  |
|------------------------------------|--|
| 1. Title: <b>Special Agent</b>     | 2. Grade: <b>CAF 9</b>   |
| 3. Salary: <b>\$3200 per annum</b> | 4. Seat of Government: <input type="checkbox"/><br>Field: <input type="checkbox"/> |
| 5. Division:                       | 6. Appropriation: <b>"Salaries and Expenses, FBI"</b>                              |

PROPOSED ACTION

- |                                      |   |                                      |                                |                                     |
|--------------------------------------|---|--------------------------------------|--------------------------------|-------------------------------------|
| 7. Title: <b>Special Agent</b>       | 8. Grade: <b>CAF 9</b>  |                                      |                                |                                     |
| 9. Salary: <b>\$3300 per annum</b>   | 10. Seat of Government: <input type="checkbox"/><br>Field: <input type="checkbox"/>   |                                      |                                |                                     |
| 11. Division:                        | 12. Appropriation: <b>"Salaries and Expenses, FBI"</b>  |                                      |                                |                                     |
| 13. Effective: <b>June 16, 1940</b>  | 14. Position: <table border="0"> <tr> <td>Additional: <input type="checkbox"/></td> </tr> <tr> <td>Vice: <input type="checkbox"/></td> </tr> <tr> <td>Identical: <input type="checkbox"/></td> </tr> </table> | Additional: <input type="checkbox"/> | Vice: <input type="checkbox"/> | Identical: <input type="checkbox"/> |
| Additional: <input type="checkbox"/> |   |                                      |                                |                                     |
| Vice: <input type="checkbox"/>       |   |                                      |                                |                                     |
| Identical: <input type="checkbox"/>  |   |                                      |                                |                                     |
| 15. Remarks:                         |   |                                      |                                |                                     |

Respectfully submitted,

Director, Federal Bureau of Investigation  
(Title)

RECORDED  
JUN 27 1940  
MAILED  
RECORDED  
JUN 27 1940

62-167-103

JUN 2 1940

HN:CSH

June 15, 1940

CHARLES H. STANLEY, Special Agent  
PHILADELPHIA

Efficiency rating	GOOD	5-1-40
Previous efficiency rating	6/26/39	
Entered on duty	(6/24/35 as clerk)	
	Caf 9 \$3200	
Grade and salary		
Last salary change		
Previous test ratings:	96	
Rules & Regulations	90½	
Instructions	98 plant protection	
In-service	95 espionage	
	enrolled	
Accounting course	expert	
Marksmanship	yes	
Qualified in all firearms:	none	
Times failed to qualify with:		

Mr. Tolson \_\_\_\_\_  
Mr. Nathan \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Coffey \_\_\_\_\_  
Mr. Egan \_\_\_\_\_  
Mr. Gurnea \_\_\_\_\_  
Mr. Harbo \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Lester \_\_\_\_\_  
Mr. McIntire \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Pennington \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Adm. Files \_\_\_\_\_  
Pers. Files \_\_\_\_\_  
Tour Room \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

REMARKS

SAC Sears reports he has an average appearance, a good personality, is conscientious, industrious, performs much overtime, uses good judgment, is steadily developing, has a good knowledge of firearms, is suitable for dangerous assignments, but does not possess administrative ability.

In May, 1940 at the conclusion of an inservice course Mr. Hince stated he presented a rather good personal appearance, is interested, attentive, but he could see no executive qualifications.

In April, 1940 SAC Sears reported favorably on him stating his services had been entirely satisfactory.

In January, 1940 SAC Andersen reported his development had been steady and far more rapid than the average new agent. In November, 1939 Anderson also reported favorably on him.

At the conclusion of his training period in October, 1939 Mr. Clegg reported he had a fairly good personal appearance, was alert, intelligent, capable in practical work, and should develop rapidly.

RECOMMENDATION - I recommend an increase of \$100.

H. Nathan

JED:KX

June 21, 1940

1-30-27-103  
Special Agent in Charge  
Philadelphia, Pennsylvania

Re: Photographic Training

Dear Sir:

Reference is made to the photographs exposed by the Agents listed below in connection with training in the use of the camera noted below, which you recently submitted.

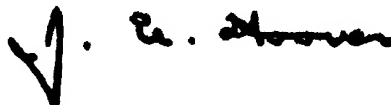
The grade obtained by each Agent is noted opposite his name.

E. E. Weeks	- Average
G. E. Howard	- Above Average
J. E. Gering	- Above Average
J. T. Quinn	- Above Average
C. W. Whaling	- Average
G. E. Stanley	- Above Average
H. A. Stigler	- Above Average
P. C. Travers	- Above Average
T. A. Swenson	- Average
G. K. Davis	- Average

It is requested that you relay the photographs and grade obtained by any Agent listed above who may be assigned to another Field Division.

The developed negatives together with prints from the same and the camera training forms which you submitted on which have been noted appropriate comments are being transmitted under separate cover.

Very truly yours,

J. E. Hoover

John Edgar Hoover  
Director

JOHN EDGAR HOOVER  
DIRECTOR

Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.

HN:CSH

June 15, 1940

CHARLES H. STANLEY, Special Agent  
PHILADELPHIA

Efficiency rating	GOOD	5-1-40
Previous efficiency rating	6/26/39	
Entered on duty	(6/24/35 as clerk)	
Grade and salary	Caf 9 \$3200	
Last salary change		
Previous test ratings:		
Rules & Regulations	96	
Instructions	90½	
In-service	98 plant protection	
	95 espionage	
Accounting course	enrolled	
Marksmanship	expert	
Qualified in all firearms:	yes	
Times failed to qualify with:	none	

REMARKS

SAC Sears reports he has an average appearance, a good personality, is conscientious, industrious, performs much overtime, uses good judgment, is steadily developing, has a good knowledge of firearms, is suitable for dangerous assignments, but does not possess administrative ability.

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At the conclusion of his training period in October, 1939 Mr. Clegg reported he had a fairly good personal appearance, was alert, intelligent, capable in practical work, and should develop rapidly.

RECOMMENDATION - I recommend an increase of \$100.

JUL 1 1940  
H. Nathan

FEDERAL

JUL 1 1940

FOUR

UNSUBS

YOLSON  
NATHAN

E. A. TAMM

CLEGG  
FOXWORTH

EMP. CH.  
PERSONNEL

Mr. Tolson  
Mr. Nathan  
Mr. E. A. Tamm  
Mr. Clegg  
Mr. Ladd  
Mr. Coffey  
Mr. Egan  
Mr. Glavin  
Mr. Harbo  
Mr. Hendon  
Mr. Lester  
Mr. McIntire  
Mr. Nichols  
Mr. Pennington  
Mr. Rosen  
Mr. Quinn Tamm  
Adm. Files  
Pers. Files  
Your Room  
Mr. Tracy  
Miss Gandy

From letter  
sent 7-18-40  
WJY

FEDERAL BUREAU OF INVESTIGATION  
UNITED STATES DEPARTMENT OF JUSTICE

EFFICIENCY RATING SHEET

Office submitting PHILADELPHIA, PA.  
Date submitted MAY 1, 1940  
Name of employee C.H. STANLEY, SPECIAL AGENT CAF-9 \$3200.00  
(Title) (Grade) (Salary)  
Entered on duty 6-26-39 Entered on duty this office 1-29-40  
(Date) (Date)

Consider carefully these definitions, keep them in mind when rating, and compare the employee with all others in the same position for the entire service:

UNSATISFACTORY.....Duty NOT performed AS WELL AS SHOULD BE EXPECTED;  
not satisfactory; DECIDEDLY below standard.  
FAIR.....Work ORDINARILY satisfactory; NOT OUTSTANDING.  
GOOD.....Duty performed in an EFFICIENT MANNER; qualifica-  
tions UP TO STANDARD and SATISFACTORY.  
EXCELLENT.....Duty performed in HIGHLY EFFICIENT MANNER; qualified  
to a PREEMINENT DEGREE.

The following characteristics should be taken into consideration in the determi-  
nation of the category in which the employee is placed:

KNOWLEDGE: Extent of information concerning all duties of his position; ability to  
analyze cases; practical application of intelligence and educational training;  
readiness of comprehension.  
JUDGMENT: Common sense; ability to think clearly and arrive at logical conclusion;  
tact.  
INITIATIVE: Trait of beginning needed work or taking appropriate action on own  
responsibility in absence of orders.  
FORCE: Aggressiveness; faculty of performing work with vigor and resolution.  
INDUSTRY: Physical activity; application to work; health; energy.  
ACCURACY: Attention to details; thoroughness; precision.  
PERSONAL APPEARANCE: Impression made on others; personality; neatness.  
PAPER WORK: Reporting; marshaling facts; dictating.  
ATTITUDE TOWARD WORK: Attention to duty; loyalty to the service; amenability to  
discipline; dependability.  
EXECUTIVE CAPACITY: Executive ability; leadership; capacity to direct, control, and  
influence others in proper performance of duties.

Rating GOOD

REMARKS:

(Under this heading shall be set forth a digest of criticisms and conditions of significance which will reflect deficiencies, meritorious features, and special qualifications or disqualifications.)

Special Agent STANLEY presents an average appearance and has a good personality. I have noticed considerable improvement in the development of this agent's personality during the past thirty days. He is friendly and I believe he makes a good impression upon people with whom he comes in contact.

Mr. STANLEY is a young man, who is extremely conscientious, industrious and always attempting to improve his knowledge of the Bureau's work. He has a good knowledge of the duties of his position and the work that he has performed has indicated that he is tireless in his efforts in that he performs numerous hours of voluntary overtime. He is a hard worker and has utilized good judgment in the course of his investigations. He fits well into office routine and his work needs very little supervision. He marshals his facts well prior to dictation and his dictation is considered Good to Very Good. As a typist he is excellent and his rough drafts are presented in neat form.

Agent STANLEY is steadily developing and is now able to handle investigations of a more involved nature. He handles himself well on the firing line, observing all rules of caution and shows that he has a good knowledge of the Bureau's firearms; his scores being above average. I believe that he would be a dependable agent in a dangerous assignment. He is a good automobile driver and has a good knowledge of the Bureau's technical equipment. An opportunity has not presented itself to observe him testify.

The services of this agent have been entirely satisfactory. Agent STANLEY does not possess administrative or executive ability.

Have the contents of this report under the heading "Remarks" been read in full to the employee to whom they relate, and has the employee been informed as to the status reflected on the reverse side of this report? \_\_\_\_\_

-----I have read this \_\_\_\_\_

*J. H. Davis*  
Reading Officer.



BH  
67-

July 16, 1940

Mr. Charles H. Stanley  
Federal Bureau of Investigation  
United States Department of Justice  
Post Office Box 26  
Philadelphia, Pennsylvania

Dear Mr. Stanley:

It is with pleasure that I am enclosing a letter from the Attorney General advising you of your promotion from \$3200 per annum to \$3300 per annum, in Grade CAF 9, effective June 16, 1940.

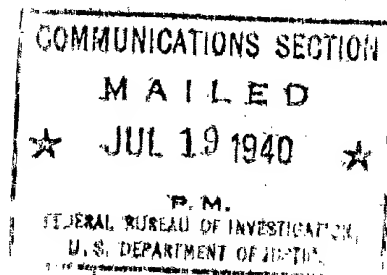
Sincerely yours,

John Edgar Hoover  
Director

Enclosure

CC: SAC Sears, Philadelphia

Mr. Tolson \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Foxworth \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nathan \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Egan \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Miss Gandy \_\_\_\_\_



CRM:EL

New York, N. Y.

Director  
Federal Bureau of Investigation  
Washington, D. C.

August 9, 1940

Dear Sir:

This is to advise that Special Agent C. H. Stanley arrived in this district under transfer from the Philadelphia Field Office at 11:50 P.M. on August 7, 1940.

Agent Stanley has the following Government property in his possession:

<u>1</u> BUREAU BADGE # <u>734</u>	<u>38 CAL. SUPERAUTOMATIC PISTOL #</u>
<u>1</u> BADGE CASE	<u>45 CAL. AUTOMATIC PISTOL #</u>
<u>1</u> COMMISSION CARD # <u>1226</u>	<u>HIP HOLSTER FOR AUTOMATIC PISTOL</u>
<u>1</u> COMMISSION CARD CASE	<u>SHOULDER HOLSTER FOR AUTOMATIC PISTOL</u>
<u>1</u> MANUAL OF RULES AND REGULATIONS # <u>925</u>	<u>CHIEF CLERKS' MANUAL #</u>
<u>1</u> MANUAL OF INSTRUCTIONS # <u>925</u>	<u>U.S. GOVERNMENT TRANSPORTATION IDENTIFICATION CARD #</u>
<u>1</u> TAX EXEMPTION IDENTIFICATION CARD # <u>J-1968</u>	
<u>1</u> NATIONAL BANK ACT 1933	
<u>1</u> NATIONAL BANK LAWS AS OF JANUARY 1936*	
<u>1</u> AGENT'S BRIEF CASE	
<u>1</u> ACCOUNTANT'S BRIEF CASE WITH LOCK & KEY	
<u>1</u> ZIPPER BRIEF CASE	
<u>1</u> DIGEST OF POSTAL DECISIONS, VOLUME I # <u>      </u> *	
<u>1</u> DIGEST OF POSTAL DECISIONS, VOLUME II # <u>      </u> *	
<u>1</u> DIGEST OF DECISIONS RE NATIONAL BANKS, VOLUMES 1, 2, 3, & 4.*	
<u>1</u> .38 CAL. COLT POLICE POSITIVE REVOLVER # <u>      </u>	
<u>1</u> ADAPTER FOR POLICE POSITIVE REVOLVER	
<u>1</u> HIP HOLSTER FOR POLICE POSITIVE REVOLVER	
<u>1</u> SHOULDER HOLSTER FOR POLICE POSITIVE REVOLVER	
<u>1</u> .38 CAL. COLT OFFICIAL POLICE REVOLVER (4"BB) # <u>634486</u>	
<u>1</u> ADAPTER FOR OFFICIAL POLICE REVOLVER	
<u>1</u> HIP HOLSTER FOR OFFICIAL POLICE REVOLVER	
<u>1</u> Plant Protection Manual #725	

\*Furnished to Accountants

\*\*Furnished to Special Agents in Charge

Agent's Address Ivy Court Apts., 34-10 84th St., Jackson Heights, N.Y.  
Telephone No. Havenmeyer 4-6948 Name, relationship and address of person to be notified in case of emergency: Mrs. C. H. Stanley, wife, same address.

Very truly yours,

B. E. SACKETT  
Special Agent in Charge

DEPARTMENT OF JUSTICE

WASHINGTON, D. C.

DF:BM

June 15, 1940.

Mr. Charles H. Stanley,  
Federal Bureau of Investigation,  
Department of Justice.

Dear Mr. Stanley:

Your salary as a Special Agent in the Federal Bureau of Investigation, Department of Justice, is hereby increased from \$3200 per annum to \$3300 per annum in Grade CAF 9, effective June 16, 1940, and payable from the appropriation for "Salaries and Expenses, Federal Bureau of Investigation," FIELD.

Respectfully,

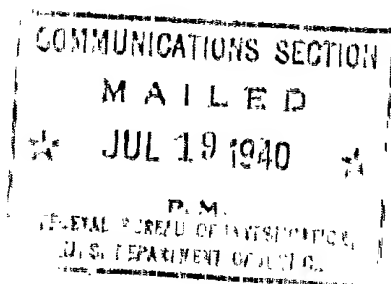


Attorney General.

By the Attorney General:

Special Assistant to the Attorney General

The Assistant to the Attorney General.



Federal Bureau of Investigation  
United States Department of Justice

PHILADELPHIA, PENNSYLVANIA

August 16, 1940

~~PERSONAL AND CONFIDENTIAL~~

Director,  
Federal Bureau of Investigation  
Washington, D.C.

AUG 22 1940

RECORDED

7-63719		107	
F. B. I.		F. B. I.	
AUG 21 1940		AUG 17 1940	
N. Y. C.		N. Y. C.	
ROUTED TO		FILE	

Re: SPECIAL AGENT C.H. STANLEY  
Special Efficiency Rating

CHIEF CLERK

Dear Sir:

Special Agent STANLEY presents an average appearance and has a good personality. He is friendly and makes a good impression upon the people with whom he comes in contact. He is extremely conscientious, industrious, and always attempting to improve his knowledge of the Bureau's work. He has a good knowledge of the duties of his position and the work that he has performed has indicated that he is tireless in his efforts in that he performs numerous hours of voluntary overtime. He is a hard worker and has utilized good judgment in the course of his investigations. He fits well into office routine and his work needs very little supervision. He marshals his facts well prior to dictation and his dictation is considered Good to Very Good. As a typist he is excellent and his rough drafts are presented in neat form.

As indicated in previous report Agent Stanley has developed steadily and is able to handle investigations of a more involved nature. He recently did an excellent piece of work in the investigation of the case entitled [redacted] w.a., et al, National Bank of Hummelstown, Hummelstown, Pa., June 21, 1940, Bank Robbery. In this connection he was favorably commended by Deputy Commissioner Wilhelm of the Pennsylvania Motor Police, who indicated that Mr. Stanley possesses common sense and steadiness.

Agent Stanley handles himself well on the firing line, observing all rules of caution and shows that he has a good knowledge of the Bureau's firearms, his scores being above average. I believe that he would be a dependable agent in a dangerous assignment. He is a good automobile driver and has a good knowledge of the Bureau's technical equipment. An opportunity has not presented itself to observe him testify.

b6  
b7C

Director:

-2-

August 16, 1940.

The services of this agent have been entirely satisfactory.

Agent Stanley does not possess administrative or executive ability.

Very truly yours,



J. F. SEARS,  
Special Agent in Charge.

JFS:AG

*CHL.*

140

October 5, 1940

Special Agent in Charge  
New York, New York

Dear Sir:

The records of the Bureau fail to reveal that you have submitted forty-five day efficiency reports on the following Special Agents assigned to the New York Field Division:

Abraham, J. L.	Alsup, J. H.
Cherlin, J. L.	Peterson, E. H.
Holtzman, J. A.	Reilly, C. H.
Johnson, J. L.	Small, J. L.
Johnson, J. L.	Wentley, J. L.
Thompson, J. L.	

The Bureau is at a loss to understand why this number of reports should be delinquent from your office, since no advice has been received from you concerning any of them. It is therefore desired that you give these reports your immediate attention and advise the Bureau as to the reason for their delay.

Very truly yours,

J. Edgar Hoover  
Director

Mr. Tolson \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Foxworth \_\_\_\_\_  
Mr. Nathan \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Egan \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Miss Gandy \_\_\_\_\_

Federal Bureau of Investigation  
United States Department of Justice

BES:MT

New York, N. Y.  
October 2, 1940

PERSONAL AND ~~CONFIDENTIAL~~

Director  
Federal Bureau of Investigation  
Washington, D. C.

RE: SPECIAL AGENT C. H. STANLEY

Dear Sir:

The following constitutes my forty-five day efficiency report regarding the above named Agent, who reported for duty at this office on August 7, 1940:

This Agent is of good build, dresses with good taste, and presents a nice appearance. He could be a little more forceful and aggressive, and it is suggested that he try to improve along these lines during the course of his work and contacts generally. I believe that further experience in this office will help develop him along these lines.

His work here has been primarily on applicant matters, which he has handled with despatch, and his work and reports generally have required less than average supervision. He is conscientious, accepts his assignments in a very willing manner, performs overtime with goodspirit, and is developing very well generally.

He handles firearms well, is amenable to discipline, and is qualified for use on raids and related matters. I have not observed his driving ability, nor has he had an opportunity to testify since being in this district.

I feel that Agent Stanley is conscientious and loyal to the Bureau, is interested in doing his best, and regard him as a good Agent. As yet I have failed to observe any latent administrative or executive ability of this Agent.

RECORDED

Very truly yours,

SEP 16 1940

OCT 5 1940

B. E. SACKETT

Special Agent in Charge

TOLSON

CHIEF CLERK

CHS.

BES:MT

New York, N. Y.  
October 12, 1940

Director  
Federal Bureau of Investigation  
Washington, D. C.

Dear Sir:

Regarding your communication of October 5, 1940, in connection with the failure of this office to submit efficiency reports on a number of Special Agents, please be advised that all of the Agents listed therein with the exception of Agents Sella, Stanley, and Assistant Agent in Charge R. A. Guerin, are assigned to the special squad working on the Ducase. Mr. Donegan informs me that efficiency reports were gotten up and sent out to Assistant Director E. J. Connelley in San Francisco for signature, hence they should be received at the Bureau in the immediate future.

Some days ago I submitted efficiency reports regarding Agents Sella and Stanley. I am submitting today an efficiency report regarding Assistant Special Agent in Charge R. A. Guerin. I have not submitted a report regarding Mr. Guerin prior to this time since I did not believe it necessary, due to the fact that he is rated as Assistant Agent in Charge rather than an Agent or a Supervisor.

Very truly yours,

B. E. SACKETT  
Special Agent in Charge.



COPY:mtt

DE:MT

New York, N.Y.  
December 11, 1940.

~~PERSONAL AND CONFIDENTIAL~~

Director  
Federal Bureau of Investigation  
Washington, D. C.

RE: SPECIAL EFFICIENCY REPORTS  
REGARDING SPECIAL AGENTS IN  
GRADE CAF-9.

Dear Sir:

I am enclosing herewith special efficiency reports and letters of recommendation relating to Special Agents assigned to this office presently who are in Grade CAF-9, and who entered the service prior to January 1, 1940.

These employees are being recommended for promotion to Grade CAF-10, and are recommended for this promotion in the order in which their names appear in this communication:

1. B. D. O'Neill
2. R. H. Hedgin
3. T. F. Lynch
4. P. Hoehl
5. H. G. Foster
6. J. J. Glasse
7. J. D. Pope
8. J. L. Feller
9. W. K. Leishner
10. E. R. Landmann
11. C. H. Stanley
12. E. J. Martin
13. D. J. Williams
14. H. L. Yew
15. H. D. O'Neill
16. J. M. Tarrant
17. T. J. Jenkins
18. O. W. Franklin
19. O. H. Bells

It will be noted that some of the efficiency reports have not been initialed by the individual Agents. They were not available in the office, and rather than hold up the reports I am sending them to the Bureau without being initialed. I shall, however, exhibit the file copies to each of these Agents, and have him initial the copy and advise the Bureau by letter in each instance when this is done.

Director.

The personnel file of Agents Council, Southwick, Roberts and Hart, all of whom arrived at this office within the past few weeks, have not been sent to this office as yet, and therefore I am unable to submit efficiency reports regarding them. It is assumed that the offices to which they were assigned prior to coming here will submit these reports, in the event they are necessary in those cases.

Similar reports should be submitted for the following Agents who are on special assignment under Assistant Director Connelley on the Bureau. These will be submitted by either Mr. Connelley or Special Agent Leeman in the immediate future.

- C. A. Bass
- C. E. Alvarado
- H. O. Friedemann
- F. L. Crosby
- J. A. Johnson
- J. A. Holtzman
- H. W. Kline
- J. A. Sisco
- T. D. Spencer

Very truly yours,

E. E. BACKETT  
Special Agent in Charge.

Enclosures

Federal Bureau of Investigation  
United States Department of Justice

BES:MT

New York, N. Y.  
December 11, 1940.

PERSONAL AND ~~CONFIDENTIAL~~

Director  
Federal Bureau of Investigation  
Washington, D. C.

Mr. Tolson  
Mr. Clegg  
Mr. E. A. Tamm  
Mr. Foxworth  
Mr. Nathan  
Mr. Ladd  
Mr. Egan  
Mr. Glavin  
Mr. Nichols  
Mr. Rosen  
Mr. Tracy  
Miss Gandy

RE: C. H. STANLEY, SPECIAL AGENT  
Special Efficiency Report.

Dear Sir:

The following constitutes my special efficiency report regarding the above employee.

The Agent is of good build, presents a good appearance, and dresses neatly. He has a nice personality, however at times his actions were noted to be somewhat youthful. He should exert more effort to handle himself generally in a more dignified and mature manner.

He possesses a good knowledge of the Bureau's work and policies, is a willing, hard worker, and exercises good judgment in his assignments.

He handles firearms well, and should be qualified for hazardous assignments. He drives an automobile well. To date he has not shown any indication of possessing supervisory, administrative, or executive ability.

All in all, I regard this Agent's work, progress and status as entirely satisfactory, and consider him to be a loyal, conscientious and desirable Bureau employee.

Very truly yours,

B. E. SACKETT  
Special Agent in Charge.

67-63719-109  
DEC 12 1940  
SACKETT  
Numbered  
Filed

TOLSON

CHIEF CLERK

new  
Johson  
12/19

One Return to report  
12/26/40  
Jury

Federal Bureau of Investigation  
United States Department of Justice

BES:MT

New York, N. Y.  
December 11, 1940

PERSONAL AND ~~CONFIDENTIAL~~

Director  
Federal Bureau of Investigation  
Washington, D. C.

RE: C. H. STANLEY  
Special Agent.

Dear Sir:

Based upon the comments contained in the attached special efficiency report, regarding the above named employee, I would recommend that he be promoted to Grade CAF-10, at \$3,500 per annum, in the event it is possible to do so.

Very truly yours,

*B. E. Sackett*  
B. E. SACKETT  
Special Agent in Charge.

Mr. Tolson  
Mr. Clegg  
Mr. E. A. Tamm  
Mr. Foxworth  
Mr. Nathan  
Mr. Ladd  
Mr. Egan  
Mr. Glavin  
Mr. Nichols  
Mr. Hendon  
Mr. Rosen  
Mr. Tracy  
Miss Gandy

*Per Dec to Dept.  
12-26-40  
mry*

*Memo  
Joon  
12/19*

67 63719-110  
DEC 12 1940  
TOLSON  
CHIEF CLERK

JOHN EDGAR HOOVER  
DIRECTOR

Federal Bureau of Investigation  
United States Department of Justice  
Washington, D. C.  
December 19, 1940

HCD:AA

MEMORANDUM FOR MR. TOLSON

RE: CHARLES H. STANLEY  
Special Agent

Mr. Tolson  
Mr. Clegg  
Mr. E. A. Tamm  
Mr. Foxworth  
Mr. Nathan  
Mr. Ladd  
Mr. Egan  
Mr. Glavin  
Mr. Nichols  
Mr. Hendon  
Mr. Rosen  
Mr. Tracy  
Miss Gandy

Entered on duty  
Efficiency rating (5-1-40)  
Present Grade and Salary  
Accounting Course  
Marksmanship  
Qualified in all firearms  
Failed to qualify with

As Typist, June 24, 1935  
As Spec. Agent, June 26, 1939  
Good  
CAF-9 \$3300  
Enrolled - None completed  
Expert  
Yes, to date  
No failures

In the annual report dated May 1, 1940, SAC Sears states that this agent is conscientious, industrious, performs much overtime, uses good judgement and is steadily developing. Effective June 16, 1940, this agent was promoted from \$3200 to \$3300 per annum. SAC Sears, in a report dated August 16, 1940, states that this agent has developed steadily and is able to handle investigations of a more involved nature. He states that the services of this agent have been entirely satisfactory.

SAC Sackett, in a report dated October 2, 1940, states that this agent is developing very well generally, he regards him as a good agent. SAC Sackett, in a report dated December 11, 1940, states that he regards this agent's work, progress, and status as entirely satisfactory. He recommends that he be re-allocated to Grade CAF-10. Of the 19 employees in this office with Grade CAF-9, he ranks this employee as number 11.

Respectfully,

H. C. Douglas  
H. C. Douglas

67-63719-111  
Recommend CAF-10-3500  
DEC 21 1940  
Searched  
Numbered  
TOLSON  
CHIEF CLERK  
wry

Per Rec to Dept.  
12-26-40  
wry

Letter to employee  
re pro.  
12-21-41  
wry

WF

FEDERAL BUREAU OF INVESTIGATION

Mr.  
Miss  
Mrs.

Mr. Charles H. Stanley

Date December 26, 1940

New appointment ☐

Transfer ☐

Promotion ☒

Separation ☐

PRESENT STATUS

- |              |                  |                        |                                     |
|--------------|------------------|------------------------|-------------------------------------|
| 1. Title:    | Special Agent    | 2. Grade:              | CAF 9                               |
| 3. Salary:   | \$3300 per annum | 4. Seat of Government: | <input type="checkbox"/>            |
|              |                  | Field:                 | <input checked="" type="checkbox"/> |
| 5. Division: |                  | 6. Appropriation:      | "Salaries and Expenses, FBI"        |

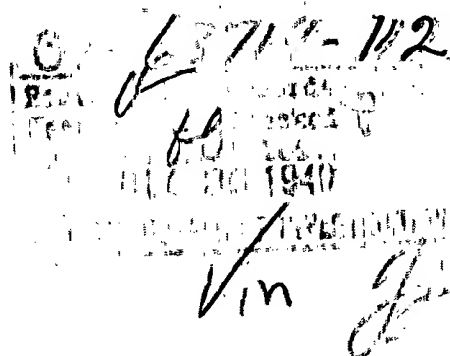
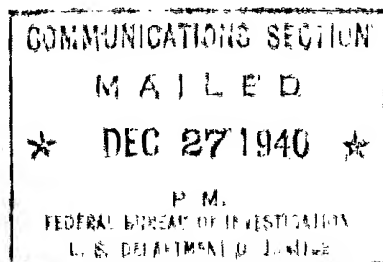
PROPOSED ACTION

- |                |                  |                         |                                     |
|----------------|------------------|-------------------------|-------------------------------------|
| 7. Title:      | Special Agent    | 8. Grade:               | CAF 10                              |
| 9. Salary:     | \$3500 per annum | 10. Seat of Government: | <input type="checkbox"/>            |
|                |                  | Field:                  | <input checked="" type="checkbox"/> |
| 11. Division:  |                  | 12. Appropriation:      | "Salaries and Expenses, FBI"        |
| 13. Effective: | January 1, 1941  |                         |                                     |
| 14. Position:  |                  | Additional:             | <input type="checkbox"/>            |
|                |                  | Vice:                   | John H. Neillner -- resigned.       |
|                |                  | Identical:              |                                     |
| 15. Remarks:   |                  |                         |                                     |

Respectfully submitted,

cc: Chief, Audit Section

Director, Federal Bureau of Investigation  
(Title)



C O P Y met

BES:MT

New York, N. Y.  
December 13, 1940

~~PERSONAL AND CONFIDENTIAL~~

Director  
Federal Bureau of Investigation  
Washington, D. C.

RE: SPECIAL EFFICIENCY REPORTS

Dear Sir:

This is to record the fact that the following named Agents have read and initialled the file copies of special efficiency reports submitted regarding each of them, dated December 11, 1940. They have placed their initials on this letter to so signify.

R. E. Trow /s/ RET  
J. M. Tennant /s/ J.M.T.  
J. D. Pope /s/ J.D.P.  
J. L. Fuller /s/ J.L.F.  
T. P. Lynch /s/ TPL  
O. H. Sells /s/ O.H.S.  
H. D. O'Neill /s/ HDO  
J. J. Gleason /s/ J.J.G.  
T. J. Jenkins /s/ TJJ  
E. R. Landsnaes /s/ ERL  
|| C. H. Stanley || /s/ CHS  
W. E. Leishear. /s/ WEL

Very truly yours,

/s/ B. E. Sackett  
B. E. SACKETT  
Special Agent in Charge.

112

MG  
67-63719-

February 21, 1941

0  
Mr. Charles H. Stanley  
Federal Bureau of Investigation  
United States Department of Justice  
607 United States Court House, Foley Square  
New York, New York

Dear Mr. Stanley:

It is with pleasure that I am enclosing a letter  
from the Attorney General advising you of your promotion  
from \$3300 per annum in Grade CAF 9 to \$3500 per annum in  
Grade CAF 10, effective January 1, 1941.

Sincerely yours,

J. Edgar Hoover

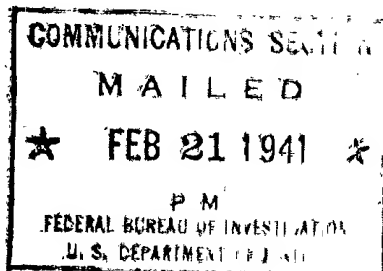
John Edgar Hoover  
Director

Enclosure

CC: SAC, NEW YORK

67-63719-113  
FEB 21 1941  
RECEIVED

Mr. Tolson \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Foxworth \_\_\_\_\_  
Mr. Nathan \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Egan \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Miss Gandy \_\_\_\_\_





DEPARTMENT OF JUSTICE  
WASHINGTON, D. C.

BF:rb

December 26, 1940

Mr. Charles H. Stanley  
Federal Bureau of Investigation  
Department of Justice.

Dear Mr. Stanley:

You are hereby transferred from one position to another in  
the Federal Bureau of Investigation as indicated:

From

Position: **Special Agent**

Assignment: **Field**

Grade: **CAF 9**      Salary: **\$3300 per annum**

Appropriation: **\*Salaries and Expenses, Federal Bureau of  
Investigation,\* FIELD.**

To

Position: **Special Agent**

Assignment: **Field**

Grade: **CAF 10**      Salary: **\$3500 per annum**

Appropriation: **\*Salaries and Expenses, Federal Bureau of  
Investigation,\* FIELD.**

Effective: **January 1, 1941**

Respectfully,

Vice John H. Heilker, resigned



Attorney General.

By the Attorney General:

(Sgd.) Matthew F. McGuire

The Assistant to the Attorney General.

*File  
2-21-41  
WJG*

May 10, 1941

PERSONAL AND CONFIDENTIAL

Mr. Earl J. Connelley  
Federal Bureau of Investigation  
United States Department of Justice  
607 U. S. Court House Building, Foley Square  
New York, New York

*X all names*

Dear Sir:

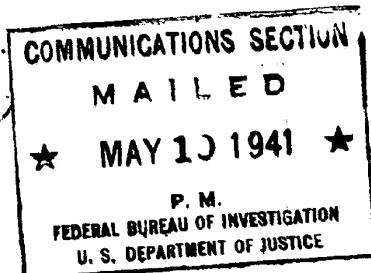
You are instructed to submit, to arrive at the Bureau not later than May 17, 1941, special efficiency reports relative to the Agent personnel listed below:

W. W. Klemp  
J. A. Sizoo  
Claude A. Bass  
John D. Pope  
Oliver D. Collier  
Paul E. Ertzinger  
Gilbert H. Levy  
Joel C. Robinson  
James J. Ryan  
George L. Shappard  
Carl J. Sorensen

James M. Tennant  
G. S. Abrandt  
R. C. Anderson  
L. R. Chandler  
J. J. Gleason  
R. H. Hodgkin  
T. J. Jenkins  
S. H. Pedersen  
O. H. Sells  
Charles H. Stanley  
Frederick C. Zink

In separate communications, to be submitted in the same mail, the Bureau desires to receive from you any recommendations you may have relative to increases in salary for these Agents. If you do not desire to recommend any of them for an increase in salary at this time, you should so state, giving your reasons therefor.

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Foxworth \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Miss Gandy \_\_\_\_\_



Very truly yours,

John Edgar Hoover  
Director

*58683*  
*54-6*

FEDERAL BUREAU OF INVESTIGATION  
U. S. DEPARTMENT OF JUSTICE  
COMMUNICATIONS SECTION

MAY 24 1941

POSTAL

Mr. Tolson.....  
Mr. E. A. Tamm.....  
Mr. Clegg.....  
Mr. Foxworth.....  
Mr. Glavin.....  
Mr. Ladd.....  
Mr. Nichols.....  
Mr. Rosen.....  
Mr. Carson.....  
Mr. Drayton.....  
Mr. Quinn Tamm.....  
Mr. Hendon.....  
Mr. Tracy.....  
Miss Gandy.....  
*Reeder*

W3 21 GOVT

SW NEWYORK NY 24 1034A

DIRECTOR

FBI JUSTICE WASHN DC

S A CH H. STANLEY RECEIVED SELECTIVE SERVICE QUESTIONNAIRE.

LOCAL BOARD 255 37-13 82ND ST. JACKSONHEIGHTS LI RETURNABLE

MAY 23, 1941

DONEGAN

1128A

54 JUN 11 1941

RECORDED

67-63719-114	
Routed..	Recorded..
Searched..	Checked..
Numbered..	CO
JUN 4 1941	

CH. C. *[Signature]*

*See Form 42  
5-26-41  
Rhl*

CHARLES H. STANLEY

I am the Director of the Federal Bureau of Investigation, United States Department of Justice.

The Federal Bureau of Investigation, United States Department of Justice, has been designated by the President to take charge of investigative work in matters relating to espionage, sabotage and violations of the neutrality regulations. This Bureau is also charged with the duty of investigating other matters bearing upon the maintenance of the internal security of the United States. The duties thus imposed upon this Bureau constitute a vital function in the national defense program of this country. At the present time this Bureau is required by Act of Congress to expand its personnel in order effectively to discharge the important duties devolving upon it.

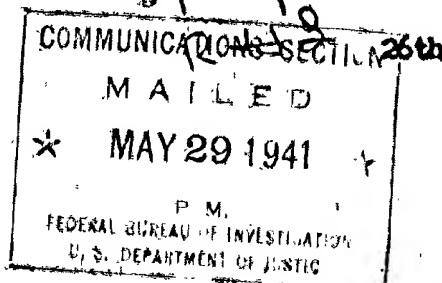
Charles H. Stanley is a trained Special Agent and has been continuously employed by the Federal Bureau of Investigation since June 24, 1935. He has been employed as a Special Agent since June 26, 1939. He cannot be replaced satisfactorily because of the shortage of persons with his qualifications and experience in such activity, and his removal for induction would cause material loss of effectiveness in the conduct of the national defense work of the Federal Bureau of Investigation. Extreme difficulty is being experienced at present in obtaining a sufficient number of qualified applicants to take care of the increasing expansion of this Bureau and it is impossible to consider a replacement of any individual for this reason. Turnover of personnel is extremely detrimental to efficiency, as trained and experienced members of the staff, such as Charles H. Stanley, must form the nucleus of the expanded staff which this Bureau must recruit in order to fulfill its function.

general supervisory

John Edgar Hoover

Mr. Tolson \_\_\_\_\_  
 Mr. E. A. Tamm \_\_\_\_\_  
 Mr. Clegg \_\_\_\_\_  
 Mr. Foxworth \_\_\_\_\_  
 Mr. Glavin \_\_\_\_\_  
 Mr. Ladd \_\_\_\_\_  
 Mr. Nichols \_\_\_\_\_  
 Mr. Rosen \_\_\_\_\_  
 Mr. Carson \_\_\_\_\_  
 Mr. Quinn Tamm \_\_\_\_\_  
 Mr. Hendon \_\_\_\_\_  
 Mr. Tracy \_\_\_\_\_  
 Miss Gandy \_\_\_\_\_

Federal Bureau of Investigation  
 United States Department of Justice  
 Washington, D. C.



May

41.

May 28, 1941

Special Agent in Charge  
New York, New York

Dear Sir:

There are being transmitted herewith D.S.S. Forms  
42, "Claim For Deferred Classification By Person Other Than  
Registrant", which have been issued for Special Agents  
Charles M. Stanley, John F. Sullivan, Jr., Charles L. Green,  
Brian D. Rice and Mr. John F. McEntee.

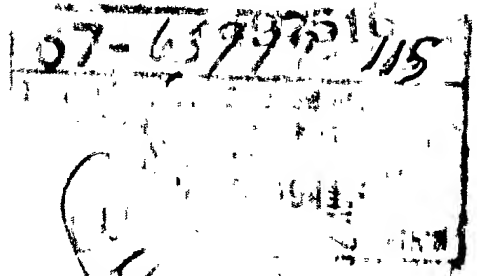
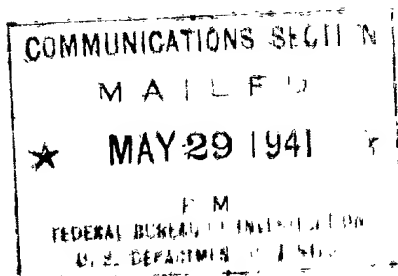
It is requested that these Agents and Mr. McEntee  
be instructed to forward these certifications to their local  
draft boards immediately.

Very truly yours,

John Edgar Hoover  
Director

Inclosure  
Special Delivery  
Registered  
Return Receipt Requested

Mr. Tolson \_\_\_\_\_  
Mr. E. A. Tamm \_\_\_\_\_  
Mr. Clegg \_\_\_\_\_  
Mr. Foxworth \_\_\_\_\_  
Mr. Glavin \_\_\_\_\_  
Mr. Ladd \_\_\_\_\_  
Mr. Nichols \_\_\_\_\_  
Mr. Rosen \_\_\_\_\_  
Mr. Carson \_\_\_\_\_  
Mr. Quinn Tamm \_\_\_\_\_  
Mr. Hendon \_\_\_\_\_  
Mr. Tracy \_\_\_\_\_  
Miss Gandy \_\_\_\_\_



51  
JUL 1 1941